



## **Budget Allocation Subcommittee**

**January 7<sup>th</sup>, 2020**

**3pm – 4pm**

**Barge 412**

### **Present**

Traci Fjellstad, Dennis Francois, Jenna Hyatt, Kevin Archer, Shane Scott, Kathy Whitcomb, Jeff Stinson, Alice Fulleton, Gail Mackin, Jill Hernandez

### **Minutes**

There was no quorum to approve the minutes; will revisit at the next meeting

### **College Budget Report**

The revised report template was reviewed and discussed by the attendees. Jeff noted that the changes made the report more retrospective and more focused on information that is known and actual versus speculative.

Dennis asked how beneficial it would be to include information on how much is spent on overloads and buy-outs; Jeff suggested that for his particular college at least, that information wouldn't be very meaningful because they would be paying somebody to teach those classes regardless. Kathy noted that it could be indicative of understaffing, and Jeff agreed and anticipates that those questions will come up during the presentations.

Jenna compared this report to the Division Deep Dive Outline, and asked whether or not a matrix of some sort should be added in to question #4 on the College Budget Report. Jeff responded that the answer to this question varies significantly across the colleges, and almost all efforts would affect all three categories of student success, recruitment and retention. Additionally, initiatives will be further separated in question #5 (Core Theme Distribution).

There was a question of the definition of student success, and the group agreed that there isn't currently one definition that anybody can identify. It was suggested that better verbiage for question #4 may be recruitment, retention and persistence or recruitment, retention and graduation/completion. Jeff provided an example of the lack of retention data specific to programs or even at the college-level, so it's very difficult to suggest that a specific metric for success in this area (retention) would be beneficial for the college to elaborate on.

### **Overview of Expectations for the Budget Summits**

- Materials are due January 29<sup>th</sup> to the Associate Provost Office
- All materials will be posted to the web site by January 31<sup>st</sup>
- Materials will be reviewed and questions will be developed re: Allocation Requests on February 6<sup>th</sup>/7<sup>th</sup>
  - Jeff noted that the college deans have a prior obligation on the 7<sup>th</sup> and will not be able to attend
- Review sessions will be scheduled for the following week
- Additional review and recommendation-building meetings are scheduled for the 18<sup>th</sup>, 19<sup>th</sup> and 21<sup>st</sup>; final recommendations to PBAC are due on the 21<sup>st</sup>

### **Next Meeting**

January 21<sup>st</sup>, 3pm to 4pm, Samuelson 209