REGULAR MEETING
Wednesday, May 2, 2018, 3:10 p.m.
BARGE 412
AGENDA

  I.   **ROLL CALL**

 II.   **CHANGES TO AND APPROVAL OF AGENDA**

III.   **MOTION NO. 17-51: APPROVAL OF MINUTES** of April 4, 2018

 IV.   **COMMUNICATIONS**

  V.   **CAS Report** – Aaron Brown *(10 Minutes)*

 VI.   **Reaffirmation of Accreditation –** Bernadette Jungblut & Tom Henderson *(10 Minutes)*

VII.   **SENATE CHAIR REPORT** *(5 Minutes)*

VIII.   **FACULTY ISSUES** *(10 Minutes)*

 IX.   **PRESIDENT** *(10 Minutes)*

  X.   **STUDENT REPORT** *(5 Minutes)*

 XI.   **OLD BUSINESS**

XII.   **REPORTS/ACTION ITEMS** *(60 Minutes)*

SENATE COMMITTEES:
Executive Committee
Motion No. 17-52: Ratify 2018-19 committee vacancies as presented in Exhibit A.

Motion No. 17-53(paper ballot): Election of 2018-1 Faculty Senate Member-At-Large – Nominees: Eric Foch and Bob Hickey.

Motion No. 17-54(paper ballot): Election of 2018-19 Faculty Senate Chair-Elect – Nominee: Walter Szeliga, Geological Sciences.

Bylaws & Faculty Code Committee
Motion No. 17-37(Third reading of three): Recommends amending Faculty Code Section V Complaint Policy and Procedures as outlined in Exhibit B.

Motion No. 17-44(Second reading of three): Recommends amending Section I Faculty Rights and Responsibilities as outlined in Exhibit C.

Motion No. 17-45(Second reading of three): Recommends adding a new Appendix A Creation, Reorganization, and Renaming of Academic Units to the Faculty Code as outlined in Exhibit D.

Motion No. 17-55(First reading of three): Recommends amending the Faculty Code Section III Distinguished Faculty Awards and Appendix B as outlined in Exhibit E.

Curriculum Committee - Report

Motion No. 17-56: Recommends amending CWUP 5-50-070 Rules for Undergraduate and Graduate Degrees as outlined in Exhibit F.

Motion No. 17-57: Recommends approval of a new Master of Public Health as outlined in Exhibit G.

Motion No. 17-58: Recommends approval of a new BAS Structures of Data and Analytics for IT Managers as outlined in Exhibit H.

Motion No. 17-59: Recommends approval of a new BS Specialization in Structures of Data and Analytics for IT Managers as outlined in Exhibit I.

Motion No. 17-60: Recommends approval of a new Professional Tax Certificate Type B as outlined in Exhibit J.

Motion No. 17-61: Recommends approval of the BS Business Administration – General Business Specialization (additional 8 credits); Human Resources Management Specialization (additional 8 credits); Leadership and Management Specialization (additional 8 credits); Personal Financial Planning Specialization (additional 9-10 credits) and Supply Chain Management Specialization (additional 8 credits) to add credits and continue to be over credit as outlined in Exhibit K.

General Education Committee – Report

Evaluation and Assessment Committee – Report

General Education Implementation Task Force

Faculty Legislative Representative

CHAIR-ELECT: *(1 Minute)*

XIII. **NEW BUSINESS**

XIV. **ADJOURNMENT**

NEXT REGULAR SENATE MEETING: May 30, 2018
BARGE 412

Exhibit A

Committee	Name	Department	Term
Budget & Planning			
1 CB vacancy	Chad Wassell	Economics	6/14/18 – 6/15/21
1 CAH vacancy	Vacant		6/14/18 – 6/15/21
Curriculum Committee			
1 CEPS vacancy	Julie Bonner	ITAM	6/14/18 – 6/15/21
1 LIB vacancy	Vacant		6/14/18 – 6/15/21
General Education Committee			
1 CAH vacancy	Cynthia Pengilly	English	6/14/18 – 6/15/19
1 COTS vacancy	Carey Gazis	Geological Sciences	6/14/18 – 6/15/21

Exhibit B

Section V. COMPLAINT POLICY AND PROCEDURES
A. Obligations
The university recognizes the right of faculty to express differences of opinion and to seek fair and timely resolutions of complaints. It is the policy of the university that such complaints shall first be attempted to be settled informally and that all persons have the obligation to participate in good faith in the informal complaint process before resorting to formal procedures. The university encourages open communication and resolution of such matters through the informal processes described herein. The university will not tolerate reprisals, retribution, harassment or discrimination against any person because of participation in this process. This section establishes an internal process to provide university faculty a prompt and efficient review and resolution of complaints.
All university administrators shall be attentive to and counsel with faculty concerning disputes arising in areas over which the administrators have supervisory or other responsibilities, and shall to the best of their ability contribute to timely resolution of any dispute brought to them.

B. Definitions
1. Complainant(s): An individual or group representative making the complaint.
2. Respondent(s): An individual or entity against whom the complaint is being made. A   respondent could be an academic department, a member of the faculty, staff, an administrative unit, or a member of the administration.
3. Complaint: An allegation made by a complainant(s) that the respondent(s) has violated the faculty code or policies under the Faculty Senate purview.

C. Scope
1. Jurisdiction: The purpose of the complaint policy and procedure is to provide a means by which (a) complainant(s) may pursue a complaint against a respondent(s) for alleged violations of the code and policies that fall under the Faculty Senate purview. A complainant may file a complaint that asserts a violation of the following code, policies, and/or standards:
      a. Faculty Code
      b. Faculty Senate Bylaws
      c. Curriculum Policy and Procedures (CWUP 5-50 and CWUR 2-50)
      d. Academic Policies, Standards, and Organizational Structures (CWUP 5-90 and CWUR 2-90)
      e. Evaluation and Assessment
      f. General Education (CWUP 5-100)
      g. Budget and Planning
      h. Professionalism
      i. Professional Ethics (Faculty Code Appendix A)
      j. Scholarly Misconduct
        1. Complaints alleging fabrication, falsification, ~~and~~ or plagiarism in research/scholarship are subject to CWUP 2-40-250. Both the Senate and CWUP processes will be conducted in parallel.

2. Exclusions: Should the Senate receive a complaint involving the following exclusions, the complaint will be returned to the complainant(s).
      a. Civil rights complaints properly addressed under the process provided in CWUP 2-35.
      b. Matters subject to the grievance process contained in the CBA, including allegations of violations of the terms of the CBA.
      c. Matters subject to the complaint process contained in the CBA including substantive academic judgments in matters of workload, reappointment, promotion, tenure, and post-tenure review.

D. Complaint Process
1. Prior to submitting a formal complaint to the Senate, complainant(s) are strongly encouraged to make a good faith effort to discuss the complaint with the dean or member of the university administration having direct responsibility for the area of concern. It is acknowledged that the nature of some complaints precludes such a step. If no mutually acceptable resolution of the complaint can be reached, complainant(s) may file a formal written complaint with the Senate for review.
2. A complainant(s) filing a complaint should first consult Section V Complaint Policy and Procedures, and meet with the Faculty Senate Chair. The Chairperson will advise the complaint(s) about the Senate's jurisdiction and the complaint process.
3. To initiate a formal complaint, complainant(s) must complete, sign, and submit the Complaint Form located on the Faculty Senate website, which includes the following mandatory elements.
      a. Concise statement identifying the complaint(s) with contact information.
      b. Concise statement identifying the respondent(s) with contact information.

       c. Basis for seeking a review by the Faculty Senate.

       d. Each and every specific section of the code, policies, and/or standards that was allegedly violated.

       e. Supporting documentation pertinent or referred to in the complaint to substantiate the alleged code, policies, and/or standards violations.

       f. Summary of the complaint with a description of the issue giving rise to the complaint.

       g. Concise statement on how the alleged conduct of the respondent(s) violated the code, policies, and/or standards.

       h. Concise statement of the negative effect that the alleged violation has had on complainant(s).

       i. Reasonable outcomes that would resolve this situation.

       j. Summary of efforts to resolve this complaint.

4. The complainant(s) shall submit the completed Complaint Form and supporting documents in both electronic and hard copy forms to the Senate Office addressed to the Faculty Senate Executive Committee (EC).

5. Complaints are not confidential. Elements of this complaint may be released as needed at the discretion of the Faculty Senate Executive Committee.

6. The complaint will be delivered to all members of the EC at the next scheduled EC meeting. The EC has the primary responsibility to ensure and to arrange an appropriate review by applicable committees. The EC will conduct an initial review of the complaint within 10 business days during the academic year to determine:

       a. Whether the complaint falls within the Senate's purview. If not, the EC will return the   complaint to the complainant(s) with recommendations as to the appropriate avenue for   resolution to the complaint.

       b. Whether the complaint package is complete. If incomplete, the EC may request the complainant(s) to revise and resubmit the complaint.

7. Depending on the basis for complaint, the EC will charge the appropriate Senate standing committee(s) or at its discretion may decide to form an ad hoc committee to review the complaint. The assigned committee shall write an opinion specifically addressing the alleged policy and code violations. The committee(s) will be given specific parameters to work with and shall be required to consider all application of the code and policies.

8. The EC will determine the membership of the ad hoc committee, and will not include members who may have a real or perceived conflict of interest. The ad hoc committee shall consist of at least three tenured faculty members. The EC may invite other representatives, depending on the basis nature of the complaint.

9. The committees charged with the complaint review shall receive a copy of the complaint and start their review at the next regularly scheduled meeting. The committee shall have the right to call and question complainant(s) and respondent(s). The respondent(s) will be given an opportunity to present their written response to the complaint along with evidence. The Committee(s) shall make every effort to complete its review, make a determination, and report its findings and recommendations, in writing, to the EC for its consideration and action, within 20 business days. This period may be extended at the discretion of the EC. As a result of their review, the committee(s) shall determine one of the following findings:

       a. No violation

       b. Clear violation

       c. Possible violation

10. The committee's report based on the assigned charges should be specific, and shall include the substantiating basis for each finding and the evidence supporting their recommendation.

11. The EC will review the committee's opinions along with its findings and recommendations. The EC will prepare a summary statement. If evidence was found there were violations of code and policies, the EC will determine the consequences, which could be in the form of:

       a. A Motion of Censure

       b. A Motion of Resolution

       c. A Motion to officially entre the action in the Senate records

12. The EC shall forward the final summary and actions to the member of the university administration having direct responsibility for the area of complaint, along with the Provost, President, and other parties as relevant.

Rationale: A new line was added directing faculty to CWUP 2-40-250: Scholarly Misconduct Policy. This change was made to better align the Faculty Code with the Scholarly Misconduct Policy

Exhibit C

Section I.   FACULTY RIGHTS AND RESPONSIBILITIES

C. Faculty Responsibilities

2. Areas Meriting Significant Faculty Consultation

Because all aspects of the university are interconnected, consultation with faculty is essential in areas that significantly affect the academic character and quality of the university. Consultation occurs through substantive discussions between administrators and appropriate faculty bodies as specified in this document and as required by the collective bargaining process.

The more directly decisions affect the academic character and quality of the university, the more extensive the consultation with faculty should be. ~~For example, when planning involves institutional academic priorities, such as the development and elimination of academic programs or the organization of academic structures and units, consultation with the faculty is especially important.~~ Ideally, decisions will reflect consensus between the administrative leadership and the appropriate bodies of the faculty.

Areas for faculty consultation include, but are not limited to:

a.   university and college mission;

b.   undergraduate and graduate admissions, enrollment management, and scholarships;

c.   budget;

d.   hiring and evaluation of academic administrators;

e.   recommendation of candidates for honorary degrees;

f.   academic facilities, including instructional technologies;

g.   aspects of student life that affect academic climate and quality;

h.   policies related to academic calendars;~~.~~

i.   creation, reorganization, or renaming of academic units (see Appendix A).

D. Faculty Consultation

1. When consultation with faculty is sought, the initiator (e.g. an administrator or representative of a decision-making unit) will submit a request to the Faculty Senate Executive Committee. The initiator's request should include:

   a. a succinct written summary of the matter

   b. preliminary identification of faculty bodies that might be impacted or for whom this might be relevant.

   c. an assessment of potential positive AND negative impacts on colleges, departments, faculty, or other entities as relevant.

   d. in cases of creation, reorganization, or~~and~~ renaming of academic units, see ~~additional proposal outlined in~~ Appendix A.

   Depending on scope, the request may be submitted in the form of electronic or paper communication.

2. The Executive Committee will:

   a. Verify the list of faculty bodies that might be impacted.

   b. Propose a procedure for faculty consultation and input, usually consisting of the following mechanisms:

      i. "Committee Review": Send the proposal to a Senate Committee or Task Force for review. Senate Committees are responsible for representing faculty and may also, as part of their deliberations, need to solicit broader faculty input, as outlined below.

      ii. Solicit representative faculty input using one or more of the following procedures:

         a) "Faculty Input": Solicit input via the system of senator representatives. This may include an oral presentation of the issue in Senate that includes a written communication via the Senate to faculty senators. This communication will include open-ended questions that solicit a range of concerns or ideas that might pertain to the issue. The communication should provide an end date for feedback (no less than 2 weeks). The Executive Committee will help compile the ideas in preparation for the next step(s).

         b) "Faculty Survey": Administer a survey to the faculty via the Senate office. If the initiators do not have expertise in survey design, they must consult with those with such expertise to ensure a valid survey (e.g., is not leading or pre-determined).

         c) "Faculty Vote": Give faculty the opportunity to participate in a confidential vote (online or in paper) over a specified time period (no less than 2 weeks). The faculty vote can precede or follow solicitation of broader faculty input.

c3. Gather data to gain an understanding of the issues pertaining to the topic or initiative in one or both of the following ways:

  ai. "Focus group": Invite a representative sample of potentially impacted parties to a focus group. If the initiators do not have expertise in focus group design or facilitation, they must secure help from those with such expertise.

  iib. "Faculty forum": Invite all faculty to a forum to convey information and solicit feedback.

34. In most cases, no one mechanism, alone, can be considered an adequate opportunity for input. Also, the following in isolation do not constitute valid "consultation with faculty": consultation only with the Senate Executive Committee, Senate Chair, or other individual members of a Senate Committee; or representation by one or several faculty on a committee. Moreover, consultation with faculty through Faculty Senate does not preclude consultation with other units, with which consultation may be required or advised (e.g. UFC or ADCO).

45. After consultation the initiator:

  a. Will submit documentation of the process to the Executive Committee and how the input was incorporated in the decision-making.

Rationale: A new line was added to Section 1.D.1 of the Faculty Code. The new language directs faculty to a new Appendix A, which is being added to the code to provide instruction and guidance for creation, reorganization, and renaming of academic units.

Exhibit D

Appendix A: Creation, Reorganization, ~~and~~ or Renaming of Academic Units

Section I. INITIATION OF FACULTY CONSULTATION
A. Scope
    1. For the purposes of Appendix A, "academic unit" refers to ~~This policy applies to~~ all organizational units that impact academics, including but not limited to ~~units including~~ colleges, schools, ~~and~~ departments, and academic and student life service units.~~,~~ For instance, this policy applies to ~~and includes~~ proposals for the reorganization of two service units that impact academics;~~-~~ creation of new colleges or schools, reorganization of existing colleges or departments including the shifting of departments or programs from one college/school/department to another; the partial or complete merger of two or more departments; creation of new departments; dissolution of departments; and changes of college, school and department names.

B. Initiation Process
    1. Prior to initiating the process of faculty consultation with senate (see ~~1~~I.D.1), the following groups should be consulted:
        a. all faculty (as defined in Section I.A.1.a.) within affected academic units
        b. all affected dean(s)
        c. United Faculty of Central (if appropriate under Article 25 of the Collective Bargaining Agreement).

Section II. GUIDING PRINCIPLES
A. Creation, reorganization or renaming involving academic units must support the mission and strategic plan of the university and of the academic units impacted. The faculty, staff, and administration of Central Washington University are dedicated to shared governance and recognize the necessity of faculty knowledge and participation in academic decision making. All reviews and deliberations should be conducted in a collegial and constructive way. Any proposal should seriously consider disciplinary and interdisciplinary relationships and shall also investigate impacts on stakeholders in non-academic units.

B. Academic administrators and faculty must actively solicit and consider the concerns of affected faculty, staff, and students in the preliminary planning stages of proposals, and must give these groups notice, information, and time to enable them to evaluate those proposals and make their concerns known. The impacts on budget, personnel, other departments and offices, non-academic units, accreditation, and the curriculum must be in writing and available at all levels of review.

C. Senate consultation must occur prior to any action forwarding implementation of the change (e.g., initiation of curriculum changes, recruitment of students, hiring of staff, etc.).

D. In extreme cases (e.g., financial exigency as defined in the CBA or other financial crisis), the President may request a reorganization. In this eventuality, the President should consult with the affected groups to the greatest extent possible following the process outlined in this policy.

Section III. PROPOSAL
A. When seeking faculty consultation, the initiator must submit a proposal to the Executive Committee including the following items:
    1~~A~~. rationale for the proposed creation, reorganization or renaming
    2~~B~~. goals and objectives of the proposed creation, reorganization or renaming
    3~~C~~. centrality of the unit(s) to the mission of the university, college, and department
    4~~D~~. alignment of the unit(s) to the strategic plan of the university, college, and department
    5~~E~~. a detailed financial cost/benefit analysis of the creation, reorganization or renaming, including:
        a~~1~~. impact on resources
        b~~2~~. cost of positions required;
        c~~3~~. cost of remodeling space;
        d~~4~~. cost of purchasing furniture and other equipment;
        e~~5~~. cost associated with moving;
        f~~6~~. cost of new promotional and recruitment materials;
        g~~7~~. website design costs and other related costs
        h~~8~~. cost of faculty and staff time in working out the creation, reorganization or renaming
    6~~F~~. impact on the curriculum and programs across the university
    7~~G~~. criteria used to select the unit(s) for reorganization
    8~~H~~. before and after organizational chart for all units affected

9I. implementation plan and timeline
10J. potential impacts on tenure/promotion/review processes
11K. impacts on students, faculty, and staff
      a1. recommendations from each affected unit (e.g., the number of votes for/against and comments about the merits and weaknesses of the proposal)
12L. impact on quality of degree programs, student retention, and graduation rates
13M. impact of affected unit(s) on other units and programs
14N. impact on external constituents
15O. impact on accreditation

B. Upon receipt of the proposal, the Executive Committee will proceed as outlined in Faculty Code Section I.D.2.

Rationale: A new Appendix A is being added to the Faculty Code to provide instruction and guidance for creation, reorganization, and renaming of academic units.

Exhibit E

Section III. DISTINGUISHED FACULTY AWARDS

The Distinguished Faculty Awards are the highest awards attainable at the university and must represent the highest level of performance. The awards are overseen by the Senate (Appendix B is incorporated by reference). There are no honorable mention awards.

    A. 1. Distinguished ~~Professor~~ Faculty Awards

The Senate confers ~~three~~ four unique awards annually to recognize outstanding distinguished ~~professors~~ faculty in the following areas:

    ~~1.~~ a. Distinguished ~~Professor of~~ Teaching Award (2 awards: 1 tenure-track, 1 non-tenure-track)

Teaching excellence shall be defined as:

        ~~a.~~ i. a demonstrated breadth and depth of knowledge;

        ~~b.~~ ii. clarity in methodology and organization of materials, and effective methods of presentation;

        ~~c.~~ iii. continued ~~scholarship and its~~ integration of scholarship into course work;

        ~~d.~~ iv. assistance to students in understanding the value and relevance of the subject matter and course materials, both within the discipline and in a broader context.

    ~~2.~~ B. Distinguished ~~Professor of~~ Service Award

Service shall be defined as endeavors contributing to the welfare of individuals, professional organizations, university groups, the community at large, or the university.

    ~~3.~~ C. Distinguished ~~Professor of Research~~ Scholarship/ Artistic Accomplishment Award

    ~~a.~~ 1. ~~Research~~ Scholarship shall be defined as ~~scholarly or scientific~~ investigation or inquiry, conducted for the purpose of obtaining new data to advance the state of knowledge of the discipline.

    ~~b.~~ 2. Artistic accomplishment shall be defined as the composition, creation, production or other significant and/or innovative contribution to an artistic event. Artistic accomplishment may include, but is not limited to, innovation in music, drama, film, art, dance, poetry or fiction that is a significant contribution to our understanding of the range of human experience and capabilities.

~~B. Non-Tenure Track Distinguished Faculty Award~~

    ~~1. Non-Tenure Track Faculty Distinguished Teaching Award~~

    ~~Teaching excellence shall be defined as:~~

        ~~a. a demonstrated breadth and depth of knowledge;~~

        ~~b. clarity in method and organization of materials, and effective methods of presentation;~~

        ~~c. continued engagement with the scholarly profession and integration of scholarship – one's own or that of others – into course work;~~

        ~~d. assistance to students in understanding the value and relevance of the subject matter and course materials, both within the discipline and in a broader context.~~

Appendix B: Distinguished Faculty Awards

Section I. FUNDING
Funding for the awards ($2,500 for each category) is generously provided by the Office of the President.

Section II. OBLIGATION OF RECIPIENTS
Award recipients are expected to serve on future ~~screening~~ selection committees at some time during their careers.

Section III. INITIAL REQUIREMENTS
    A. Due Dates
       1. Letters of nomination are due in the office of the Senate by December 1 or, if this date falls on a weekend, the first instructional day thereafter. All letters of nomination must be originals (fax and e-mail versions will not be considered).
       2. All material supporting the nomination (i.e., nominees' notebooks) must be received in the office of the Senate by February 1 or, if this date falls on a weekend, the first instructional day thereafter.
    B. Nominations and Supporting Materials
       1. Nominations may be made by faculty, students, alumni or others in a position to evaluate the ~~effectiveness~~ achievements of a faculty member in any of the ~~three tenure-track/tenured~~ award categories ~~(Teaching, Service, Research~~ Scholarship/Artistic Accomplishment) ~~or the non-tenure track award (Teaching)~~. Self-nominations will not be accepted. Nomination letters and supporting materials must be submitted to the Senate in accordance with Part A above.
       2. Nominations are presented by a Nominator. The Nominator writes the letter of nomination, providing a full description of the nominee's work that is deserving of the respective award; a short statement of nomination will not be sufficient. The Nominator shall also help the nominee to compile and order a notebook for the ~~screening~~ selection committee to substantiate the nomination, incorporating materials required and/or suggested in the accompanying criteria. No materials may be added to the notebook after the due date.
       3. The ~~screening~~ selection committee is not an investigative body. Therefore, it is imperative that supportive material be complete, orderly and self-explanatory.
       4. Nominators may not nominate more than one faculty to share the same award.
       5. An individual may receive an award in more than one category, although not in the same year. An individual may not receive an individual award more than once.
       6. A nominee may be renominated.
       7. Material of award recipients shall be retained for three years in the office of the Senate.
       8. Awards are announced by the ~~provost~~ President and approved by the BOT. Awards shall be officially presented at the Spring Honors Convocation. Neither nominees nor nominators should attempt to contact the committee, the Senate office, or the ~~Provost's~~ President's Office about the progress or outcome of the committee's deliberations. No information will be given out.

9. After reviewing submitted materials, the committee, at its discretion, may elect not to recommend recipients of one or more awards in a given year.

Section IV. ~~SCREENING~~ SELECTION COMMITTEE

A. Membership

1. Members of the ~~screening~~ selection committee are ~~chosen~~ approved by the Executive Committee.

2. Committee membership shall be confidential. Committee membership is finalized by early February at the latest.

3. ~~The committee shall include six members. Five shall be drawn from the ranks of those who have received Distinguished Faculty Awards, representing all colleges of the university, including one non-tenure track faculty member, if possible. The sixth member shall be an alumnus representative selected by Alumni Relations.~~

The committee will include six volunteer members:

a. Four must be past Distinguished Faculty Award winners representing each award category selected by the Executive Committee.

b. One must be an~~An~~ alumnus selected by CWU Alumni Relations.

c. One must be ~~Faculty Senate will select~~ an individual selected by the Executive Committee from three names forwarded by the CWU Retiree ~~–~~Association to balance out the composition of the committee.

4. Emeritus Distinguished Professors/Faculty are eligible to serve.

B. Award Selection Process

1. Nominees shall be considered for Distinguished Faculty Awards based on excellence of work and activities conducted solely while at CWU.

2. The ~~screening~~ selection committee makes the award choices, ~~and sends the recommendations and supporting letters~~ and forwards those names and materials to the ~~provost~~ P~~p~~resident ~~and BOT~~.

3. After the award winners have been notified by the President, letters will go out to the other candidates informing them the status of their nomination. The committee will not give individual feedback on the merit of applications or the selection process.

Section V. DISTINGUISHED ~~PROFESSOR~~ FACULTY AWARDS

A. Eligibility

1. Distinguished ~~Professor~~ Faculty Awards are limited to ~~regular~~ full-time ~~tenured/tenure-track~~ CWU faculty who have been at CWU a minimum of six years (18 academic quarters exclusive of summers).

~~2. Regular faculty who also serve in administration, but continue to teach a minimum of 5 credits per quarter, are eligible.~~

B. Materials for Distinguished ~~Professor of~~ Teaching Award

The Distinguished ~~Professor of~~ Teaching Award nominee's notebook should contain the following items, organized in the following order:

1. Letter of nomination bearing the date stamp of the Senate office verifying submission by December 1.

2. Vitae of nominee, verifying that the nominee is a full-time member of the CWU faculty and has a minimum of six years full-time service at CWU. The vitae must bear the date stamp of the Senate office verifying submission of the notebook by February 1.

3. Personal statement by nominee of philosophy, goals and achievements in the area of research or artistic achievement and invention. This statement must not exceed 1000 words.

4. Evidence of teaching skills in the area of communication and methodology – exemplified in the clarity of organization and presentation of course materials, and of the challenge to and motivation of students – corroborated by:

    a. letters of recommendation, support or corroboration from colleagues, associates, students or relevant others (20 maximum);

    b. a portfolio reflecting the full range of the nominee's teaching assignment, containing summary sheets for student evaluations of instruction ~~for all courses~~, arranged chronologically, taught during the last five years, including all available written comments;

    c. representative class syllabi;

    d. if a video recording is included in the file, please limit the length to 15 minutes.

    e. Evidence of teaching that has been informed by scholarship, as demonstrated by <u>activities such as</u>:

        i. participation in professional activities such as conferences, symposia, colloquia, exhibitions;

        ii. membership in professional associations;

        iii. peer reviewed scholarship or juried presentation;

        iv. continuing education in one's field or related fields;

        v. efforts in the development of new courses to broaden and update the university curriculum or other relevant evidence of continued scholarship.

    f. Evidence of the extent of participation in student advisement.

C. Materials for Distinguished ~~Professor of~~ Service <u>Award</u>

The Distinguished ~~Professor of~~ Service <u>Award</u> nominee's notebook should contain the following items organized in the following order:

    1. Letter of nomination bearing the date stamp of the Senate office verifying submission by December 1.

    2. Vitae of nominee, verifying that the nominee is a full-time member of the CWU faculty and has a minimum of six years full-time service at CWU. The vitae must bear the date stamp of the Senate office verifying submission of the notebook by February 1.

    3. Personal statement by nominee of philosophy, goals and achievements in the area of service. This statement must not exceed 1000 words.

    4. Evidence of service as exemplified by activities in which the nominee has applied his/her academic expertise to the welfare of individuals, professional organizations, university groups, the community at large, or the university, with evidence of the magnitude of effort and level of commitment to the community in the service provided, all corroborated by:

        a. letters of recommendation, support or corroboration from colleagues, associates, students, members of the community, or relevant others (20 maximum);

        b. public acknowledgement, such as, newspaper clippings, testimonials, awards, etc;

        c. chronological listing or concise summary of the nominee's service, indicating the recipient group and/or geographical area benefited by the service.

D. Materials for Distinguished ~~Professor of Research~~ <u>Scholarship</u>/ Artistic Accomplishment <u>Award</u>

The Distinguished ~~Professor of Research~~ <u>Scholarship</u>/ Artistic Accomplishment nominee's notebook should contain the following items organized in the following order:

    1. Letter of nomination bearing the date stamp of the Senate office verifying submission by December 1.

2. Vitae of nominee. The vitae should verify that the nominee is a full-time member of the CWU faculty and has a minimum of six years full-time service at CWU. The vitae must bear the date stamp of the Senate office verifying submission of notebook by February 1.

3. Personal statement by nominee of philosophy, goals and achievements in the area of research or artistic achievement and invention. This statement must not exceed 1000 words.

4. Evidence of ~~research~~ scholarship or artistic achievement, corroborated by:

    a. letters of recommendation, support or corroboration from colleagues, associates, students or relevant others emphasizing professional recognition, quality and credibility of research or artistic achievement (20 maximum).

    b. for Artistic Accomplishment – reviews, newspaper clippings, programs, reports, awards, acknowledgments, grants funded, etc;

    c. for ~~Research~~ Scholarship – reprints of publications and a chronological list of research projects, publications, reports, performances, presentations, program participation, etc.; or a summary of a single research program for which nomination has been made.

~~Section VI. NON-TENURE TRACK DISTINGUISHED FACULTY AWARD~~

~~A. Eligibility~~

~~This award is limited to Non-Tenure Track CWU faculty employed by the university during the time of their consideration, and who have a minimum of six (6) years teaching at least one-half of a FTEF on an annualized basis in a Lecturer or Senior Lecturer capacity at the University.~~

~~B. Materials for Non-Tenure Track Faculty Distinguished Teaching Award~~

~~The nominee's notebook should contain the following items organized in the following order:~~

    ~~1. Letter of nomination bearing the date stamp of the Senate office verifying submission by December 1.~~

    ~~2. Vitae of nominee, verifying that the nominee is currently employed as a NTT faculty member at CWU. The vitae must bear the date stamp of the Senate office verifying submission of the notebook by February 1.~~

    ~~3. Personal statement by nominee of philosophy, goals and achievements in the area of teaching, including addressing the areas outlined in the introduction above. This statement must not exceed 1000 words.~~

    ~~4. Evidence of teaching excellence, as described above, corroborated by:~~

        ~~a. letters of recommendation, support or corroboration from colleagues, associates, students or relevant others (20 maximum);~~

        ~~b. a portfolio reflecting the full range of the nominee's teaching assignment, containing summary sheets for student evaluations of instruction for all courses, arranged chronologically, taught during the last five years, including all available written comments;~~

        ~~c. representative class syllabi;~~

        ~~d. if a video recording is included in the file, please limit the length to 15 minutes.~~

        ~~e. Evidence of teaching that has been informed by scholarship as demonstrated by:~~

        ~~i. incorporation of one's own or others' research in curriculum development;~~

        ~~ii. incorporation of technology in the classroom;~~

        ~~iii. activity in professional organizations and/or writing for publication.~~

Rationale: Several changes were made based on feedback from previous award selection committees and a Senate survey:

1. The application criteria for the Scholarship/Creative Works and Service awards were broadened to include all faculty members (TT or NTT), and award titles were changed to "faculty" awards rather than "professor" awards to reflect this change. There will still be two teaching awards (one TT and one NTT), but they have the same criteria, so section VI was removed.
2. To clarify its the role and reflect current practice, the "screening committee" is now the "selection committee" throughout.
3. The composition of the selection committee was changed slightly to make it easier to populate with members representing different award categories rather than colleges.
4. Selected recipients are now forwarded to the President's office because the President funds these awards.

Exhibit F

CWUP 5-50-070 Rules for Undergraduate and Graduate Degrees

(1) Exceptions to the credit limits for degree programs for all undergraduate degrees as defined in CWUP 5-50-010(5) may be granted by the faculty senate upon justification by the proposing department. Justification must include, but not be limited to, documentary evidence of the following:

(A) Standards established by a national accrediting organization for the program. The accreditation process must accredit the program, not the student.

(B) Programs of similar content and size offered at comparable institutions of higher education.

(C) Contemporary employment practices in the involved profession.

(2) General Education Requirements. The general education requirements must be completed by all bachelor's degree recipients.

(3) Graduate Degrees

(A) Master of Arts (M.A.). The Master of Arts degree designation is appropriate for those graduate study programs in the arts, humanities and certain social science areas as determined by the graduate council.

(B) Master of Science (M.S.). The Master of Science degree designation is appropriate for those graduate study programs in the sciences, mathematics, certain social sciences and other fields not covered by the Master of Arts or other professional degree designations.

(C) Master of Education (M.Ed.) The Master of Education is used in a professional area with a distinct professional practice emphasis.

(D) Master of Fine Arts (M.F.A.) The Master of Fine Arts is recognized among the art professions as the terminal degree in studio art. The M.F.A. degree indicates a high level of professional competence in visual art making and the mastery of a particular medium. The 90-credit degree program is comprised of concentrated study in a studio discipline, study of art history and criticism, electives, and a studio/thesis project.

(E) Master of Music (M.M.). The Master of Music is a professional graduate degree in the musical arts. The course of study is divided into three components. The student must complete a minimum of one-third of study in a specific major in the discipline (ex. composition, performance, music education, conducting, etc.); one-third in supportive courses in music; and one-third of elective studies in supportive areas.

(F) Master of Professional Accountancy (M.P.A.)

(G) Master of Arts for Teachers (M.A.T.)

(H) Educational Specialist degree (Ed.S), The Educational Specialist degree is a terminal academic degree providing training above the master's degree level, but below the doctoral level. Specialist programs generally involve two years of coursework and practica followed by an intensive internship. Specialist programs typically require in excess of 90-quarter hours of coursework beyond the bachelor's degree, or approximately 45-quarter hours beyond a masters degree.

(I) Master of Public Health (M.P.H.) The Master of Public Health (MPH) degree is a professional graduate degree in public health and population health sciences. The course of study is comprised of: (1) foundational and specialized content courses, and (2) applied experiences in public health research or practice.

(4) Undergraduate Degrees

New undergraduate degrees: The description, specifications, and requirements of a new degree type and level are to be determined by the FSCC in conjunction with the faculty senate academic affairs committee in accordance with CWUP.

(A) Bachelor of Arts (B.A.). The Bachelor of Arts degree designation is reserved for those undergraduate programs which consist primarily of liberal arts study. They include approximately one-third study of general education, one-third study in a specialization, and one-third study in free electives. Majors may not exceed 75 quarter credits, unless approved by the faculty senate, and the minimum number of credits required for the degree is 180 including 60 credits of upper-division course work.

(B) Bachelor of Science (B.S.). The Bachelor of Science degree designation is reserved for those undergraduate programs which emphasize the study of science, or a technical or professional field. They include the general education requirements, a specialization and free elective courses. Majors may not exceed 110 quarter credits unless approved by the faculty senate. Usually the recipient of the B.S. is ready for immediate entrance into a career in the field of specialization. The minimum number of credits required for the degree is 180 including 60 credits of upper-division course work.

(C) Bachelor of Arts in Education (B.A.Ed.). The Bachelor of Arts in Education degree designation is reserved for undergraduate programs which are intended to prepare teachers. They include the general education requirements, major/minor, professional education study, and free elective courses. The minimum number of credits required for the degree is 180 including 60 credits of upper-division course work.

(D) Bachelor of Music (B.Mus.). The Bachelor of Music degree designation is reserved for those undergraduate programs which are intended to prepare students for professional careers in music. They include the general education requirements, a specialization, and free elective courses. Majors shall be limited according to the policy governing professional degrees. The minimum number of credits required for the degree is 180 including 60 credits of upper-division course work.

(E) Bachelor of Fine Arts (B.F.A.). The Bachelor of Fine Arts is the initial professional degree in art and design. It is designed to prepare students for significant roles in society as professional practitioners, educators and designers of visual art and associated media. The B.F.A. also prepares art students for graduate study in visual art and its allied fields of study. The degree is comprised of a general education component, a specialization in graphic design or studio art, and free electives. Students are required to complete 180 credits of course work including 60 credits of upper-division course work.

(F) Bachelor of Applied Science (B.A.S.). The Bachelor of Applied Science degree designation is reserved for those undergraduate programs that emphasize an applied technical or professional field. They include upper division general education requirements, a specialization in a major, and electives. Majors may not exceed 110 quarter credits unless approved by the faculty senate. Usually the recipient of the B.A.S. has an applied technical degree from a community college. The minimum number of credits required for the degree is 180 including 60 credits of upper-division course work.

(5) Listing Program Requirements

(A) All courses (except English 101 and 102) required for a degree, including prerequisites, must be listed as requirements in the course of study and included in the credit total for a major.

(B) All pre-admission course requirements (except English 101 and 102) are to be listed as requirements in the course of study and the credits must be included in the degree program total.

(C) All majors that require a specific minor or certificate are required to list the number of credits for that minor or certificate in their course of study for the major degree program and include them in the credit total.

(D) Majors that require minors or additional credits that are not specified must include catalog information that informs students of the additional requirements and the possible credit impact on their degrees.

(E) All teaching majors are required to list the Professional Education Program credits in the course of study for the major degree program and include them in the credit total.

Exhibit G

Master of Public Health

Public Health Core 47 Credits
PUBH 501 Foundational Readings and Theories of Public Health
PUBH 524 Environmental and Biological Determinants of Health
PUBH 525 Social and Behavioral Determinants of Health
PUBH 550 Advanced U.S. Health Policies & Systems
PUBH 571 Program Planning
PUBH 572 Program Implementation and Evaluation
PUBH 581 Advanced Epidemiology
PUBH 620 Study Design for Public Health
PUBH 621 Advanced Quantitative Research Methods for Health
PUBH 622 Qualitative Research Methods for Health
PUBH 651 Public Health Leadership & Ethics
PUBH 675 Portfolio Development Seminar
PUBH 700 Graduate Capstone in Public Health
Students must take for 6 credits

Approved Electives 9 Credits
Choose from the following pre-approved courses:
ENST 444 Environmental Policy Formulation
ENST 460 Environmental Law
FCL 434 Diversity in Families
FCL 438 Attachment Theory and Practice
FCL 503 Family Communication
FCL 539 Families and Public Policy
FCL 547 Families and Poverty
NUTR 447 Community Nutrition
PSY 415 Behavioral Medicine and Health Psychology
PSY 438 Substance Abuse and Dependence
PSY 447 Psychology of Adolescence
PSY 452 Adult Development and Aging
PSY 456 Industrial and Organizational Psychology
PUBH 409 Community Mental Health Issues and Strategies
PUBH 412 Aging and Public Health
PUBH 420 Women's Health Issues
PUBH 422 Community Health Promotion and Education
PUBH 424 Maternal and Child Health
PUBH 440 Public Health Communication
PUBH 448 Sexual Health
PUBH 460 Public Health Ethics
PUBH 470 Population Health Assessment and Research
PUBH 475 Community Health Administration
PUBH 480 Grant Seeking and Administration in Public Health
PUBH 513 Health Disparities in Rural and Frontier Communities
SHM 471 Fundamentals of Industrial Hygiene
SHM 477 Environmental Management

Total Credits 56

Exhibit H

BAS Structures of Data and Analytics for IT Managers
https://cwu.curriculog.com/proposal:4121/form

ITAM-BAS Program and Core Requirements

    ITAM-BAS Core Requirements

        ADMG 201 Introduction to Business
        ADMG 271 Business Math Applications
        ADMG 302 Financial Analysis for Administrative and IT Support
        ADMG 371 Administrative Management
        ADMG 372 Leadership and Supervision
        ADMG 374 Project Management
        ADMG 385 Business Communications and Report Writing
        RMT 340 Principles of Selling
        RMT 366 Customer Relationship Management
        RMT 379 IT Management Career Planning
        RMT 490 Cooperative Education
        (Must be taken for 8-10 credits, typically during the summer quarter)
        OR
        ADMG 490 Cooperative Education
        OR
        IT 490 Cooperative Education

ITAM-BAS Total Core Credits: 47-49

    Structures of Data and Analytics for IT Managers

    IT 101 Computer Applications
    IT 260 Integrated Information Technology Application Projects
    IT 359 Advanced Spreadsheet Applications
    IT 363 Data Mining for IT Managers
    IT 365 Data Driven Innovation
    IT 425 Reporting Data and Analytics
    IT 468 Projects in Database
    IT 469 Enterprise Database Systems: SQL
    IT 483 Applied Predictive Analytics for IT Managers

Specialization Total Credits: 36

Total Credits: 83-85

Exhibit I

BS Specialization in Structures of Data and Analytics for IT Managers
https://cwu.curriculog.com/proposal:4082/form

ITAM-BS Program and Core Requirements

ITAM-BS Core Requirements
ADMG 201 Introduction to Business
ADMG 271 Business Math Applications
ADMG 302 Financial Analysis for Administrative and IT Support
ADMG 371 Administrative Management
ADMG 372 Leadership and Supervision
ADMG 374 Project Management
ADMG 385 Business Communications and Report Writing
IT 101 Computer Applications
IT 238 Introduction to Cyberwarfare
IT 248 Web Fundamentals
IT 260 Integrated Information Technology Application Projects
IT 301 Information Technology Security, Privacy, and Ethics
IT 351 Computer Networks
IT 468 Projects in Database
RMT 340 Principles of Selling
RMT 366 Customer Relationship Management
RMT 379 IT Management Career Planning
RMT 490 Cooperative Education
(Must be taken for 8-12 credits, typically during the summer quarter.)
OR
ADMG 490 Cooperative Education
OR
IT 490 Cooperative Education
ITAM-BS Total Core Credits: 74-78

Structures of Data and Analytics for IT Managers Specialization
IT 359 Advanced Spreadsheet Applications
IT 363 Data Mining for IT Managers
IT 365 Data Driven Innovation
IT 425 Reporting Data and Analytics
IT 469 Enterprise Database Systems: SQL
IT 483 Applied Predictive Analytics for IT Managers
Specialization Total Credits: 24

Total Credits: 98-102

Exhibit J

Professional Tax Certificate Type B
https://cwu.curriculog.com/proposal:4290/form

Required Courses Credits: 15
  ACCT 441 Advanced Tax 1: Individual
  ACCT 442 Advanced Tax 2: Corporations and other Entities
  ACCT 443 Advanced Tax 3: Practice and Procedure

Practicum Credits: 2
  ACCT 490 Cooperative Education
  OR
  ACCT 492 Volunteer Income Tax Assistance

Total Credits: 17

Exhibit K

BS Business Administration – General Business Specialization
https://cwu.curriculog.com/proposal:4237/form

Business Foundation Courses

ACCT 251 - Financial Accounting **Credits:** (5)
ACCT 252 - Managerial Accounting **Credits:** (5)
BUS 102 – Business Computer Skills Credits: (4)
BUS 110 – Professional Development 1 Credits: (1)
BUS 221 - Introductory Business Statistics **Credits:** (5)
BUS 241 - Legal Environment of Business **Credits:** (5)
ECON 201 - Principles of Economics Micro **Credits:** (5)
ECON 130 - Foundations for Business Analytics **Credits:** (5)
OR MATH 130 - Finite Mathematics **Credits:** (5)
Select one of the following: 5 credits

MATH 153 - Pre-Calculus Mathematics I **Credits:** (5)
MATH 154 - Pre-Calculus Mathematics II **Credits:** (5)
MATH 170 - Intuitive Calculus **Credits:** (5)
MATH 172 - Calculus I **Credits:** (5)
MATH 173 - Calculus II **Credits:** (5)
Foundation Total Credits: 40~~35~~

Business Core Courses

BUS 301 - Contemporary Approaches to Personal and Professional Development **Credits:** (3)
OR MGT 200 - Essential Skills for Business Professionals **Credits:** (5)
BUS 310 – Business Professional Development 2 Credits: (1)
COM 301 - Public Speaking for Business and Organizations **Credits:** (2)
ECON 202 - Principles of Economics Macro **Credits:** (5)
ENG 311 - Business Writing **Credits:** (3)
FIN 370 - Introductory Financial Management **Credits:** (5)
MGT 382 - Principles of Management **Credits:** (5)
MIS 386 - Management Information Systems **Credits:** (5)
MKT 362 - Essential Marketing Concepts **Credits:** (5)
SCM 310 - Supply Chain Management **Credits:** (5)
Business Core Total Credits: 3~~9~~8-4~~1~~0

General Business Specialization Courses

This specialization is intended for the student who wishes to tailor a "unique" set of specialization courses to his or her needs or for the student who desires a broad-based "generalist" track within the business administration major. Twenty-five upper division elective credits are required including at least 20 credits must be business (BUS), finance (FIN), human resource management (HRM), management (MGT), marketing (MKT), management information systems (MIS), or supply chain management (SCM) courses. The remaining five credits may be accounting (ACCT) or economics (ECON). The student is limited to 10 credits from any one area and the specialization must include at least 10 credits of 400-level courses, which cannot include BUS 490 as any of the 10 credits at the 400-level. No more than 5 credits of the specialization may be BUS 490.

Total Specialization Credits: 25

College of Business Capstone

- BUS 4xx – Business Capstone Assessment Credits: (2)
- MGT 489 - Strategic Management **Credits:** (5)

Capstone Total Credits: 7~~5~~

Total Credits: 11~~103~~-11~~305~~ (103-105 to 111-113)

BS Business Administration Human Resources Management Specialization
https://cwu.curriculog.com/proposal:4242/form

Business Foundation Courses

ACCT 251 - Financial Accounting **Credits:** (5)
ACCT 252 - Managerial Accounting **Credits:** (5)
BUS 102 – Business Computer Skills Credits (4)
BUS 110 – Business Professional Development 1 Credits: (1)
BUS 221 - Introductory Business Statistics **Credits:** (5)
BUS 241 - Legal Environment of Business **Credits:** (5)
ECON 201 - Principles of Economics Micro **Credits:** (5)
ECON 130 - Foundations for Business Analytics **Credits:** (5)
OR MATH 130 - Finite Mathematics **Credits:** (5)
Select one of the following: 5 credits

MATH 153 - Pre-Calculus Mathematics I **Credits:** (5)
MATH 154 - Pre-Calculus Mathematics II **Credits:** (5)
MATH 170 - Intuitive Calculus **Credits:** (5)
MATH 172 - Calculus I **Credits:** (5)
MATH 173 - Calculus II **Credits:** (5)
Foundation Total Credits: 40~~35~~

Business Core Courses

BUS 301 - Contemporary Approaches to Personal and Professional Development **Credits:** (3)
OR MGT 200 - Essential Skills for Business Professionals **Credits:** (5)
BUS 310 – Business Professional Development 2 Credits (1)
COM 301 - Public Speaking for Business and Organizations **Credits:** (2)
ECON 202 - Principles of Economics Macro **Credits:** (5)
ENG 311 - Business Writing **Credits:** (3)
FIN 370 - Introductory Financial Management **Credits:** (5)
MGT 382 - Principles of Management **Credits:** (5)
MIS 386 - Management Information Systems **Credits:** (5)
MKT 362 - Essential Marketing Concepts **Credits:** (5)
SCM 310 - Supply Chain Management **Credits:** (5)
Business Core Total Credits: 39~~8~~-41~~0~~

Human Resource Management Specialization Courses

Required Courses

HRM 381 - Management of Human Resources **Credits:** (5)
HRM 486 - Problems in Human Resource Management **Credits:** (5)
Select 15 credits from the following:

BUS 490 - Cooperative Education **Credits:** (1-12) (Must be taken for 5 credits)
ECON 355 - Economics of Labor **Credits:** (5)
HRM 442 - Training and Development **Credits:** (5)
HRM 445 - Organizational Staffing **Credits:** (5)
HRM 479 - Employee Relations **Credits:** (5)
HRM 488 - Compensation Policy and Administration **Credits:** (5)
MGT 386 - Principles of Organizational Behavior **Credits:** (5)
Total Specialization Credits: 25

College of Business Capstone

BUS 4xx – Business Capstone Assessment Credits (2)
MGT 489 - Strategic Management **Credits:** (5)
Capstone Total Credits: 7~~5~~

Total Credits: 1~~1~~10~~3~~-1~~1~~30~~5~~ (103-105 to 111-113)

BS Business Administration Leadership and Management Specialization
https://cwu.curriculog.com/proposal:4243/form

Business Foundation Courses

ACCT 251 - Financial Accounting **Credits:** (5)
ACCT 252 - Managerial Accounting **Credits:** (5)
BUS 102 – Business Computer Skills Credits: (4)
BUS 110 – Professional Development 1 Credits: (1)
BUS 221 - Introductory Business Statistics **Credits:** (5)
BUS 241 - Legal Environment of Business **Credits:** (5)
ECON 201 - Principles of Economics Micro **Credits:** (5)
ECON 130 - Foundations for Business Analytics **Credits:** (5)
OR MATH 130 - Finite Mathematics **Credits:** (5)
Select one of the following: 5 credits

MATH 153 - Pre-Calculus Mathematics I **Credits:** (5)
MATH 154 - Pre-Calculus Mathematics II **Credits:** (5)
MATH 170 - Intuitive Calculus **Credits:** (5)
MATH 172 - Calculus I **Credits:** (5)
MATH 173 - Calculus II **Credits:** (5)
Foundation Total Credits: 4035

Business Core Courses

BUS 301 - Contemporary Approaches to Personal and Professional Development **Credits:** (3)
OR MGT 200 - Essential Skills for Business Professionals **Credits:** (5)
BUS 310 – Business Professional Development 2 Credits: (1)
COM 301 - Public Speaking for Business and Organizations **Credits:** (2)
ECON 202 - Principles of Economics Macro **Credits:** (5)
ENG 311 - Business Writing **Credits:** (3)
FIN 370 - Introductory Financial Management **Credits:** (5)
MGT 382 - Principles of Management **Credits:** (5)
MIS 386 - Management Information Systems **Credits:** (5)
MKT 362 - Essential Marketing Concepts **Credits:** (5)
SCM 310 - Supply Chain Management **Credits:** (5)
Business Core Total Credits: 398-410

Leadership and Management Specialization Courses

Required Courses

MGT 386 - Principles of Organizational Behavior **Credits:** (5)
MGT 395 - Leadership in Business Organizations **Credits:** (5)
MGT 478 - Leadership Capstone **Credits:** (5)
MGT 483 - Decision Making and Organizational Change **Credits:** (5)
Select 5 credits from the following:

ACCT 460 - Auditing **Credits:** (5)
BUS 490 - Cooperative Education **Credits:** (1-12) (Must be taken for 5 credits)
FIN 474 - Personal Financial Planning **Credits:** (5)
MGT 389 - Business and Society **Credits:** (5)
MGT 477 - Global Leadership and Culture **Credits:** (5)
MGT 482 - Advanced Organizational Behavior **Credits:** (5)
MGT 484 - International Management **Credits:** (5)
MGT 487 - Entrepreneurism and Small Business Management **Credits:** (5)
MKT 468 - Consumer Behavior **Credits:** (5)
SCM 425 - Procurement and Supply Management **Credits:** (5)
Total Specialization Credits: 25

College of Business Capstone

BUS 310 – Business Capstone Assessment Credits: (2)
MGT 489 - Strategic Management **Credits:** (5)

Capstone Total Credits: 7~~5~~

Total Credits: 1~~1~~103-1~~1~~305 (103-105 to 111-113)

BS Business Administration Personal Financial Planning Specialization

https://cwu.curriculog.com/proposal:4245/form

Business Foundation Courses

ACCT 251 - Financial Accounting **Credits:** (5)
ACCT 252 - Managerial Accounting **Credits:** (5)
BUS 102 – Business Computer Skills Credits: (4)
BUS 110- Business Professional Development 1 Credits: (1)
BUS 221 - Introductory Business Statistics **Credits:** (5)
BUS 241 - Legal Environment of Business **Credits:** (5)
ECON 201 - Principles of Economics Micro **Credits:** (5)
ECON 130 - Foundations for Business Analytics **Credits:** (5)
OR MATH 130 - Finite Mathematics **Credits:** (5)
Select one of the following: 5 credits

MATH 153 - Pre-Calculus Mathematics I **Credits:** (5)
MATH 154 - Pre-Calculus Mathematics II **Credits:** (5)
MATH 170 - Intuitive Calculus **Credits:** (5)
MATH 172 - Calculus I **Credits:** (5)
MATH 173 - Calculus II **Credits:** (5)
Foundation Total Credits: ~~35~~ **40**

Business Core Courses

BUS 301 - Contemporary Approaches to Personal and Professional Development **Credits:** (3)
OR MGT 200 - Essential Skills for Business Professionals **Credits:** (5)
BUS 310 – Professional Development 2 Credits: (1)
COM 301 - Public Speaking for Business and Organizations **Credits:** (2)
ECON 202 - Principles of Economics Macro **Credits:** (5)
ENG 311 - Business Writing **Credits:** (3)
FIN 370 - Introductory Financial Management **Credits:** (5)
MGT 382 - Principles of Management **Credits:** (5)
MIS 386 - Management Information Systems **Credits:** (5)
MKT 362 - Essential Marketing Concepts **Credits:** (5)
SCM 310 - Supply Chain Management **Credits:** (5)
Business Core Total Credits: ~~37-40~~ **39-41**

Personal Financial Planning Specialization

Required Courses

ACCT 303 - Tax Planning for Personal Finance **Credits:** (5)
FIN 475 - Investments **Credits:** (5)
PFP 310 - Introduction to the Financial Planning Profession **Credits:** (5)
PFP 440 - Estate Planning **Credits:** (4)
PFP 450 - Insurance and Risk Management **Credits:** (4)
PFP 460 - Retirement Planning **Credits:** (4)
PFP 480 - Financial Planning Capstone **Credits:** (5)
Total Required Courses Credits: 32

College of Business Capstone

BUS 4xx – Business Capstone Assessment Credits: (2)
MGT 489 - Strategic Management **Credits:** (5)
Capstone Total Credits: ~~5~~ **7**

Total Credits: ~~109 – 110~~ 118-120

BS Business Administration Supply Chain Management Specialization

Business Foundation Courses

ACCT 251 - Financial Accounting **Credits:** (5)
ACCT 252 - Managerial Accounting **Credits:** (5)
BUS 102 – Business Computer Skills Credits: (4)
BUS 110 – Professional Development 1 Credits: (1)
BUS 221 - Introductory Business Statistics **Credits:** (5)
BUS 241 - Legal Environment of Business **Credits:** (5)
ECON 201 - Principles of Economics Micro **Credits:** (5)
ECON 130 - Foundations for Business Analytics **Credits:** (5)
OR MATH 130 - Finite Mathematics **Credits:** (5)
Select one of the following: 5 credits

MATH 153 - Pre-Calculus Mathematics I **Credits:** (5)
MATH 154 - Pre-Calculus Mathematics II **Credits:** (5)
MATH 170 - Intuitive Calculus **Credits:** (5)
MATH 172 - Calculus I **Credits:** (5)
MATH 173 - Calculus II **Credits:** (5)
Foundation Total Credits: ~~35~~ 40

Business Core Courses

BUS 301 - Contemporary Approaches to Personal and Professional Development **Credits:** (3)
OR MGT 200 - Essential Skills for Business Professionals **Credits:** (5)
BUS 310 – Professional Development 2 Credits: (1)
COM 301 - Public Speaking for Business and Organizations **Credits:** (2)
ECON 202 - Principles of Economics Macro **Credits:** (5)
ENG 311 - Business Writing **Credits:** (3)
FIN 370 - Introductory Financial Management **Credits:** (5)
MGT 382 - Principles of Management **Credits:** (5)
MIS 386 - Management Information Systems **Credits:** (5)
MKT 362 - Essential Marketing Concepts **Credits:** (5)
SCM 310 - Supply Chain Management **Credits:** (5)
Business Core Total Credits: ~~37-40~~ 39-41

Supply Chain Management Specialization Courses

Required Courses

SCM 425 - Procurement and Supply Management **Credits:** (5)
SCM 435 - Supply Chain Operations **Credits:** (5)
SCM 475 - Global Trade and Supply Chain Management **Credits:** (5)
SCM 480 - Supply Chain Strategy **Credits:** (5)
Select a minimum of 5 credits from the following:

ACCT 305 - Cost Accounting **Credits:** (5)
BUS 490 - Cooperative Education **Credits:** (1-12) (must be taken for 5 credits)
ECON 352 - Managerial Economics **Credits:** (5)
MGT 484 - International Management **Credits:** (5)
SCM 420 - Lean/Six Sigma Processes **Credits:** (5)
SCM 450 - Logistics and Transportation **Credits:** (5)
- **OR** one other course approved in advance by SCM advisor **Credits:** (5)
Total Specialization Credits: 25

College of Business Capstone

BUS 4xx – Business Capstone Assessment Credits: (2)
MGT 489 - Strategic Management **Credits:** (5)

Capstone Total Credits: ~~5~~ 7

Total Credits: ~~103 – 105~~ 111-113