

Curriculum Committee
May 6, 2021
Minutes

Present: Julie Bonner, Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Arne Leitert, Benjamin White, Lizzie Brown, Trista Drake-Jones, Coco Wu, Mike Harrod, Kurt Kirstein, Sydney Thompson, Mike Gimlin, and Mark Samples

Absent: Jessica Thompson and Mark Meister

Guest(s): None

Meeting was called to order 3:11 p.m.

Clem moved the agenda. Sayantani seconded and motion was approved.

Ben moved to approve the April 15, 2021 minutes as amended. Clem seconded and motion was approved.

Review log

Course changes

#1 BIOL 535 Cell Analysis by Flow Cytometry – This is a layered class. They don't have different outcomes for the graduate level. In the catalog 435 has its own set up outcomes. The ones in this proposal are the graduate level outcomes.

#5 GPD 552 Occupational Programs in Family and Consumer Sciences - They didn't check the box that the outcomes are changing, but the outcomes are changing. Mike Gimlin indicated the changes were made at the Graduate Council level, so the box hadn't been checked originally since they were not changing outcomes.

#16 GPD 592 Practica I - They didn't check the box that the outcomes are changing, but the outcomes are changing. Outcome #1 Rate students in a classroom setting. Maria will ask them about this.

#18 MET 351 Metallurgy/Materials and Processes & #19 MET 351LAB - Mike G indicated that these proposals may not be needed as these were being aligned with proposals that were canceled.

#28 WL 483 Sociolinguistics – In the course description second sentence should maybe say “students will...”. Last learner outcome really reads like an activity rather than an outcome. Still has admission to Spanish linguistics major in the course pre-reqs. Mike Gimlin will make this change.

#27 MET 489A Senior Project I - Has a typo on review log. Should be MET 489A instead of MET 498A. Demonstrate the ability to... Should remove these from the outcomes.

Clem moved to send the course changes out to campus for review, with the exception of #20 MET 382, #21 MET 382LAB, #22 MET 383 and #23 MET 383LAB which were removed by the originator. Julie seconded and motion was approved.

New courses

#3 ENG 112 Writing in the Social Sciences – Course is intensive and fairly high level for a one hundred level course. This okay.

Clem moved to send the new courses out for campus review. Ben seconded and motion was approved.

Program Change

Added to the log

MEd in Curriculum and Instruction – Program description should say Master of Education in Curriculum and Instruction. Typo later in the program description paragraph.

Michael moved to send the program change out to campus for review. Lizzie seconded and motion was approved.

New programs

STEM Leadership specialization is added to the new programs. There was a hyphen that needs to be removed.

Clem moved to send the new programs out to campus for review. Sayantani seconded and motion was approved.

Chair updates – Provost Council approved the curriculum deadlines for next year.

Food and Agribusiness Certificate – The Executive Committee did not agree with sending the changes to the proposal to the Faculty Senate and the department will need to do a program change. Since this has not been something that has typically been done, and does not want to set a precedent of these types of changes.

The program discontinuation policy and procedure passed Senate yesterday. Michael Goerger indicated the collaboration with members of the Provost Council to work on this policy has been an effective process.

CWUR 2-50-04 (2) (A) time limit for Curriculog review – Curriculum proposals should not remain in any campus office more than 15 calendar days

Curriculum proposals should not remain in any campus office more than 15 calendar days, and may be moved forward to the next step by the Registrar's office if no action has been taken within that time.

It was suggested that the committee be charged with figuring out the deadlines next fall, while there is time to talk through the process. Needs to be a larger discussion than just the deadlines, but looking at the whole policy having moved away from the paper process.

Mike Gimlin asked that the committee either put in policy-procedure or give direction on proposals that reach the Registrar step, but are rejected because they are incomplete, do these proposals meet the deadline or does it only meet the deadline if it gets back to the Registrar by the appropriate deadline.

Clem moved to revise CWUR 2-50-40 (A) to say 15 calendar days. Lizzie seconded and motion was approved.

Chair position 2021-2022 – Julie Bonner unfortunately cannot take on the chair role for next year. Maria encouraged the committee members to consider being chair next year.

Charges – The committee reviewed the remaining charges.

CC20-21.03 Communicating curriculum. One of the suggestions is to communicate with ADCO. Maybe once a quarter a letter goes to the chair of ADCO of here are the things you should know about changes to curriculum. Mike Harrod suggested there should be a multi-pronged approach and not to rely just on the chairs. Senators for each department should be reporting to their departments with information from Senate.

CS20-21.05 – Mike Gimlin indicated he has sent out an email to colleagues within the Registrar office to come up with a list of curricular items that could be changed that wouldn't require them to completely rebuild the schedule. Then may be able to do a form with those specific changes that could go through the process a little faster. Michael Goerger indicated it would be a good idea to have a workgroup or meeting with all those that work on the backend processes to see what is possible.

Meeting was adjourned at 5:05 p.m.