

# Rayen Oleastro

## Teaching Candidate

Charismatic, dedicated team player aspiring to become a secondary English teacher through CWU's alternative route program. Committed to providing students with necessary tools to achieve academic goals and instilling love of learning. Readily available to be a student teacher and

### 2016-01 - 2016-05 **Bachelor of Arts: Journalism**

- 2017-07 Education** *Chester University - England, UK*  
Study Abroad Semester to Chester, England
- Received Giltz Family Scholarship of \$1500

- 2014-08 - 2016-05 Bachelor of Arts: Journalism**  
*State University Of New York At Plattsburgh - Plattsburgh, NY*
- Dean's List Every Semester 2014-2016

- 2012-08 - 2014-05 Associate of Arts: Digital Photography**  
*Tompkins Cortland Community College - Dryden, NY*
- Member of Phi Theta Kappa Honor Society
  - Dean's List all Four Semesters
  - Elected to Club President for TC3 Art Club in 2013.

## Work History

- 2019-03 - 2020-03 Real Estate Listing/Transaction Coordinator**  
*Reece Homes, Seattle, WA*
- Worked closely with clients from start-finish to ensure their transactions & listings went smoothly.
  - Contributed to team results in fast-paced, ever-changing environments for over 70 transactions.
  - Resolved daily problems, improved operations & provided exceptional client support through phone and email.

## Contact

### Address

310 NW Ruby Beach Rd,  
Shoreline, WA, 98177


### Phone


(315) 495-4665


### E-mail


Rayen.Oleastro@cwu.edu


## Skills


Communication Skills 


Analytical skills 


SmartBoard 


Secondary ELA 

Adaptability 

Classroom management 

Grammar tutor 

Activity Planning 

Lesson Planning 

Group and individual instruction

2018-11 -  
2019-03

## Office Manager

Queen Anne Real Estate, Seattle, WA

- Managed CRM database, including troubleshooting, maintenance, updates and report generation for 3 mo.
- Tracked and recorded expenses and reconciled accounts to maintain accurate, current and compliant financial records through Quickbooks.

2017-11 -  
2018-10

## Salesperson

Pappardelle's Pasta Of Pike Place Market, Seattle, WA

- Offered each customer top-notch, personal service and polite support to boost sales and customer satisfaction.
- Logged reports, expenses, receipts and sales documents into digital database with Square.

2016-09 -  
2017-08

## Blogger

Syracuse New Times, Solvay, NY

- Published over 20 articles on Syracuse New Times to blog, named Syracuse and Us: A Connection Blog
- Consulted with editors to shape story and eliminate any errors.
- Maintained current understanding of industry and entertainment genre trends, enhancing writing and marketing success.
- Took own photography shots for each writing piece.

## Related Experience

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### Washington Kids in Transition

Edmonds United Methodist Church, 2019

- Packed over 300 lunches for kids to eat once they get home from school, kids who look to school as their only source of food for the day.

### Grammar Tutor

SUNY Plattsburgh, 2015

- I worked with students in the journalism field who needed extra help and collaborated with other grammar gurus to keep lessons succinct.

### Assisted with AYSO League

Canastota, NY, 2012-2015



BabySitting



Schedule Management



- Helped to train youth soccer girls in skill and communication on the field.

## Accomplishments

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### **WEST-B Test**

- Taken July 21, 2020
- Passed

### **NES Test/ English Language Arts**

- Taken August 10, 2020
- Passed