

Curriculum Committee
April 1, 2021
Minutes

Present: Julie Bonner, Hongtao Dang, Sayantani, Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Arne Leitert, Benjamin White, Lizzie Brown, Jessica Thompson, Bernadette Jungblut, Trista Drake-Jones, Coco Wu, Mike Harrod, Kurt Kirstein, Sydney Thompson, Mike Gimlin, Mark Samples

Absent: Mark Meister

Guest(s): Arturo Torres

Meeting was called to order at 3:10 p.m.

Ben moved to approve the agenda. Clem seconded and motion passed.

Clem moved to approve the March 18, 2021 minutes. Ben seconded and motion was approved.

Approval log

Ben moved to approve ENG 329 Cultural Studies in Literature; ENG 335 Women’s Literature; ENG 336 Race and Literature; ENG 337 Gender, Sexuality, and LGBTQ+ Literature; GPD 422 Housing America’s Families; GPD 432 Nutrition Education in the Family and Consumer Sciences Classroom; GPD 441 Introduction to Teaching Sewing; SOC 398 Nations and Nationalism; Secondary Education Program; Cultural Studies in Literature Certificate; and Strength and Conditioning Minor. Clem seconded and motion was approved.

Review log

Course changes

#2 BUS 102 Business Computer Skills – Assessments are broken out by number. This is okay.

#3 FIN 101 Investment Fundamentals – Description is changing, but was not checked as one of the changes. This is okay.

Clem moved to send the course changes out to campus for review. Sayantani seconded and motion was approved.

New Courses

#1 AST 350 Korea Now – Outcome #3 has a typo, stray hyphen. The outcomes are really non-descript. Outcomes seem low level for a three hundred level course.

#3 RELS 350 Korean Religion and Philosophy – Misspelling in outcome #3. Some of it seems like assessment language. Outcome #2 uses a low level verb.

Ben moved to send new courses out for campus review. Clem seconded and motion passed.

Program Change

#5 School of Education Information – Okay.

Clem moved to send out the program changes for campus review. Sayantani seconded and motion was approved.

CIP codes – CIP codes are how the federal government tracks programs. Classification of Instructional Programs (CIP). NWCCU has changed their requirements regarding receiving CIP codes when certain things arrive at their step. New specializations, minors and certificates, programs being reactivated, consolidation of majors, anything we are treating as a new program internally. In the past CIP codes have been assigned after they get to NWCCU. Bernadette asked if it is okay to change where in the process this should be. NWCCU, substantive change request when it is a brand new program. Lower level minors, specializations, certificates? They built a new interface and now we get asked for CIP codes for everything. NWCCU is currently allowing institutions to update once a year. If CIP codes were assigned earlier through Curriculog, it would be easier for CWU accreditation officers. Gail is currently assigning the CIP codes. Mike G indicated when he does the next round of forms this could be added. Mike Harrod and Coco both expressed concern about adding more to Curriculog proposals. There was also concern about adding additional time to a proposal. Was suggested that the proposal goes to the accreditation liaison at the same time as chairs. Bernadette indicated that the potential areas impacted by CIP assignments are: 1. International Students; 2. Veterans and Veteran Dependents; 3. ROTC cadets in terms of what majors are okay for officer commissions; 4. Grant-funding opportunities; 5. CUPA-HR Salary Data for compression/inversion studies. Mike G. indicated at one point we were trying to add all of the data to the Curriculog form for full approval, as stated that quickly became unwieldy. Mike G's suggestion would be to add links to whatever packet for the originator/chair to start working on when the proposal is launched.

<https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55>

The Office of the Associate Provost no longer exists. Gail is housed in the Office of the Provost effective January 15, 2021. Gail's title is "Associate Vice-Provost."

New prefix procedure language – The committee reviewed Maria's draft language. Michael G indicated that the prefix needs to be approved by FSCC and Faculty Senate. No courses and/or programs will be approved by FSCC using a new prefix until the new prefix has been approved by Faculty Senate. Was suggested to add a justification field to the prefix form.

(4) Creation of new prefixes. A new prefix must be approved by the FSCC and the faculty senate before any course using that prefix can be used.

(9) 5. New specializations, minors, certificates, and new prefixes will be implemented upon approval by the faculty senate.

Lizzie moved to approve the new language for CWUR 2-50-040 Curriculum Changes. Clem seconded and motion was approved.

Meeting was adjourned at 5:03 p.m.