

Bylaws and Faculty Code Committee
April 18th, 2022
Minutes approved 5/2/22

Members present: Mary Radeke, Nathan White, Mark Samples.
Guests: None.

1. Meeting called to order at 3:32pm
2. April 4th minutes approved by Nathan (moved) and Mark (second).

3. Chair updates

Mary heard back from Janet and Greg (re: short clause in Faculty Code) should be considered a clerical error:

Purely clerical amendments (i.e., to spelling, grammar, structure, or organization) that do not affect content can be an exception to paragraphs b-d above. If the Bylaws and Faculty Code Committee votes unanimously that an amendment is purely clerical; and if the Executive Committee votes unanimously in agreement; then, and only then, the amendment may be presented to the BOT for approval ~~with~~ without being read and voted on by the Senate. If any member of either the Bylaws and Faculty Code Committee or the Executive Committee does not agree that the amendment is purely clerical, the amendment process must proceed as specified in paragraphs b-d above.

4. EC updates:

CWU Policy faculty code language- Greg has a meeting with the President tomorrow (4/19) and will discuss the language and where it should go. Mark conveyed to Greg that we would like to have a new section (2-80 “Shared Governance”) but that we would also be happy to have it included anywhere, as long as it gets in the code.

No feedback so far regarding the Gen Ed changes proposed at the last Senate meeting.

5. Discussion of Charges

BFCC21-22.10 Standardize language in Faculty Code and Bylaws regarding committee titles.

Timeline: Spring Quarter

Nathan will merge Faculty code word document from Janet and document BFCC made changes on. Same with Bylaws document when it is ready.

BFCC to reviewed Bylaws changes.

BFCC agreed to meet via Zoom for next year’s meetings. We also agreed that with five or more people on the committee, Zoom may not work as well. For now, we will meet via Zoom, may need to revisit meeting mode.

Committee agreed to meet on 5/2/22

6. Adjourned at 4:30pm

Status update:

BFCC21-22.01 Continue working and moving forward language for the CWUP and correlated language in Faculty Code that strengthen the code and shared governance and that would protect the Senate. Timeline: Fall Quarter

- Received feedback from EC and President on 4/20 (see below) and President agreed to new section 2-20 in CWUP “Shared Governance” .

CWUP Faculty Senate -- Share Governance Policy.

Original charge:

BFCC21-22.01 Continue working and moving forward language for the CWUP and correlated language in Faculty Code that strengthen the code and shared governance and that would protect the Senate. Timeline: Fall Quarter

Refer to the BFCC 20-21 year-end report for a description of last year’s progress. Also, Appendix A includes the latest revision of the draft policy and code language.

Proposed change:

The Faculty Code describes the parameters of shared governance and consultation between the BOT, the administrative agents of the BOT and Faculty. The Faculty Code recognizes a shared responsibility in matters pertaining to the planning and development of university-wide policy **related to faculty** that are not covered by the CBA. Effective collegial governance relies on open and effective communication between stakeholders: the Faculty Senate, faculty, the BOT, and the administration. Consultation assures that all parties are properly informed and included.

1. Violations of Faculty Code and failure to consult stakeholders will be investigated by the Faculty Senate Executive Committee in conjunction with the President and then subsequently referred to the BOT or their appointed representative for resolution.
2. Any attempt to dissolve the Faculty Senate without the consent of a 3/4 actual majority of Faculty constitutes a violation of Faculty Code and CWUP.
3. CWUP 2-80 represents an exception to the CWUP and can only be amended with the joint approval of a 2/3 majority of the BOT, the office of the president, and a 2/3 majority of the Faculty Senate.

BFCC21-22.02 Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. Timeline: Fall Quarter

- Charge tabled until next 2022-2023 academic year (to be included on BFCC charges).

BFCC21-22.03 Consider strengthening language in Faculty Code, section II.G.1.i. regarding Senate jurisdiction in senate complaint policy and procedures. Timeline: Fall Quarter

- Passed.

BFCC21-22.04 Consider additional language regarding benefits and privileges for Emeritus Faculty as outlined in Faculty Code, Section I.B.2.d. Timeline: Winter Quarter

- Charge canceled.

BFCC21-22.05 Consider additional language regarding the definition of full-time service for NTT faculty eligibility for emeritus status in Faculty Code, Section I.B.2.a.i. Timeline: Winter Quarter.

- Passed in Senate on 3/2/22.

BFCC21-22.06 Review and consider language in bylaws regarding rules for multiple members from one department serving on senate committees. Timeline: Spring Quarter.

- Passed in Senate on 3/2/22.

BFCC21-22.07 Consider code revisions regarding frequency of assessments of academic administrators, Senate and Executive Committee. Timeline: Spring Quarter

- Second of three readings will occur at 5/5/22 Senate meeting

BFCC21-22.08 Consider additional language in the Faculty Senate Bylaws to change the membership of Faculty Senate committees regarding ex-officio roles and guest guidelines. Timeline: Spring Quarter

BFCC21-22.09 Consider additional language in Faculty Senate Bylaws and/or Faculty Code regarding Senate committee meeting formats. Timeline: Spring Quarter.

- Passed in Senate on 3/2/22.

BFCC21-22.10 Standardize language in Faculty Code and Bylaws regarding committee titles. Timeline: Spring Quarter.

- BFFCC needs to make sure that all motions passed in Senate this year also reflect the changes (abbreviations) made to Code and Bylaws.
- Faculty Code and Bylaws review now complete. Mary will send documents to Nathan for combining. Mary will then send the document off to Greg for review in EC.

BFCC21-22.11 Review committee procedures manual and update as required. Timeline: Approve updated procedures manual by the last committee meeting of the year.

BFCC will address this in following meetings, once remaining charges have been presented at Senate.

Nathan mentioned an issue on procedures:

2. Responsibilities of the committee:

2.1. The committee receives its charges from the Executive Committee.

2.2. When requested by the Executive Committee, the committee reports to the Faculty Senate and/or to the Executive Committee.

Nathan pointed out that BFCC does more than receive charges and report to EC. Charges must be completed/addressed, etc. Language needs to be revised.

Proposed charges for next year (2022-2023) to be included on year-end-report:

- Clarification of EAC duties in Code
- Review Code and Bylaws for gendered language.

- Review Code and Bylaws for wording issues discovered when reviewing code this year for inconsistent committee titles.