

Curriculum Committee
June 3, 2021
Minutes

Present: Hongtao Dang, Sayantani Mukherjee, Michael Goerger, Maria Sanders, Arne Leitert, Benjamin White, Lizzie Brown, Trista Drake-Jones, Coco Wu, Kurt Kirstein, Sydney Thompson, Mike Gimlin and Mark Samples

Absent: Julie Bonner, Clem Ehoff, Mark Meister and Mike Harrod

Guest(s): None

Meeting was called to order at 3:10 p.m.

Michael G moved to approve the agenda. Benjamin seconded and motion approved.

Michael moved to approve the May 20, 2021 minutes. Sayantani seconded and motion was approved.

Approval Log – GPD 555 was removed at the request of the originator. Curriculum & Instruction MEd program change and the Curriculum & Instruction MEd, STEM Leadership Specialization need to be added to be approved as they were inadvertently left off the last approval log. Ben moved to approve the June 2, 2021 approval log. Hongtao seconded and motion was approved.

Chair updates – Maria reported that the policy language passed the Faculty Senate meeting for CWUR 2-50-040 to change 10 working days to 15 calendar days and the General Education use of courses retroactively. The committee does not have anyone as chair or chair-elect for next year.

ENG 101A & B outcomes – The originator thought the ENG 101 outcome changes would automatically be applied to ENG 101 A & B. These are the same course, the A&B are just taught over a longer period of time. Maria would like to have the committee approve these today through the emergency process. Michael moved to update the outcomes for ENG 101 A & B. Arne seconded and motion was approved.

Small majors/shared cores in Curriculog – Small majors requires another major or minor. If small majors had a shared core this would force this process to happen and would help keep the messaging the same for all small majors. Mike G is willing to reach out to the departments prior to making the changes. Lizzie moved that FSCC authorizes the Registrar's office to seek department consent to add a uniform small major notification to all small major plans. Michael G seconded and motion was approved.

Curriculog forms – Mike Gimlin went over the new curriculum forms in Curriculog. Course change - Coco asked if it could be checked what is required by NWCCU if the term must be in the catalog. Michael G looked at the NWCCU website and they do require frequency of offering of a course. Maria suggested maybe putting a question something like “This course is typically offered, once a year, twice a year, every other year, etc. Kurt indicated that this should be something that departments provide to students and doesn’t need to be in the catalog. Mike G indicated that Bernadette had told him that the catalog was the preferred place and was the hope to have it integrated with CAPS+. This is no longer the case. The committee will leave this as is, until there is clearer guidance.

New course form – CAH growing number of programs that are not housed in departments but report to the Dean. Committee would like to have it say Home/Primary Department or Program. Program modality is something that the committee should look at next year and potentially develop policy language around this. It was suggested to reword “The program will have both a designated online only option as well as an in-person or hybrid option.”

New Prefix – Suggested to change language to indicate to contact your Associate Dean about the appropriate CIP Field. Mike G indicated that a CIP code is required for a new prefix in PeopleSoft for a course to be built in the system.

New Program – Mike G will add program after Department. Include the same CIP Code language on this form as was put on new Prefix form.

Michael G asked that on Deletion/Reserve form it should be changed to Discontinuation/Reserve form. Maria thinks these should be two different forms.

Lizzie moved to approve the changes to the Curriculog forms and have the Registrar office active them. Sayantani seconded and motion was approved.

Meeting dates for next year are okay with the committee.

Meeting was adjourned at 5:15 p.m.