

Evaluation & Assessment Committee
1:00 – 3:00 p.m. Zoom
May 6, 2022
Meeting Minutes

Participants: Warren Plugge, Francesco Somaini, Sara Toto, Andrea Eklund (EC representative)

1. **Call meeting to order 1:13pm**
2. **Approval of April 29, 2022 meeting minutes at 1:15 PM; Approval of May 6, 2022 agenda, 2022 1:17 pm**
3. **EAC21-22.08** SEOI policy during significant disruptions to instruction – approved by Senate
 - a. **Policy approved 5/4/22 at Senate**
4. **EAC21-22.09** Revision to academic administrators’ assessment survey – in process
 - a. **Qualtrics requires a coding scheme for all answers, when analyzing data, that “cannot judge” is currently coded as 0 and being included in the mean of the scale, which is not accurate. Could get around this by ensuring a consistent and obvious coding system (e.g., -9 or 99) for “cannot judge” response categories and ensure these are then dropped out during mean computation of scales. If we could get access to the Qualtrics surveys we can check for coding upfront. If issue is too many people having access, then have Janet share a copy through Qualtrics so we can change the coding scheme upfront then she can make a copy of that, and only she would have access to the distribution.**
5. **EAC21.22.01** Review Survey Data (attached)
 - a. **We will make this a charge to produce an executive report on these data for Fall 2022 so as to not rush analyses**
 - b. **Potential steps to clean and analyze data**
 - i. **First, need to ask Lidia for SEOIs data (everything if possible) before and post-pandemic to see if they correlate with survey results**
 1. **Data from AY 18-19, AY 19-20, AY 20-21**
 - ii. **Second, descriptive analyses of data in SPSS**
 1. **Francesco & Warren will take first crack at looking at descriptives**
 - iii. **Third, consider bivariate analyses, especially with IVs/controls/demographics and outcomes of interest**
 - iv. **Fourth, could then be looking at the qual to try to understand the quant results**
 1. **Try to find some quotes that describe the quant results**
6. **EAC21-22.01 & 02**

- a. Strategies to replace SEOI in PTR, Promotion, Tenure, Retention, with observation and using qualitative component of SEOI as formative tool for department and college use – review other institutions policies on SEOIs
 - i. **SEOI is about customer satisfaction, so might be beneficial to departments, colleges, and university for information other than PTR, e.g., SEOI could indicate the need for more in-person classes, scheduling...etc.**
 - 1. **Created a draft paragraph of the recommendation above**
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- 7. **Future meetings – 5/20**
 - 8. EC Updates (5 min)
 - a. **No updates**
 - 9. Adjourn
 - a. **Meeting adjourned 2:51 PM**