

PBAC Minutes – 7/28/2020

Present: Joel Klucking, Michelle DenBeste, Walter Szeliga, Jonathon Henderson, Jeff Stinson, Han Donker, Mickael Candelaria, Heidi Henschel-Pellett, Jill Hernandez, Elvin Delgado, Pat Stanton, David Pena-Alfaro, Missy Davis, Tim Englund, Adrian Naranjo, Katharine Whitcomb, Gregg Heinselman, Gail Mackin

Absent: Josh Hibbard, Ediz Kaykayoglu

Meeting was called to order at 3:01 p.m. Minutes of July 14, 2020 were amended to embed referenced documents into the minutes. Minutes of July 14, 2020 were approved as amended.

Follow-up on recommendations to president

a. Proposal from Space & Equipment Budget Subcommittee

The president approved this recommendation, which involves technology and space upgrades to prepare for the new reality of online learning. Funding is coming from money that was set aside in 2016 and hasn't yet been exhausted.

Package Reports A-D

Patrick Stanton briefly discussed Package Reports A-D. These reports display every dollar that comes into and out of the university. In the most recently ended fiscal year, we did have some savings that can be applied to the upcoming year. Most at risk is the Enterprise Fund group, which includes Housing/Dining, the Wildcat Shop, Parking, and Police Services. The Enterprise Fund group came up almost \$11 million short of what had been planned, but spent almost \$8 million short, so just barely broke even. Package D demonstrates where savings occurred. All the numbers discussed apply to FY 20, which ended on June 30.

The package reports are shared with PBAC members prior to the meetings and are also available online on the budget website. When available, a link will be included in the minutes as well.

Tuition Waiver Budget Subcommittee

Adrian Naranjo discussed a recommendation from the Tuition Waiver Budget Subcommittee. The recommendation revises the merit-based tuition waivers by increasing the GPA criteria, in addition to eliminating the testing score bonus merit waiver. Typically, that waiver is given to students based on SAT scores, but often test scores and GPA together are used to determine one award. For this reason, the subcommittee is making the proposal to eliminate the waiver that uses test scores as criteria and focus only on keeping those that use GPA for determining students' eligibility. Specifically, the recommendation focuses on eliminating the Trustee and Wildcat waivers. Total cost savings would be about \$3 million/year.

As a result of the proposed recommendation, we would see a decrease of 37 students. Our demographic change would be minimal, and our net tuition revenue would increase. Currently, students do not have to ask or apply for the tuition waivers; they are given to students based on GPA. Data will need to be analyzed quarter-to-quarter to determine the number of students who will progress through the entire year; data will also need to be analyzed to determine if the waivers have any effect on students' decisions to come to CWU.

Jeff moved to approve to send the recommendation forward to the president. Jill proposed a friendly amendment to the motion to ensure that a proper data collection caveat is in place. The amended motion was approved with 7 aye votes, 0 nay, and 0 abstentions.

Revenue Generating Discussion

A list of ideas was originally developed by subcommittees in 2019. Workgroups of PBAC members will be formed to work on developing new lists of ideas that apply to our current situation. We will also need to consider working with the CWU Foundation for a capital campaign. Rick Paradis briefly discussed a preliminary campaign and what that would involve. A more in-depth discussion will be held in a few weeks.

Regarding a progress update on the list of budget reduction areas discussed at recent meetings, reviewing areas of duplicative services is currently underway, but it is a big project and will take time. Early retirement incentives are being explored, and instructional needs for fall quarter are under review.

Subgroups will be formed, and initial meetings scheduled for the Revenue Generation Discussion subgroups.

FTGTO

Biology Department Chair Holly Pinkart's presentation on COVID-19 during the HR Tuesday Talks this morning was appreciated. All employees should have access to the COVID-19-related science presentations via SharePoint. The HR Tuesday Talks are recorded and are available on the HR website.

No updates were given on topics discussed at last Friday's BOT meeting because nothing more is known at this time.

Meeting adjourned at 4:16 p.m.