

REGULAR MEETING
Wednesday, November 2, 2022, 3:10 p.m.
Zoom
Draft Minutes

Meeting convened at 3:10 p.m.

All Senators were present except: Cesar Garcia, Thomas Long, Greg Lyman, Tim Melbourne, Heidi Perez, Nelson Pichardo, Stephen Robison

Guests: Joy Fuqua, Mike Harrod, Ediz Kaykayoglu, Gail Mackin, Pam McMullin-Messier, Jeff Stinson, Maura Valentino, James Jankowski, Stacy Swayze, Mark Meister

CHANGES TO AND APPROVAL OF AGENDA Approved

MOTION NO. 22-06(Approved): APPROVAL OF MINUTES of October 5, 2022

COMMUNICATIONS - None

MULTIFACTOR AUTHENTICATION FOR STUDENTS – Stacy indicated that Information Services is encouraging students to do the multifactor authentication (MFA). Sixty-Seven percent of ransomware attacks result from compromised login credentials. The average IT downtime in a ransomware attack is 3 weeks. The average cost of ransomware is \$5.5 million, not counting the ransom. Students are the largest attack vulnerable group for compromised credentials. MFA is the best way to protect CWU student credentials. Ransomware is not the only risk to students. Compromised student login credentials can lead to financial loss, identity theft, harassment and missed classes. During the summer CWU experienced a phishing incident that lasted 6 weeks, resulting in more than 100 compromised student login credentials before it was contained. IS cannot exclude Canvas from the authentication process. They are looking into a way that students can access systems for 24-hour period and then would need to authenticate if they don't have access to their authentication tools. Senator Amason asked that students know that tokens are available, as this can be an equity issue for students needing to utilize a phone. Senator Harper expressed concern for online students as this is the only way they can receive course information.

SENATE CHAIR REPORT

The next Senate meeting date breaks with our usual pattern. Our next Senate meeting will be November 30, 2022, not the first Wednesday in December. We try to avoid scheduling Senate meetings during finals week. The Executive Committee voted to postpone the work of the Semester Exploration Committee until at least next year. With all that is going on, and since the committee's work would necessarily involve substantial faculty feedback (survey's, forums, listening sessions, etc.), it was felt it was best to postpone that conversation in favor of other university priorities. Please encourage your faculty colleagues to attend the State of the University address this Friday, and to engage in the process of shaping our university's values and strategic plan. President Wohlpert and I are convening a group to discuss shared governance at Central Washington University. In a system of shared governance, the ideal is for faculty, administrators, the Board of Trustees, and other campus constituents to work together, in a culture of mutual trust and respect, to make collective institutional decisions to strengthen the university and its academic mission. The committee includes three faculty members (Greg Lyman, Walter Szeliga, and Amy Claridge) and three administrative representatives (Elvin Delgado, Sathy Rajendran, and Michelle DenBeste). The groups first meeting is scheduled for November 22, 2022, and updates will be provided to Senate on the progress of the group. November is a critical month for faculty and the student learning process. As faculty, you have now guided your students through mid-terms, and are looking ahead at final projects, papers, and practices that will offer students the opportunity to synthesize and crystallize their learning in your courses. This is difficult work, but such important work, and I want to extend my thanks to you and all faculty for your efforts on behalf of our student's learning.

FACULTY ISSUES

Here are some updates to faculty concerns that were brought forward at the October 5th senate meeting:

1. Senator McNeillie raised questions about a new practice for incoming students to declare their major as soon as they come in.
 - The Executive Committee met with Gail Mackin on October 26 to get more information about this topic. Vice Provost Mackin shared with us that the rationale for this change is to encourage stronger early connections to a department for first-year students.
 - She also shared with us that there were miscommunications in the roll out of this new practice. The intent was to start having a conversation with faculty this fall. However, due to a miscommunication between the provost office and those in IS who were working on it, and it was turned on before it was intended to be.
 - If your department is still experiencing problems with admission to majors, please reach out to the Vice Provost's office.

2. Senator Bisgard asked what support was available for faculty engaging in the Strategic Planning Activity that was due October 19. I consulted with President Wohlpert on this issue. The packet document indicated that the Steering Committee was available to assist with questions. I sent an email out to senators on October 10 indicating that if other faculty or departments had similar questions, they should reach out to the Steering Committee.

3. Senator Bisgard asked if a survey could be administered to get an idea what faculty morale is like. I am still collecting information on this issue and will report back to Senate as soon as I have more information.

4. Senator Weber had some questions about evaluation of faculty dossiers. I reached out to Charlene Andrews in Faculty Relations, and I will paraphrase the response that she shared with me via email.
 - As per the CBA, "evaluation files are open to all tenured and tenure track faculty members in the department of the faculty member being reviewed".
 - It was agreed on last year that dossiers would be automatically opened to all faculty members in a department rather than on a case-by-case basis.
 - Complete files are due from the faculty member under review by 11:59 p.m. on the due date listed. The files will be opened for review at 12:00 a.m. the following day, that is, one minute after the due date.
 - In October of 2022, an error was made in opening the PTR files for review. They were opened 24 hours early. Charlene's office is aware of this error and will correct it going forward.

5. Senator Amason had a concern about Emeritus Faculty not having access to their parking permits.
 - I talked with Jason Berthon-Koch, Chief of Police, in person and via email.
 - I was assured that emeritus faculty retain their parking permit privileges. The hangtags will continue to be valid until December 31 of this year. Starting January 1, Emeritus faculty will need to register with the new parking system. Starting December 1st, they can go to the parking office to be assisted with that process and will need to bring their vehicle license plate number, make and model. The permits will continue to be valid for two years under the current process. If the faculty member gets a new vehicle and license plate, they should update it with the parking office. Parking will send a communication to faculty they have email addresses for, but please let faculty know who do not receive a communication. Please contact the parking office with questions.

6. Senator Goerger brought up issues with textbook delays, and students reporting that they were unable to cancel their orders when trying to find books from another source. I talked on the phone with Steve Wenger, Director of the Wildcat Shop for more information. The only situation in which the bookstore will not issue refunds is for books that are marked "special order, no refunds." The "special order, no refunds" designation is applied to books sourced from a company that will not accept returns. This is true for some out-of-print books, or print-on-demand books. The bookstore will reach out to faculty to let them know that their adoption is marked "special order, no refunds." Mr. Wenger told me that this notification may not have happened this fall but will going forward. Mr. Wenger also shared that supply chain issues are getting better but will still be a factor in Winter. The best way to mitigate problems is to submit adoptions²early and

communicate with the bookstore if there are problems. For physical textbooks, reach out to James Harrington. For inclusive access eBooks, contact Elliott Reid. Email is better than phone. More information can be found in an email from the Wildcat Shop sent on October 14.

New Issues

Senator Reynolds raised concerns regarding the training to meet with antiracism SB 5227. Mandatory training is being implemented and the requirement is without compensation. This is disheartening. This training could create inequities with NTT faculty. Mandatory training without compensation could impact the quality of the information. This requirement could make it difficult to recruit new faculty to the university. The amount of time required for this training could be difficult for new faculty to manage this training with everything else they need to deal with starting out teaching. Time requirements of 1/5 of a quarter seems difficult to manage.

Senator Bisgard indicated that Samuelson classrooms have projectors that were possible to mute while a faculty member was working on the white board. If you turn off a projector now, it will take 5-8 minutes to turn it back on. IS has indicated that faculty have been using them wrong and the bulbs are expensive.

Senator Klosterman brought forward a concern from instructors teaching freshman level math courses. They have noticed a decline of preparedness. This has been a decline for a number of years, but the drop this year is greater than in the past. Confident they are not the only department that has noticed this. This is a challenging issue with 35 students in the classroom. Individualized attention is not always possible in this type of course. Retention has been talked about, but if students are not prepared this leads to lower retention. Could we look at lowering course caps on some of these courses?

Senator Dormady – Inviting non-tenured faculty for service after their workload is set is a burden on the minoritized faculty. These faculty are already overwhelmed. This tax is burdensome on some of the new faculty, Senator Dormady asked that those who are inviting faculty to join committees once workload plans are done, weigh the need versus the burden on faculty.

STUDENT REPORT – Brady Smith reported ASCWU is continuing with multicultural center efforts. Due to interest rates, they have had a setback and are looking at next steps and where to go from here. They are working to address student concerns around Title IX and misconduct over the last couple of years. Meeting with students to help solve these issues going forward. Working with administration on this issue as well. Power outage on campus a couple of weeks ago, was during mid-terms. This caused those students who live on campus have trouble studying and completing assignments/tests. Brady asked that faculty give some grace to these students. If you have students who are need of resources, please have them come speak with ASCWU.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 22-07(Approved): Ratify 2022-2023 committee nominees as outlined in Exhibit A.

Motion No. 22-08(Approved): Endorse 2024-2025 academic calendar as outlined in Exhibit B.
Senator Amason asked about the putting Native American Heritage Day before Thanksgiving.
Senator Bisgard asked about putting credit/no credit on a Friday.

Curriculum Committee – Written Report

Evaluation and Assessment Committee – No report

General Education Committee – Written Report

Faculty Legislative Representative – Bernadette reported that the Council of Faculty Representatives (CFR) met this past Friday. Washington State has the lowest number of completed FASFAs. Washington Student Achievement Council is working on this and will be doing some advertising encouraging students and parents to complete this form. They had discussion around the student enrollment declines that are happening in Washington State and nationally. CFR discussed the challenges academic freedom. There are educational gag orders and legislation around the country that could cause issues with academic freedom. This could impact those teaching online if they have students from some of these states with laws on the books. The CFR is real-time tracking legislation being dropped across the country. Please contact Bernadette if you would like more information.

PRESIDENT – President Wohlpert has met with faculty leaders this week to provide more detailed information about how the state funds our raises. He will be talking about this at the State of the University Address on Friday. CWU is the least unionized campuses in the state. Non-represented staff raises are not funded by the state. Faculty bargain locally and not at the state level. There were over 700 participants in phase I of the strategic plan. There were only 25 students that participated in the first round and will be looking at how to increase this participation going forward. Analysis of the feedback from phase I values seemed to be the focus. Groups provided us feedback that the values are very traditional. Some feel we should think inspirationally when looking at our values. The definition of access needs to be looked at differently. The State of the Union will focus on the top values and the opportunity to think about those values differently and to think outside the box. The President is putting together a work group regarding Gender based violence. They will be investing best practices and look at potential changes that need to be made. We came into this academic year with the emergency policy that faculty, staff and students must be vaccinated. The state emergency act has ended. CWU will be working to see what should be done moving forward. Central has a highly vaccinated campus at around 85%. On Saturday, November 12 from 5:00-8:00 p.m. the World Café will be doing a Belonging in the Berg discussion. Working to understand the processes in place that may make some feel that they don't belong here. This discussion will be in the Hal Homes Center.

Provost – Provost DenBeste indicated there will be departments going through a seven year review this year. The departments who will be reviewed have been notified. This should be a collaborative, consultative, fun process and not meant to be a hammer. CWU needs to do program review and is a normal process in higher education. This process should be talking about needs, hopes and dreams. Some may have recommendations that come out of this process. This year will be a pilot. The major declaration change was meant to be a collaborative process. There was a misunderstanding on when it was to be rolled out. Students are not required to declare a major. If they do declare, departments can reach out to these students earlier and they can be connected to resources. These students tend to graduate on time. Please be in touch with your dean if there are specific requirements for your majors that haven't been taken into consideration. If departments are working on recruitment initiatives, please let your dean know what you are doing. When appropriate deans can put departments/faculty in touch with admissions. We want to make sure we are working together and not duplicating work and using best practices. Sometimes if students are bombarded by different areas, they may not choose to come to CWU. Provost DenBeste indicated she has heard the concerns around reorganization discussions. As a result of this feedback this discussion will be put off for a year to work on the other initiatives. The High Impact Practices group met last week.

CHAIR-ELECT – The open Executive Committee meeting will be next Wednesday at 3:00 p.m. in the Grupe Center and Zoom. If need accommodations, please reach out to Janet.

NEW BUSINESS - None

Meeting adjourned at 4:33 p.m.

Exhibit A

Committee	Faculty Member	Department	Term
Budget and Planning Committee			6/15/22 – 6/14/24
1 CEPS faculty vacancy	Duane Dowd	FCS	6/15/22 – 6/14/24
Bylaws and Faculty Code			
1 faculty senator vacancy	Vacant		6/15/22 – 6/14/24
Curriculum Committee			
1 CEPS faculty vacancy	Hideki Takei	ITAM	6/15/22 – 6/14/24

Exhibit B

FALL 2024 Proposed UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Office of the Registrar at 509-963-3001.

REGISTRATION AND CLASSES

April 22	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
April 22	Schedule Goes Live	View in MyCWU
April 22	Advising Begins	FALL 2024 advising
May 6	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
August 1	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
September 11	Leave of Absence	Students not attending FALL quarter must submit request
Sept 20-Oct 7 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
September 25	CLASSES BEGIN	First day of classes for FALL
October 1	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes- <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.</i>
October 1	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
Oct. 2-8	\$25 Late Registration Fee	Instructor signature required to enroll
October 8	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct. 9 -Nov. 5	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
October 24	\$125 Fee-Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Nov. 6-Dec. 6	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
November 8	Registration for WINTER	See WINTER 2025 calendar
November 11	Veterans Day Holiday	No classes/administrative offices closed
November 12	Credit/No Credit	Deadline to declare credit/no credit
November 27-29	Thanksgiving and Native American Heritage Day Holiday Recess	No classes/administrative offices open November 27 No classes/administrative offices closed November 28-29
December 6	Course Challenge Form Deadline	Deadline to submit course challenge forms to Office of the Registrar
December 6	Classes End	Last day of class instruction
December 9	Study Day	Study Day
December 10-13	FINAL EXAMS	See exam schedule
December 13	End of Quarter	End of Quarter (last day of finals)
December 17	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
54	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Oct. 24	Deadline for 50 percent reduction with complete withdrawal	June 28	Deadline to apply for baccalaureate degree for FALL 2024
Nov. 12	Uncontested withdrawal period deadline	Sept. 25-Oct. 1	Master's degree final folder check for FALL needs to be requested during first week of classes
Dec. 6	Hardship withdrawal petition deadline	Oct. 4	Deadline to apply for baccalaureate degree for WINTER 2025
Dec. 6	Complete university withdrawal	Nov. 22	Complete the final "Turnitin" check. All forms submitted and fees paid for FALL graduation for Thesis Option Students
		Dec. 13	Complete all master's degree requirements for FALL graduation

WINTER 2025 Proposed UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Office of the Registrar at 509-963-3001.

REGISTRATION AND CLASSES

October 28	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
October 28	Schedule Goes Live	View in MyCWU
October 28	Advising Begins	WINTER advising
November 8	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
December 16	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
December 24	Leave of Absence	Students not attending WINTER quarter must submit request
January 2-19 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
January 7	CLASSES BEGIN	First day of classes for WINTER
January 13	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.
January 13	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
January 14-21	\$25 Late Registration Fee	Instructor signature required to enroll
January 20	Martin Luther King Jr. Holiday	No classes/administrative offices closed
January 21	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition-and-course- fee balances. Student has 100 percent tuition liability.
Jan. 22-Feb. 19	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 5	\$125 Fee -Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition-and-course- fee balances. Student has 100 percent tuition liability.
February 17	Presidents Day Holiday	No classes/administrative offices closed
February 18	Registration for SPRING	See SPRING 2025 Calendar
Feb. 20-Mar. 14	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 21	Credit/No Credit	Deadline to declare credit/no credit
March 14	Course Challenge Form Deadline	Deadline to submit course challenge forms to Office of the Registrar
March 14	Classes End	Last day of class instruction
March 17	Study Day	Study Day
March 18-21	FINAL EXAMS	See exam schedule
March 21	End of Quarter	End of Quarter (last day of finals)
March 25	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
52	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Feb. 5	Deadline for 50 percent reduction with complete withdrawal	Oct. 4	Deadline to apply for baccalaureate degree for WINTER 2025
Feb. 21	Uncontested withdrawal period deadline	Jan. 7-13	Master's degree final folder check for WINTER needs to be requested during first week of classes
March 14	Hardship withdrawal petition deadline	Jan. 17	Deadline to apply for baccalaureate degree for SPRING 2025
March 14	Complete university withdrawal	March 7	Complete the final "Turnitin" check. All forms submitted and fees paid for WINTER graduation for Thesis Option Students
		March 21	Complete all master's degree requirements for WINTER graduation

SPRING 2025 Proposed UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.
If you have any questions, contact Office of the Registrar at 509-963-3001.

REGISTRATION AND CLASSES

February 3	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
February 3	Schedule Goes Live	View in MyCWU
February 3	Advising Begins	SPRING advising
February 18	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
March 18	Leave of Absence	Students not attending SPRING quarter must submit request
March 24	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
Mar. 27-Apr 13 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
April 1	CLASSES BEGIN	First day of classes for SPRING
April 7	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.
April 7	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
April 8-14	\$25 Late Registration Fee	Instructor signature required to enroll
April 14	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 15-May 12	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
April 30	\$125 Fee -Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
May 5	Registration for SUMMER	See SUMMER 2025 Calendar (Schedule goes live April 21)
May 12	Registration for FALL	See FALL 2025 Calendar (Schedule goes live April 28)
May 13-Jun 6	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
May 14-15	SOURCE Days	Instructional days - Research projects
May 16	Credit/No Credit	Deadline to declare credit/no credit
May 26	Memorial Day Holiday	No classes/administrative offices closed
June 6	Course Challenge Form Deadline	Deadline to submit course challenge forms to Office of the Registrar
June 6	Classes End	Last day of class instruction
June 8	COMMENCEMENT	Commencement Ceremonies - Kent
June 9	Study Day	Study Day
June 10-13	FINAL EXAMS	See exam schedule
June 13	End of Quarter	End of Quarter (last day of finals)
June 13	Masters Hooding Ceremony and Commencement	Masters Commencement Ceremony - Ellensburg
June 14	COMMENCEMENT	Commencement Ceremonies - Ellensburg
June 17	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
53	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

April 30	Deadline for 50 percent reduction with complete withdrawal	Jan. 17	Deadline to apply for baccalaureate degree for SPRING 2025
May 16	Uncontested withdrawal period deadline	Apr. 1-7	Master's degree final folder check for SPRING needs to be requested during first week of classes
June 6	Hardship withdrawal petition deadline	April 11	Deadline to apply for baccalaureate degree for SUMMER 2025
June 6	Complete university withdrawal	May 30	Complete the final "Turnitin" check. All forms submitted and fees paid for SPRING graduation for Thesis Option Students
		June 13	Complete all master's degree requirements for SPRING graduation

SUMMER SESSION 2025 Proposed UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Office of the Registrar at 509-963-3001.

REGISTRATION AND CLASSES

April 21	Schedule Goes Live	View in MyCWU
April 21	Advising Begins	SUMMER advising
May 5	Registration Begins	Summer Session
June 18-Jul 1 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
June 19	Juneteenth Day Holiday	No classes/administrative offices closed
June 23	CLASSES BEGIN	Classes begin for six-week and full session
June 25	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 25	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 26-Jul 3	\$25 Late Registration Fee Six-week Session and Full Session	Instructor signature required to enroll
July 4-18	\$50 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 4-Aug. 1	\$50 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 4	Independence Day Holiday	No classes/administrative offices closed
July 7	\$75 Fee - Unpaid Tuition and Fees	\$75 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 21-Aug 1	\$75 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 22	\$125 Fee -Unpaid Tuition and Fees	\$125 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
Aug. 4-22	\$75 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
August 1	Six-week Session Classes End	Last day of class instruction for six-week session
August 5	Grades Due Six-week Session	10:00 p.m. deadline for instructors to submit grades via MyCWU
August 22	Full Session Classes End	Last day of class instruction for full session
August 26	Grades Due Full Session	10:00 p.m. deadline for instructors to submit grades via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 18	Uncontested withdrawal period deadline for six-week session	Aug. 15	Complete university withdrawal for full session
July 21	Deadline for 50 percent reduction with complete withdrawal	April 11	Deadline to apply for baccalaureate degree for SUMMER 2025
July 25	Hardship withdrawal petition deadline for six-week session	June 23-27	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 25	Complete university withdrawal for six-week session	July 4	Deadline to apply for baccalaureate degree for FALL 2025
Aug. 1	Uncontested withdrawal period deadline for full session	Aug. 8	Complete the final "Turnitin" check. All forms submitted and fees paid for SUMMER graduation for Thesis Option Students
Aug. 15	Hardship withdrawal petition deadline for full session	Aug. 22	Complete all master's degree requirements for SUMMER graduation

Faculty Senate Curriculum Committee Report
November 2, 2022

FSCC has met three times thus far this academic year: an informational welcome and workshop on September 29, and two regular meetings on October 6 and October 20. Five committee members are returning from last year, and we welcomed three new members this fall. There remains an opening for one CEPS faculty and one student member. We continue to meet via Zoom for the academic year.

Jeff Dippmann is chairing the committee again this year, with Sayantani Mukherjee serving as chair elect.

As of the October 6th meeting, we have begun to review curriculum as it moves through Curriculog. We are working on establishing a more equitable distribution of review assignments, as committee members typically do not review course proposals from their own college, and this leads to some members naturally finding themselves responsible for the two colleges generating the most proposals at any given time (CAH and COTS). We are also placing more emphasis this year on evaluating (and requiring) the assessment piece of the learner outcomes, as well as the justification for course additions or changes.

Several of our charges from the Executive Committee involve working with other non-Senate committees, and the chair has been involved in discussions with the Associate of Arts Degree Workgroup, as well as a proposal for a new Master of Applied Science degree type. He has also been in touch with some members of the ADI ad-hoc committee as work progresses on creating policy and procedure and implementing the new graduation requirement for undergraduate students. The first two projects will hopefully be ready by the end of fall quarter, and the latter in winter if everything continues to move along.

We are currently working on three other items that we hope to complete by the end of fall as well. One of our major priorities is updating the taxonomy used for learning outcomes and assessment. The current version available to faculty has not been revised since 2014 and current trends in assessment have made it outdated. While we will continue to honor the verbs used in the 2014 taxonomy, the goal is to have the new one in place prior to proposals slated for next year. We met with Joy Fuqua and Ian Quitadamo on October 20th to review the work that they have already done and establish a working relationship with Multi-modal. The committee has begun discussions and evaluation of the curricular deadlines for the next academic calendar and will complete that work before close of fall quarter. Finally, we are continuing discussions begun last year concerning an expedited review process of X98 courses to allow for more flexibility as it relates to newly hired faculty.

Finally, we continue to review and update the policies (CWUP 5-50) and procedures (CWUR 2-50) related to curriculum, in particular those focusing on prerequisites found in minors and certificates.

**General Education Committee Report
November 2, 2022**

Charge Number	Timeline for Charges	General Education Committee Charges	Results
6	Fall	Review and approve proposals to add courses to or remove courses from the General Education program.	12 courses reviewed – 10 approved, 1 removed from program, 1 waiting for review of requested clarifications.
2	Ongoing	Communicate with the Dean of Undergraduate Studies regarding administration of the General Education Program and its operation as an independent unit.	Dean Takahashi has been attending our meetings and has met with the Chair of the Gen Ed committee and an open line of communication has been established.
	Ongoing	Review student petitions to courses from the General Education Program. Timeline: Ongoing	No student petitions.
9	Ongoing	Monitor the mapping of paths within the existing General Education Program framework for online-only students to be able to complete Gen Ed requirements	Thanks to the new Dean of Undergraduate Studies, Yoshiko Takahashi we have data on past online enrollment, and we will analyze this data.
3	Fall	Review, seek broad input, and make decisions about any proposed General Education Program framework and rules changes.	We have begun discussing a few minor changes in wording.
4	Winter	Collaborate with the Dean of Undergraduate Studies on collecting data for the General Education assessment plan. Communicate an assessment product with stakeholder appropriate reporting.	Thanks to the new Dean of Undergraduate Studies, Yoshiko Takahashi we already have data on past enrollment by quarter and we will analyze this data to inform future discussion and decisions.
10	Ongoing	Monitor how General Education course changes affect students' Academic Requirements reports and the issues that arise	We have discussed issues with the AR reports in the DHC.
11	Ongoing	Continue working with the ADI ad-hoc committee as needed on work related to the implementation of the ADI requirement.	We have discussed how the ADI requirement fits into Gen Ed.

12	Spring	Review committee procedures manual and update as required	Not started.
5	Winter	Consider ways to assist faculty in the process of submitting General Education assessments.	Not started.
7	Winter	Continue exploring options on how General Education Program milestones are displayed on students' transcripts.	Not started.
8	Winter	Consider revisions to the General Education Rules policy	Not started.