

## Faculty Senate Evaluation and Assessment Committee

February 12, 2013  
3:30 pm  
Barge 304  
Minutes

Present: John Creech, Michael Pease and Jeff Snedeker

Absent: John Hudelson and Lynn Richmond

Guest(s): None

Meeting was called to order at 3:36 p.m.

January 29, 2013 minutes were approved as read. February 5, 2013 minutes were approved as amended.

Stuart Boersma asked Tom add to add into SEOI to write comments for each of the questions as reflection for faculty. Tom contacted EvaluationKit about this possibility. Jeff will have them come to a meeting in the future.

Survey of faculty for input on FAAA ?

Faculty Assessment of Academic Administrators--Remaining work:

- A. Finish drafts of survey instruments for each administrator— Jeff went through the questions for each of the administrators. Jeff asked that each survey fit on one page.
  - i. President – The only change has been the style on the top and reordered the questions.
  - ii. Provost - Changes at top of page, questions were reordered. Some suggested changes were made to the questions. Several were left in with questions for the Executive Committee.
  - iii. Associate Provost – Changes at top of page, questions were reordered, changes were made to several of the questions.
  - iv. College Deans – Changes at top of page.
  - v. Deans of Library, Graduate Studies and Research – Changes at top of page, changes were made to several questions.
  - vi. Director of International Studies – Changes at the top of page, changes were made to several questions.
  - vii. Others? – No others at this time.

Meeting was adjourned at 4:55 p.m.

Next meeting February 19, 2013

Hello Dr. Snedeker,

Last quarter Dr. Pellett and I talked to the Assessment Committee about the open-ended text questions on the new SEOI forms.

Forms A, C, D, E & W all have the same question at the end of sections on Student Learning Environment, Teaching for Student Learning, and General Information. The last question is worded very similar.

- Please provide additional comments for the areas addressed in Section \_ above.
- Please provide any additional comments about the course or instructor (e.g., instructor's teaching effectiveness, course materials, classroom facilities, etc.)

The comments to these four questions were all very similar and somewhat vague. We talked to the committee about replacing those four questions with two questions at the end of the SEOI form.

- What aspects of the teaching or content of this course do you feel were especially good?
- What changes could be made to improve learning in this course?

These questions should give more specific and useful information to faculty. If I remember correctly the committee approved the changes. If your committee has no objections I would update the forms for this quarter. We will keep one question at the end of section #3 for Form W (for online courses), i.e., "Which online technologies used in this class were most useful for your learning?" Again, please let me know if you have any issues or questions. We want to continue to work with your committee to provide the best and informative information to faculty, chairs, and Deans.

Thank you.

Tom

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