

**General Education Committee**  
**January 24, 2022**  
**Minutes**

Present: A.I. Ross, Teri Walker, Michael Braunstein, Tim Hargrave, Maura Valentino, John Choi, Elaine Glenn, Peter Gray, John Neurohr, Mike Gimlin, and Michael Goerger

Absent: None

Guest(s): Trista Drake-Jones

Meeting was called to order at 3:10 p.m.

Michael Braunstein moved to approve the January 10, 2022 minutes. Peter Gray seconded and motion was approved.

GE Website – Trista went over some of the changes that she is working on for the General Education website. All of the work she is currently doing is behind the scenes. Once everything is ready to go, Web Design will upload the new information. John N suggested the FAQ have a need to know section and then follow-up with some of the true FAQs. Michael G suggested that we don't want students to land on a page with blocks of text. Another suggestion would be to have links to other areas in the main part of the web page and not on the left hand side. These are not mobile friendly. John N suggested doing a flow chart for how a student would navigate through the program. There should be a link for students needing help to advising. There will also be an advising page. Need to have a more detailed page with information for faculty.

Chair report – Teri reported that Military Science is thinking of submitting MSL 101-103 for the General Education program again. This was a global dynamics proposal that was rejected this year. Teri was able to get the Canvas shells loaded for General Education assessment.

Teri went over the CWU General Education program assessment plan context through a Question & Answer format. Teri indicated there needs to communicate more about the faculty responsibility of General Education assessment.

Course changes that impact GE –

CDFS 432 – Need to communicate with department about that it is in fact a CE course and needs to be put in next year.

ENG 264 – There is a change to the description to remove “screenwriting” and change to learner outcomes. Okay with the changes.

ENG 265 – This is okay.

IT 470 – Changing title, description and learner outcomes. This is okay.

GE General Education Program Assessment Plan – Michael G asked if multimodal could set up a dummy course.

The student oriented questions should be asked in the Culminating Experience (CE) courses at the end. A.I. created a survey last year that the English department is currently using.

P1. 1. Did individual students demonstrate attainment of each General Education learner outcome?

This process does take some time for faculty to complete these for each course. A.I. indicated this is time consuming especially for NTT faculty who typically teach multiple GE courses. The committee will continue discussion on the program assessment plan draft at a future meeting.

Meeting was adjourned at 5:27 p.m.