

Bylaws and Faculty Code  
October 4, 2021  
3:15pm  
Minutes  
Approved 10/18/21

Members present: Mary Radeke, Nathan White, Elvin Delgado

Guest: Gary Bartlett

1. Meeting called to order at 3:30pm
2. Approval of Sept. 27th, 2021 minutes

Approved- MR made the motion, unsure who to identify as the second, All approved?

3. Chair Updates

- Mary sent FTE information from Janet (definition as well as numbers per department) to Nathan and Elvin.

4. EC Updates

Elvin spoke with Greg about BFCC21-22.01 and asked him to discuss historical background and context with President Wohlpart about how this charge was initiated. Greg will get back to the BFCC with information about this charge.

5. Discussion of charge BFCC21-22.01

The committee concluded that this charge resides with Greg (EC chair) and the president. BFCC is waiting to hear if the president would agree to this language for CWUP and corresponding Code language.

6. Discussion of charge BFCC21-22.02

Nathan brought up the point that the method for calculating department FTE and the definition of FTE is unclear, discussion about how it is possible to have .266 FTE ensued. Nathan suggested that we can't move forward with the charge until we figure out how FTE is calculated, all agreed. Elvin suggested bringing Gary Bartlett (Union president?) into the discussion, he joined in the Zoom meeting. The BFCC consulted the CBA for definition of FTE. Nathan concluded that NTT FTE is calculated by total credit hours divided by 45 (full time). Mary will confirm with Janet Shields and Charlene Andrews. Are there other factors involved?

Nathan, Elvin, and Mary discussed the idea of changing the minimum FTE (currently 5) as the starting point, keeping the end point at 14, no adjustment for other levels for calculating the number of senators per department per FTE. Therefore; 5-14 FTE = 1 senator, 15-29 = 2 senators, 30-44 = 3 senators, 45+ = 4 senators. However this would potentially mean that if a department dropped below 5 FTE, they would not be allotted a senator. BFCC was concerned that a vote on this would not pass. There is currently no justification/definition of what constitutes a “department” (ie. what is the minimum FTE for a department). As such, there is no justification for the cutoff point of 5 FTE for one senator; < 5 no senator.

Elvin will look for definition of “department” and minimum FTE required for a department designation and will ask Greg about the number of FTE required, and if there is a requirement for the number of majors, etc.

Mary will consult with Janet and Charlene regarding confirmation of FTE calculation and definition of FTE.

#### 7. Brief review of remain Fall quarter charges for 2021-20222

BFCC will continue the review of remaining charges at the next meeting.

Adjourned at 5:10pm

Next BFCC meeting: Oct. 11, 2021 @ 3:15pm.