

Curriculum Committee
November 18, 2021
Minutes

Present: Julie Bonner, Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Jeff Dippmann, Jason Dormady, Arne Leitert, Benjamin White, Wendy Spacek, Kurt Kirstein, Trista Drake-Jones, Mark Meister, Coco Wu, Mike Harrod, Duane Dowd, Sydney Thompson, Mike Gimlin, Kathryn Martell

Absent: None

Guest(s): None

Meeting was called to order at 3:10 p.m.

Julie moved to approve the agenda. Arne seconded and motion was approved with one abstention.

Ben moved to approve the November 4, 2021 minutes. Mark Harrod to Mike. Jason seconded and minutes were approved as amended.

November 4, 2021 approval log – Elementary Education major, there is a minor error in the credits. Should be 105-106 credits.

Julie moved to approve the Curriculum Summary Approval log. Sayantani seconded and motion was approved.

November 18, 2021 review log

Course change –

FILM 250/450 – The descriptions are too long. Outcomes start with students will. Mike G indicated that FILM 250 has formal information that does not go against the word total and if you take that out it is 32 words. This is okay.

Ben moved to send out the course changes for campus review. Sayantani seconded and motion was approved.

New courses –

ASL 505 – Catalog description is too long. 49 words. Mike G indicated it is 34 words without all of the formal catalog language. This is okay.

HIST 449/549 – Description too long. This is okay, as the formal catalog, language does not count toward the total.

KRN 251/252/253 – The outcomes are not in the grid, but are in a list. Outcomes are verbatim in all three courses. How are they going to assess their outcomes, as it is not clear they are all assessable? Needs to be a more thoughtful or active verbiage in the outcomes.

Ben moved to send out the new courses for campus review. Clem seconded and motion was approved.

Program changes

Astronomy Minor – Clem moved to send out to program changes for campus review. Sayantani seconded and motion was approved.

Program Learner outcomes –Kurt, Mike, Coco, Gail, and assessment leads in the colleges met to talk about the program learner outcome review. Will stick to the program change deadline getting back to chair by December 9th, then to the deans and finally to Curriculum committee. Curriculum Committee will be reviewing program learner outcomes this winter. There is not a procedure in place for program learner outcome review. Mike Gimlin is working on getting the common learner outcomes for programs to cut down the work for departments. Creating a streamlined form and have one log to look through. Need to create a form for inquiries. Put this on the December 2nd agenda. Need to work on taxonomy language examples that are on the website. Jeff would like a couple of volunteers to work on the revision of that document. Kurt suggested the FSCC works with the Assessment Committee about what program level outcomes should look like. Kurt and Coco may be willing to serve on this type of subcommittee along with Hongtao. Maybe have Graduate Council representative review it. Needs to happen prior to the 12/9 deadline. This would be a separate log that will go out with this information. Jeff and Janet will work on a form for program learner outcome inquiries.

Curriculum deadlines – New programs language under New programs “New programs receiving final approval after the 5/15/2023 catalog...” should be removed. Will put this on the next agenda again for discussion. Jeff will take this to ADCO for their feedback.

Curriculog issues – Coco counting credits in a certificate with pre-requisites. This proposal will be coming. Policy language does not indicate certificates need to count pre-reqs.

Meeting was adjourned at 4:35 p.m.