

**Curriculum Committee
February 17, 2022
Minutes**

Present: Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Jeff Dippmann, Jason Dormady, Arne Leitert, Benjamin White, Wendy Spacek, Kurt Kirstein, Trista Drake-Jones, Coco Wu, Mike Harrod, Duane Dowd, Mike Gimlin and Kathryn Martell

Absent: Vacant CEPS representative, Mark Meister, and Sydney Thompson

Guest(s): None

Meeting was called to order at 3:11 p.m.

Ben moved to approve the agenda. Sayantani seconded and agenda was approved.

Clem moved to approve the February 3, 2022 minutes as amended. Motion was seconded and approved. Typo in ENTP 300 entrepreneurship is misspelled.

Approval log

TH 252, 268, 482 have had a hold placed on them. IT Leadership Graduate Certificate is ready to be approved. Jeff was informed that the hold on the Theatre Arts courses has been resolved, but we do not have anything in writing from the parties.

Clem moved to approve the approval log. Ben seconded and motion was approved. Course changes: ENTP 287 Applied Product Development; ENTP 300 Principles of Entrepreneurship; IT 378 IT Service Management; IT 482 Cybersecurity Capstone; DNCE 123 Tap Dance III; Program Changes: Applied Computer Science Minor; English MA Core; English MA, Professional and Creative Writing Specialization; History, MA; IT Leadership Graduate Certificate; and Program Reserve: English MA, TESOL Specialization. HED 310 Drugs and Health and HPE 555 Elementary Education Methods III; Physical Education and Health will be held waiting for a response from the originator.

Review Log

Course changes

#1 ASP 485 Accessibility Studies Capstone – There is a typo in their first learner outcome. (Ben)

#4 AVM 334 Airport Management – There are several outcomes that did not have any assessments listed. (Ben) Outcomes are complex and could be broken up. (Sayantani)

#5 AVM 335 Aviation Management – Outcomes are complex and could be broken up. (Sayantani) Ben indicated there is a typo in 5th learner outcome. It appears they left out the commas. (Ben)

#6 AVM 434 Airport Operations – The outcomes are complex and could be broken up. This is okay.

#10 EDEL 423 Integrated Methods for the Elementary School – Looks like they might need to reword outcomes. They are worded for what the K-12 students would learn versus what the CWU student would learn. (Ben)

#13 ENG 488 Teaching Portfolio – The learner outcomes use demonstrate the knowledge of.

#17 HPE 558 Instructional Models in Physical Education – There is a typo in learner outcome number 1. There is an extra “of”. (Ben)

#34 TH 261 Costume Technology – The learner outcomes use demonstrate the knowledge of.

#25 MUS 329 General Music Methods – There is the verbiage “student will be able to” before the verbs. That language should be removed.

#24 MKT 364 Marketing Promotion Management – Does this require approval from other programs that utilize this course since they are changing the pre-req. This is okay as it doesn’t have impact on other departments.

#35 TH 382 Diverse Experiences in American Drama – Description is 36 words. And/or counts as one word so it would make it 35 words. This is okay.

Ben moved to approve the course changes to be sent out for campus review. Wendy seconded. And motion was approved.

New Courses

#8 EDBL 536 Understanding Research Methods – Course outcomes are the same for both #8 and #9. Outcomes are very basic for graduate level courses. Verb tenses are different than the normal structure. (Identifies rather than Identify). Duane indicted these are based on state outcomes. This is adding a new cross-listing under the EDBL prefix. Typo in course description at the end, should be improve not improved.

#9 EDBL 537 Designing and Writing Research - Course outcomes are the same for both #8 and #9. Outcomes are very basic for graduate level courses. Typo in course description at the end should be improve not improved.

#16 FIN 375 Wellington Investment Fund – There is a typo in course description have an “a” instead of “an”

#38 WINE 493 Practicum – Appears the first two learner outcomes are exact duplicates of each other. Needs to remove “students will” and start with the verb.

Ben moved to send out the new courses approved for campus review. Sayantani seconded and motion was approved.

Program Changes

#21 ITAM BAS Cybersecurity Specialization – #21 and #22 seem to be the same. This is okay. One is Bachelor of Applied Science and one is Bachelor of Science. Very basic program outcomes. Expect them to be a little more complex. This is okay.

#22 ITAM BS Cybersecurity Specialization - These seem to be the same as #21. This is okay.

Ben moved to approve to send out program changes to campus. Sayantani seconded and motion was approved

New Programs

#32 Sport Management BS, Sports Communication Specialization

Ben moved to approve the new programs out for campus review. Sayantani seconded and motion was approved.

No program learner outcomes for review.

Program and course learner outcomes taxonomy – Jeff and Kurt will work on the draft and bring to committee within the next couple of weeks.

Badges – Jeff is continuing to review and will put additional information into the TEAMS folder. The committee needs to decide if this will become part of the curriculum process.

X98 proposal flexibility – Jason did some research on the number of these courses over the past several of years. Since 2017 there have roughly been 30 of the 398/498 courses be approved. This is not an overwhelming number of these courses. Mike G indicated he came up with 78 courses over the past five years. Mike G included 298 and 598 as well. These are distinct courses and should have distinct learner outcomes. Is there a way we can create another course proposal form just for x98 courses that does not have to meet the new course proposal deadline? It was suggested to maybe have a rolling approval process for these courses. Mike G just needs to have what the committee wants on the form and the pathway it should go through. Just need to have them in place before enrollment starts. Coco indicated they should meet the academic scheduling deadlines in each college. Mike H indicated their concern is structural. Understand departments want to utilize and the desire to have the flexibility. However, with the new imposed rules, what is the difference between these courses and other new courses.

Coco expressed concern with the curriculum deadlines to not have them due around the holidays. This committee does have the ability to change these deadlines. The schedule for next year has already been approved, but need to work with the Office of the Registrar for future years to see if we can come up with something different.

Curriculog Issues – None

Meeting was adjourned at 4:53 p.m.