

**Central Washington University
Bylaws and Academic Code Committee
October 15, 2012, 3 pm
Minutes**

Present: Gary Bartlett, Lori Braunstein, Jonathan Fassett and Eric Cheney

Absent: None

Guest(s): None

Meeting was convened at 3:01.

Reviewed charges to decide which ones to tackle first.

Noted uncertainty about what ACBC12-13.11 actually requires of the committee. Gary will seek clarification from Executive Committee.

Considered Gary's draft of the committee's procedures manual (per ACBC 12-13.02). The draft was approved by all members, so Gary will forward it to the Executive Committee.

Discussion regarding ACBC12-13.10. It was decided that 'Faculty Code' is a better title than 'Academic Code', so Gary will draft a recommendation that the title be changed.

Invite someone knowledgeable about the policy vs. procedure distinction (Lori suggested she thought there was someone called 'Sandy' who might be appropriate – maybe Sandy Colson?) to come to a meeting regarding what is policy and procedure.

Gary will put together some language in response to ACBC12-13.09. Use similar language to what is in the Academic Code about senator attendance and have that for next time.

At the next meeting we need to talk about charge number ACBC12-13.07 in adding the ex-officio member to General Education and Curriculum committees. Not sure whether it would need to go in the Code, since the Code currently has no language at all about standing committee membership. Lori mentioned that Academic Code is policy. Eric asked if you could have a policy without a procedure or can you have a procedure without a policy.

Next meeting is October 29th in Barge 410.

Meeting was adjourned at 3:50.