

September 29, 2017
Bylaws & Faculty Code Committee
Draft Minutes

Present: Bret Smith, Lila Harper, Amy Claridge, Mary Radeke

Meeting was called to order at 4:10 p.m.

Agenda was approved as presented.

Chair-election - Lila was elected as chair by a unanimous vote.

The May 12, 2017 minutes were approved as presented.

Meeting dates and times: The committee decided to stay with Fridays at 4:00 p.m. The next meeting will be October 13th. Meeting dates for the rest of the quarter will be October 20, November 3, November 17, and December 1.

The committee reviewed the committee charges.

Committee workload - Code IV E 9. The committee brainstormed on ways to deal with this charge. Maybe have Senate chair send letters to department chairs of committee members to let them know the workload of committee serviced for the upcoming year. Have the committee at the end of each year estimate the workload and put in year-end report. Faculty Senate could put something on the website. Maybe extend the range to 1-4 or 1-5. Another idea would be to put Gen Ed and Curriculum as 2-4 and leave the others as 1-2. The committee asked Amy to get more feedback from the Executive Committee to see if they want to increase the range or if they want a specific amount for these two committees.

Look at scholarly misconduct for the next meeting.

Meeting was adjourned at 5:11 p.m.