

Lynn Forten

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Experienced teaching assistant, tutor, and writer seeking placement in a classroom to provide equitable education in English Language Arts and help students make meaningful connection between their lives and education.

EDUCATION

University of Wyoming

Master of Fine Arts, Creative Writing (Fiction)
May 2013

University of Washington

Bachelor of Arts, Comparative History of Ideas
December 2004

ENDORSEMENTS/SKILLS

NES English Language Arts, December 2020

PC and Mac literate. Proficient in MS Word, Power Point, Excel, and Adobe Acrobat.

TEACHING EXPERIENCE

Instructor, Synergy (2014)

University of Wyoming, Laramie, Wyoming

- Designed innovative course curriculum to increase the retention rate of students at risk of dropping out.
- Taught students to:
 - Apply critical thinking, reading, writing, and research skills to topics of importance in the world today
 - Develop skills for a successful transition from high school to the academic rigors of university life
 - Build collaborative work habits by successfully engaging in group projects and discussion
- Connected students to valuable resources on campus and the surrounding area.

Teaching Assistant, Rhetoric and Composition (2011-2012)

University of Wyoming, Laramie, Wyoming

- Taught college composition to a diverse student body, emphasizing critical reading and writing skills.
- Developed syllabi which adhered to departmental curriculum standards while meeting the needs of diverse groups of students.
- Set up and maintained course website to keep students informed of their class status and to provide supplemental course materials for discussion.
- Conducted conferences with students to address individual goals and progress.

Classroom Support Volunteer (2018)

Kulshan Middle School, Bellingham, WA

- Provided in-class support to a 7th grade Washington State History class.
- Helped students to better understand and complete assignments.

Writing Tutor (2014)

Writing and Communications Center, Laramie County Community College, Cheyenne, Wyoming

Worked with students to develop and refine their writing in one-on-one tutorial sessions as part of a process-oriented tutoring community.

Graduate Assistant Tutor (2013)

Writing Center, University of Wyoming, Laramie, Wyoming

Helped guide and develop undergraduate and graduate students' writing skills by providing one-on-one tutorial sessions as part of a process-oriented tutoring community.

Community Educator (2006-2008)

WSU Watershed Master/Beach Watcher Program, Bellingham, Washington

- Fostered dialogue with various sectors of the community to encourage watershed health.
- Helped create and teach public workshops on watershed ecology.
- Participated in various projects and campaigns related to watershed health (native clam seeding, creosote log survey with high school students, etc.).

OTHER EXPERIENCE

Technical Writer (2016-present)

Environmental Resources Management, Bellingham, Washington

- Develop, produce, and edit technical documents including policies, procedures, processes, plans, manuals, and forms, with a focus on environmental compliance and health and safety.
- Office Sustainability Lead

Editorial Intern (Fall 2013)

W.W. Norton & Company, New York, New York

- Read and reported on manuscript submissions for the assistant to the Editor-in-Chief.
- Selected and submitted titles for relevant literary awards with strict deadlines.

Campaign Assistant (2014-2015)

United Way of Albany County, Laramie, WY

- Assisted with fundraising campaigns, finding innovative ways to reach new segments of the population and meet increased fundraising goals.
- Assisted in yearly allocations process, organizing and moderating discussion by community volunteers on allotting United Way funds to our member agencies.
- Worked with other non-profit organizations to create and organize a Resources Fair for people who were currently homeless, or at risk of becoming so.

SELECTED PUBLICATIONS

- "Dollmaker, Inventory, Child"
The Massachusetts Review, 2015
- "Blood Will Out: Walter Kirn Brings Us
News of Ourselves" *The Millions*, 2014

READINGS AND PRESENTATIONS

- *Ornery O'Keefe: Great American Painter*,
"Women's Voices"
University of Wyoming, March 2015
- MFA Thesis Reading
University of Wyoming, Spring 2013

VOLUNTEER WORK

Citizen Scientist

*Rocky Mountain Amphibian Project
Laramie, Wyoming*

- Surveyed wilderness areas for native amphibians.
- Recorded data and submitted it to researchers to aid amphibian conservation.

Server

*CAST Interfaith Food Service
Bellingham, Washington*

- Served food and beverages to people in need.
- Connected attendees with community resources.