

**Curriculum Committee  
October 15, 2020  
Minutes**

Members Present: Maria Sanders, Michael Goerger, Benjamin White, Clem Ehoff, Arne Leitert, Sabrina Juhl, Julie Bonner, Sayantani Mukherjee, and Hongtao Dang; Kurt Kirstein, Mark Meister, Coco Wu, Sydney Thompson, Mark Samples, Trista Drake-Jones, Jessie Thompson

Absent: Mike Harrod, Bernadette Jungblut

Meeting called to order at 3:10 p.m.

Motion to approve the agenda made by Julie and seconded by Sabrina. Motion passed

Motion to approve meeting minutes from October 1<sup>st</sup> made by Michael and seconded by Sabrina. Motion passed.

**Approval Log:**

POSC 362 – We are still waiting on outcomes.

All other issues were resolved

Motion to approve all items (BIOL 302, HIST 328, Business Administration BS – Leadership and management Specialization, and Sports Business Minor) except POSC 362 was made by Julie and seconded by Sabrina. Motion passed.

**Review Log:**

Course changes: No issues

New courses:

History 375 and 572 seem very similar. The committee discussed whether these outcomes should be more specific to the course, but declined to change the outcomes.

Art 587: The outcomes for ART 587 don't seem at the level of a graduate course. The second half of the outcome #2 seems to be an assessment. Maria will check with the department about that outcome. Outcome #3 is missing an "and". The first outcome should be two outcomes per the Graduate Curriculum Committee

No issues with the remaining items.

Program Change:

No issues

Ben moved to send all items (HIST 578 – Russian Far East; ART 587, HIST 375, HIST 572, IT 305, LAJ 598 – Victimology and Victimization; PHIL 398 – Psychedelics and Philosophy; Primate Behavior, MS) on the Review Log out for campus review and Julie seconded. Motion passed

**Chair updates:**

Maria would prefer not to use meeting time to track down originators and make changes on the fly. We will pause proposals if changes have not been submitted by the start of the meeting.

Maria contacted General Education Committee (GEC) about withdrawing the motion to waive the requirement for transfer students to take CWU 184. GEC withdrew the motion. The committee reviewed a draft of a policy change that would better define curriculum changes and would no longer require structural changes to move through the normal curriculum process. Maria will get feedback from Mike Gimlin on the wording surrounding curriculum changes. The committee will discuss the change at the next meeting and send the suggestion to GEC.

A task force was formed at the Senate meeting to address Anti-racism, Inclusivity, and Diversity. The task force will consider creating a graduation requirement. The executive committee will involve other committees when they need to be involved.

Maria asked if originators reactivating a course can change elements of the proposal. Mike Gimlin shared that anything can be changed when reactivating. In this case, the course needed to be offered this academic year, and he asked the originator not to change anything.

A petition has come in from Anthropology to hold MEDHU 398. Maria has reached out to both departments and encouraged them to resolve the issue. If there is not a resolution, we would have a hearing on November 5<sup>th</sup>.

**Hold hearing procedures**

Maria described the way we conducted the hold hearing in Spring 2020. Kurt Kirstein asked when duplication is problematic. Maria explained that differences in courses should be reflected in the outcomes. Generally, these are unique cases and it is difficult to generalize across hold petitions. Coco suggested that the committee needs to better define what counts as a duplicate. Coco would like a clear list of requirements for documentation with a table that they can fill in. Coco thinks that the same number of questions should be asked of both parties. Kurt expressed the feeling that hold resolutions are often arbitrary. Maria said that we could discuss whether a policy change is needed, but at this point the only thing we can change is our procedures. There was a discussion about what a department should submit. Clem suggested that we ask the question, "Why are the two courses different or why are they the same?" Mark Samples suggested that there are many issues that need to be disambiguated. Maria will work on a list of documentation parties might submit. She will add a chance for a closing statement and allow parties little more time. If we have a hearing on November 5<sup>th</sup>, we will allow a three-minute opening statement, committee questions without crosstalk, a three-minute closing statement, and then a vote on the petition.

**Curriculum Issues and Forms**

Mike Gimlin would like to get approval to activate the draft proposal forms. Michael Goerger suggested that the New Course includes a question about whether the course is being

proposed in General Education. Clem moved to approve the draft New Course Form (with the Gen Ed change included), Course Change Form, and Program Change Form and Julie seconded. Motion passed.

### **Course Modalities**

The committee is charged with revising policy on course modalities and definitions. There was a discussion about the ways in which modality, contact type, and course type overlap. Should modalities be added to policy? There was discussion about splitting the “Real-Time Online” category in order to accommodate distance education courses. Maria shared CWUP 5-50-060 to ask if changes to procedures would require changes to this policy. Mike Gimlin suggested that we add language to indicate that modalities do not change course content, so that faculty don’t duplicate courses for different modalities. Arne suggested that we need rules for final exams as well. In particular, classes that are asynchronous might want to require a synchronous final exam. Maria will look over policies and procedures and come back with a draft.

Meeting adjourned at 5:02 p.m.