

Curriculum Committee
January 20, 2022
Minutes

Present: Sayantani Mukherjee, Jeff Dippmann, Jason Dormady, Arne Leitert, Benjamin White, Wendy Spacek, Kurt Kirstein, Trista Drake-Jones, Mark Meister, Coco Wu, Mike Harrod, Duane Dowd, Sydney Thompson, Kathryn Martell, and Mike Gimlin.

Absent: Hongtao Dang, Clem Ehoff, and vacant CEPS representative

Guest(s): None

Meeting was called to order at 3:10 p.m.

Agenda – Jeff asked to add a chairs report after approving the agenda. Sayantani moved to approve the agenda as amended. Jason seconded and motion was approved.

Chair update – Jeff would like to meet with committee members during this next week. Jeff asked committee members to send him some good times on Monday 8-12 and after 1:00. Tuesday and Wednesday fairly open. He would like to chat via phone or Zoom. Jeff reported that he learned Friday morning that Julie Bonner has resigned from the committee. Will be looking for another member. Jeff reminded members that all committee members review all new programs and General Education is part of that review. May not see a whole lot of new programs this year as there seems to be a undocumented mandate that new programs must be part of the departments five year plan. Committee members have a responsibility to review the proposals diligently. Keep in mind the committee is charged with reviewing proposals for academic integrity, intellectual rigor, meeting policy and procedures and have well crated student outcomes and assessments. If the members need to have more training or having trouble getting through proposals please let Jeff know. Two or three individuals come in prepared and if the others need assistance please let him know.

Syantani suggested the committee might be able to add other efficiencies into the process. Most of the proposals come from CEPS and CAH. Maybe the proposals could be divided up for those reviewing, so everyone doesn't have to review all proposals. Maybe those that are reviewing could meet prior to the meeting.

Duane indicated that a number of the proposals are very simple. Some were just pre-req changes or prefix changes. Wondering if there is a way to triage these proposals. These are the ones that are substantive and here are the ones that are just administrative.

Ben expressed that even if it was a relatively simple change, the committee is still review everything to see that things are up-to-date, especially if the outcomes/assessments are outdated.

There was some feedback from departments on program learner outcomes that had submitted them prior to the new information being sent out to chairs in December. May need to accept some of the older language that is provided on the website to be fair.

Ben moved to approve the January 13, 2022 minutes. Sayantani seconded and motion was approved.

Approval curriculum log was approved with the exception of IHP courses and the two Chemistry MS proposals.

The Program Learner Outcome log was approved.

Review log

Course changes

#41 ENG 366 Creative Nonfiction Writing - have outdated learner outcomes. They created an assessment for that outcome that makes more sense than in 464.

#45 ENG 565 Advanced Poetry Writing - have outdated learner outcomes. (Wendy)

#42 ENG 464 Advanced Fiction Writing – have outdated learner outcomes. No change to the assessment for the outcome. (Wendy)

#46 ENG 566 Advanced Creative Nonfiction - have outdated learner outcomes. (Wendy)

#76 TH 345 Acting V - learner outcomes seem to be outdated. (Wendy)

#80 TH 360 Stage Management - learner outcomes seem to be outdated. (Wendy)

#88 TH 416 Musical Theatre History and Literature II - learner outcomes seem to be outdated. (Wendy)

#72 TH 270 Stage Makeup - learner outcomes could be developed and simplified. A lot of develop in them. (Sayantani)

#2 ACCT 700 Master's Thesis, Project Study and/or Examination – there are no assessments (Ben)
Variable credit issue. In narrative indicates 3-6 but further down it says 1-6. (Jason)

#9 CDFS 344 Foundation of Marriage and Family Therapy – Expect the number of learner outcomes to scale with the number of credits. This is a three hundred level 4 credit course only has one learner outcome. (Ben)

#32 DNCE 355 Pointe and Variations – there is a hyphen that is a typo. Changed to be repeated for credit. (Sayantani)

#34 EET 373 Introduction to Embedded Programming – this is okay

#35 EET 374 Microprocessors - is a typo in one of the learner outcomes. (Ben)

#38 EMS 441 General Pharmacology for Paramedics – outcome #2 missing the word “to”. A lot of demonstrates. The learner outcomes there is no date. Higher action verbs for a four hundred level course. (Ben)

#39 EMS 451 Advanced Trauma Care – one outcome doesn't make sense as written and the other is a little bit awkward. Seems to be missing some word and there is a typo. (Ben)

#48 ETSC 343 Programmable Logic Controller Applications – outcomes are old and have a lot of demonstrate in their outcomes. (Sayantani)

#49 ETSC 443 Programmable Logic Controller Applications II - Has a lot of demonstrate in their outcomes. (Sayantani)

#57 PESH 344 Applications of Technology in Teaching Fitness and Physical Activity – Some of the learner outcomes have a lot of unnecessary verbiage at the beginning. (Ben)

#59 PESH 437 Practicum 2 – Outcomes are more like activities. (Ben)

Course changes were approved to go out for campus review.

New courses

#40 EMS 483 EMS Administration in Action - Verb they are using in outcome seems low for a four hundred level. To be familiar with To be able to apply... Should just start with Apply. Do they have base line knowledge or will be given base line knowledge. This course is by permission only so they could be assessed for their readiness for the course. (Ben)

#51 HPE 555 Elementary Education Methods III: – typo in the very last learner outcomes. In very last outcome. Maybe less demonstrate an understanding in their outcomes, but the outcomes themselves are good. Washington competency standards are listed this way. (Ben)

#30 Cybersecurity Minor/Certificate – Needs certificate type.

New courses were approved for campus review.

Program changes

#31 Digital Marketing Minor/Certificate - grammar issue in their program narrative, second sentence. Sayantani will work with Trista to make changes.

#28 Comparative Religions Major, BA (50 or 60 credits) program outcomes fourth one there is a typo. Jeff will work with Trista to make changes.

Program changes were approved for campus review.

New Program

#3 Applied Agribusiness Technology Minor/certificate – Language in program learner outcomes. Develop strong foundation.... Gain important... This is okay.

New program was approved for campus review.

Program Learner outcomes review log

Ben indicated there were some proposals that were significantly beyond the three to five outcomes. Kurt indicated that when you start to see programs with 10-15 outcomes, they could be too specific and start looking more like course outcomes than program level outcomes. This could be an issue when we go through assessment.

#1 Communication Major, BA – The fourth subset have four bullets under that. Seems like this could be put together. (Ben)

#6 Media and Journalism Major, BA (Large Plan) - Seems like the outcomes could be consolidated. (Ben)

#7 Media and Journalism Major, BA (Small Plan) - Seems like the outcomes could be consolidated.

#9 Public Relations Major, BA - Seems like the outcomes could be consolidated.

#10 Social Services Program Learner Outcomes - Seems like the outcomes could be consolidated and there is a typo.

#11 Sociology Program Learner Outcomes - Seems like the outcomes could be consolidated.

Program learner outcomes were approved to be sent out for campus review.

Jason asked that the committee talk about the flexibility of the 398 and 498s in Curriculog as a future meeting agenda.

Meeting was adjourned at 4:54 p.m.