

**Curriculum Committee**  
**December 2, 2021**  
**Minutes**

Present: Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Jeff Dippmann, Benjamin White, Wendy Spacek, Kurt Kirstein, Trista Drake-Jones, Mark Meister, Coco Wu, Mike Harrod, Duane Dowd, Mike Gimlin, and Kathryn Martell.

Absent: Julie Bonner, Jason Dormady, Arne Leitert, and Sydney Thompson

Guest(s): None

Meeting was called to order at 3:12 p.m.

Clem moved to approve the agenda. Ben seconded and motion was approved.

November 18, 2021 minutes. Ben moved to approve the November 18, 2021 minutes and Hongtao seconded. Motion approved.

November 18 approval log. Clem moved to approve the November 18, 2021 approval log. Ben seconded and motion was approved.

**Approval Log**

Course changes – Approved.

MSL 101, 102, 103 – Titles do not reflect the focus on military. These are okay.

EDSE 410 – Some of the learner outcomes seem to be basic/low level given the 400 level of the course (e.g. using “Describe” in LO1). This is okay.

EDSE 432 – It was asked if the assessments are typical of EDSE program (e.g. group lesson plan?) This is okay.

Program Changes – Approved to go out to campus for review.

**Data Science**

#3 outcome change (listen to recording to see what the change is).

Curriculum deadlines – ADCO is meeting next week. Can do this as an email vote on December 16<sup>th</sup>.

**Program Learner Outcomes –**

a. Assessment draft – Kurt went through the draft with the committee. When start looking at them and have established some standards. Helps define what this is. Summarization of the curriculum and list of things we want students to be able to demonstrate and can measure. Can use this to access the curriculum. One change will be instead of typically, 5-8 outcomes per program, should be potentially 5-8 outcomes.

b. Program Learner Outcomes Inquiry Draft Form – This is an opportunity for faculty to get additional information on the program learner outcomes. Committee discussed the need for this inquiry form. Kurt will send the updated draft to Jeff who will send it out to the committee and will put in TEAMS folder. Committee will need to provide feedback by tomorrow afternoon. Jeff will put it up on the ADCO website and send out to the chairs. The committee decided that the program learner outcomes will not utilize this form and let these go through the normal hold process.

It was asked what the committee interpretation is for minors/certificates on how to count a course that has pre-req courses. Should those pre-req courses be part of the minor/certificate program? Policy is fairly vague and only mentions degree programs and doesn't give specific guidance on how to list the credits for minors and certificates regarding prerequisites.

Curriculog Issues – None

Meeting was adjourned at 4:33 p.m.

Addendum – Vote on December 16, 2021

The committee approved the December 2, 2021 approval log with a vote of 5-0 on December 16, 2021 via email.

The committee approved the curriculum deadline memo with a vote of 5-0 on December 16, 2021 via email.