

Faculty Senate Curriculum Committee
November 15, 2012
3:10-5:00
Minutes

Present: Jan Byers-Kirsch, Keith Salyer, Gary Richardson, Jeffrey Stinson, Liz Kerns, Suzanne Little, Kathy Temple, Ginny Blackson, Lori Braunstein and Rose Spodobalski-Brower

Absent: Jeff Dippmann

Guest(s): LeAnne Watrous

Meeting was called to order at 3:12 by Kathy Temple.

Introduction - Lori introduced her new program director, LeAnne Watrus.

Approval of Agenda – Jeff S moved to approve to agenda. Suzanne seconded and agenda was approved.

Approval of 11/01/12 Minutes - Suzanne moved to approve the November 1, 2012 minutes as amended. Liz seconded and motion was approved.

Approve Curriculum Summary Log - Gary moved to approve the November 1, 2012 Summary log. Suzanne seconded and motion was approved.

Catalog narrative deadlines (Held over from last meeting) - Rose reported that she sent Jeff pieces of the existing policies. Everything is required to go through Curriculum committee according to the policy and fall under the curriculum deadlines. The current policy language is not very clear and may need to be updated. Kathy will talk with Jeff D about talking with the Music department and request they submit the appropriate paperwork for their narrative change.

Procedures manual template from Committee Charges (Held over from last meeting) - Committee reviewed the updated draft of the procedures manual. There was some changes made to the wording and number needs to be corrected. Ginny moved to approve the procedures manual as corrected. Liz seconded and motion was approved.

University policy & procedure (subcommittee?) - Kathy Temple, Rose Spodobalski-Brower, and possibly Liz Kerns volunteered to be on the sub-committee.

Review Curriculum – Committee reviewed proposals for the November 15th log.

Meeting was adjourned at 4:10 pm

Future Agenda Items:

Learner outcomes for minors/certificates

Syllabi for new courses

Number of lower division credits in a major

Draft Pre-Professional narratives

Teaching endorsement policy and/or procedures

Hold petition deadline