

Minutes
Faculty Senate Academic Affairs Committee
September 27, 2012

Location: **Barge 410** and telecon

Time: 4:00 – 5:00 p.m.

Present: Joe Brooks, Simeon Sungi, Thomas Tenerelli, Penglin Wang, Michael Whelan, Marla Wyatt, Mike Jackson

Absent: Sacheen Mobley-Welsh

Guest(s): Eric Cheney

Call to Order at 4:02 p.m.

Introductions – Committee members introduced themselves.

Faculty Senate Chair-Elect – Eric Cheney thanked the committee members for their service. The Executive Committee is hoping to get charges will come out next week. Every other month the committee will be giving a report at the Faculty Senate meeting. The first report will be at the October 3rd meeting. Melody and Eric would really like to have open communication between EC and this committee.

Election of chair(s) - It was moved to nominate Michael Whelan, Joe seconded. Michael was elected as chair.

Approval of May 10, 2012 minutes - Penglin moved to approve the minutes. Joe seconded and motion was approved.

Policy & Procedures - Janet gave a brief explanation regarding the need to change the current Academic Affairs policy manual to separate out procedure from policy and put those procedures in the University Procedure Manual. Janet also gave a brief explanation of some of the other potential charges.

Meeting was adjourned 4:28 p.m.

Next meeting date October 11, 2012