



Budget Allocation Subcommittee
October 15th, 2019
3pm-4pm
Barge 412

Present

Jeff Stinson, Kevin Archer, Tim Englund, Traci Fjellstad, Lad Holden, Gail Mackin, John Logwood, Shane Scott (via Skype), Dennis Francois, Alejandro Alcantar, Katharine Whitcomb

Minutes

The minutes from the 10/1/19 meeting were not approved at the beginning of the meeting due to lack of quorum. These will be revisited for approval at the next meeting.

Timeline

Gail reported the presented the timeline to PBAC and asked for feedback, but received none. Gail suggested that some of the January dates be updated:

- January 8th – Units Receive Budget Data
- January 8th – All Budget Data is posted to BASC Website

Kevin moved to approve the timeline with the changes made; Tim seconded the motion. The motion passed unanimously.

Deep Dive Approach/Division Cycle

PBAC approved this plan, we just need to come up with a schedule for that cycle and then between now and the end of November, come up with points that we want addressed and the format/guidelines we'd like to use. Joel volunteered BFA for this year, which is a smaller division. There was discussion regarding which units should be focused on for this first year.

The group agreed that a two-year cycle would be better than a three-year cycle, and that ASL should wait until next year when there is a new Provost in place.

Year One: President, BFA, Operations

Year Two: ASL (non-college), Enrollment Management, University Wide

Colleges: The discussion revolved around whether or not the colleges needed to do another full presentation when they are already doing presentations at the college-level on an annual and sometimes even quarterly basis. Additionally, during the time that the Budget Summits take place, the

colleges do not have accurate information in order to report future plans on so most of the information is based on historical data (estimates). Also, without realistic multi-year budget projections of what allocations are going to look like, it is not feasible for the colleges to accurately plan or report out on future plans. This has been asked for previously at the PBAC level.

Gail suggested that she believes that the colleges should still present, and asked what the best timeframe would be for that. It was suggested that for a retrospective perspective, any date would be fine. For a forward-thinking perspective, it would have to be later in the year (May). Tim reported that the President had previously suggested (in PBAC) that the colleges be provided with an estimated allocation amount that was set every year, and then if there was a shortfall, it would be backfilled up to a certain amount; additionally, it was suggested that a specific allocation request pool amount be identified so that the colleges were taken out of the equation of consideration in the allocation request process.

After discussion, it was determined that the colleges should report out in some way to the entire university community. Lad noted that from a faculty point of view, it is important to understand funding that happens (expenses and requests) at the college department level and have the opportunity to ask questions about that. Katharine will take this topic back to the FS B&PC committee tomorrow for consensus from them, and will email the decision to Gail. Gail also suggested that by the next time we meet, Joel and the President will have had time to discuss other issues that will impact when/how the colleges could present.

As part of the previous discussion, the BASC questions for the President (from the FS B&PC letter) were reviewed, and Gail asked for a motion to endorse the three questions as follows:

- Written statement of priorities and parameters for upcoming budget cycle from President
- Evaluation of consequences of allocation recommendations
- Specify amount and source of money available for allocations

No motions were made on this topic at this meeting.

Conclusion

Due to time constraints, the meeting ended before the agenda could be completed. Items IV through VIII will need to be addressed at the next meeting.

Next Meeting

Tuesday, October 29th, 3pm-4pm, Barge 412