

Budget Allocation Subcommittee

Wednesday, October 3rd, 2018

1:00 p.m. – 2:30 p.m.

Barge 412

MINUTES

(Unapproved)

Members Present: Gail Mackin, Tim Englund, Stuart Thompson, Kevin Archer, Josh Hibbard, Eric Cheney, Scott Fendley, Ken Smith (faculty rep), Dick Highfield

Absent: Aaron Brown, Dennis Francois, Kane Lemasters, Lad Holden (will be faculty rep moving forward), Lidia Anderson, Paul Ballard, Shane Scott, Sharon Jonassen, Todd Shiver

Agenda

Approval of August 24th Minutes

Kevin motioned to approve; Scott seconded. Motion passed with one abstention.

Timeline

The draft timeline was reviewed, and the following changes were made:

- January 16th due date will be pushed back to January 14th
- January 30th due date will be pushed back to January 28th

The original submission due date of January 30th was changed in order to give members of this committee more time to review the submissions prior to discussing as a group. It was noted that late submissions will receive reduced priority. Gail will make the changes to the timeline, and will send the draft timeline and process flowchart to the PBAC for final approval.

Subcommittee Reports

- a. Report/Metrics – Sharon, Eric, Paul, Scott
Removed Jim, added Eric
- b. Allocation Requests – Sharon, Tim, Shane, Lidia
Added Lidia
- c. Summit Presentations – Todd, Kevin, Dennis, Josh, Sharon
Added Sharon

Representatives of this subcommittee provided a draft of their suggested changes to the presentation for the group to review. They incorporated graph slides 1, 2, and 4 from the previous meeting's presentation.

The committee discussed the slide, and determined that some additional specific data may be helpful; Dick offered to email Gail, Sharon and David to follow up on the possibility of obtaining that data.

The committee approved the draft presentation (including edits made during the meeting) to be sent to the PBAC for review along with the timeline and process flowchart.

d. Communication & Website – Todd, Gail

Added new subcommittee

e. Rubric – Dick

Added new subcommittee

Reviewed the rubric draft; Gail will send the electronic version out to this committee for further review and feedback

Next Meeting

October 17th, 2018

1-2:30pm

Barge 304