

**General Education Committee**  
**November 22, 2021**  
**Minutes**

Present: A.I. Ross, Teri Walker, Michael Braunstein, Tim Hargrave, John Choi, Peter Gray, John Neurohr, Mike Gimlin, and Michael Goerger

Absent: Maura Valentino, and Elaine Glenn

Guest(s): None

Meeting was called to order at 3:12 p.m.

November 15, 2021 minutes – Tim moved to approve the November 15, 2021 minutes. Peter seconded and the minutes were approved.

Chair report – Teri is working on comparison information for the Knowledge Area movement. The committee is continuing their review of General Education proposals. Teri drafted a General Education instructor response form to ease instructor workload and to ensure academic integrity/consistency. She drafted example instructor response using EDEC 432. Teri met with Dan Martin, General Education Assessment Coordinator. The committee reviewed General Education instructor response feedback form and discussed information accessible from Canvas, seeking additional information. Teri sat in on a meeting with the EDTL department, where Dan was invited to explain General Education assessment expectations. Teri discussed retrieval of class section details with Mike Gimlin. There will need to be further discussion of GEC assessment expectations.

Teri has been preloading the General Education instructor Assessment Feedback Form in Canvas for instructors. Dan sent out an email out to departments, and left a lot of room for instructor discretion, but there does need to be some parameters around it. Teri shared the General Education Instructor Assessment Feedback form example. Michael B moved to pilot the draft General Education Instructor Assessment Feedback form this academic year. John N seconded and motion was approved.

Teri asked if there is time or interest in considering late proposals for this academic year? The committee was in agreement that if possible they will review LLAS 302 and STP 406 as they were originated prior to the deadline, but were held up at the dean level which put them in after the deadline. COM 250 was originated after the deadline, so it will be considered for the 2023-24.

MSL 101, 102, 103 is almost ready for review.

STP 201/202 – Jenny Dechaine-Berkas provided information on why the courses fits in K6:Individual & Society rather than K8:Science & Technology. The committee reviewed the response from the originator explaining how and why they are requesting to move to K6. Michael B moved to approve STP 201/202 for K6:Individual & Society, P1:Civic & Community Engagement, P4:Social Justice. John N seconded and motion was approved.

STEP 101/102/103 – Requesting to move from K1:Academic Writing II to K7:Physical & Natural World. John N moved to approve STEP 101/102/103 to move from K1 to K7. Michael B seconded and motion was approved.

Meeting was adjourned at 4:57 p.m.