

REGULAR MEETING
Wednesday, January 11, 2023, 3:10 p.m.
Minutes

Meeting convened at 3:10 p.m.

All Senators were present except: Thomas Long

Guests: Gail Mackin, Pam McMullin-Messier, Jeff Stinson, Sathy Rajendran, Sydney Thompson, Rose Spodobalski Brower, Mike Harrod, Ediz Kaykayoglu, Yoshiko Takahashi, Carolyn Thurston, Arturo Torres, Anne Cubilie

CHANGES TO AND APPROVAL OF AGENDA - Approved

MOTION NO. 22-12(Approved): APPROVAL OF MINUTES of November 30, 2022

COMMUNICATIONS - None

FILM REORGANIZATION PROPOSAL – Jason Knirk indicated that FILM was moved to Art & Design last year. This move was predicated on Art & Design getting a tenure track line that did not materialize. That did not materialize, and the college would like to move FILM into Theatre Arts. Theatre Arts faculty are in favor and there is some curriculum overlap between the two programs. A tenure-track line is not a condition this time about a tenure track line. FILM is working on course fees to help provide for some of their equipment needs. They are going to merge to budgets with Theatre but will end up roughly the same budget as they have in the past.

MEDICAL DOCUMENTATION REQUESTS FOR STUDENTS – Joy Stochosky – Presentation has been postponed.

SENATE CHAIR REPORT – Chair Samples recognized two employees the CWU community recently lost. Shelley Spencer office manager of ETSC and Stephanie Stein department chair in Psychology. We offer our deepest condolences to the family, friends, and colleagues who have been affected by these losses. If you need additional support during this difficult time, please contact Employee Assistance program. Information can be found in the Human Resources website. Chair Samples reminded senators to please communicate important items from Senate back to the faculty in your department, and to seek feedback from faculty on motions and other issues brought to Senate. One such item of importance is the Curriculum Proposal Deadlines for Academic Year 2024-2025. Please make your departments aware of deadlines for course changes, program changes, new programs, and General Education Proposals. One of the purposes of the Grupe Center is to be a space for faculty to gather. Over the last few years, faculty have not used it this way, but we would like to encourage you and the faculty in your departments to utilize the space more to gather. Bring your lunch, have an impromptu meeting with a colleague. If you have a scheduled event, please use our scheduling form to ensure that the space will be open – you can find that on the Faculty Senate website – but you can also drop in. To get into Grupe, you do need keyed access. Faculty members can reach out to Janet Shields for instructions on how to do that. Chair Samples thanked Senators for all their work to make classrooms a vibrant space of learning. Faculty play a special role in a student's life. If I were to ask you to think of a professor in your own past who encouraged you, or made you feel like a faculty in your own past who encouraged you, or made you feel like you mattered and belonged, I imagine that for many of you, someone would come immediately to mind. Thank you for being the same influence for that student in your class who, just like we were, is searching for confirmation that they belong here, that they are not an imposter, that pursuing a life of learning is indeed for them. Please feel free to reach out to Mark as needed with questions or comments or come to the open Executive Committee meeting to share your questions, comments, or concerns.

FACULTY ISSUES

1. Senator Erdman brought a concern about the number of hours that faculty associated with the proposed DEI training, especially for Non-Tenure-Track faculty. The update I have for you today is that the discussions around DEI training are ongoing, and I will continue to bring up this concern as the training is developed. I will update Faculty Senate when we have more information.

2. Senator Bisgard brought a concern regarding the common course numbering system for community colleges, and how they transfer to credits at Central Washington University. I talked with Associate Registrar Rose Spodobalski-Brower about this issue. She shared that if there are concerns about specific courses, faculty should work with their chairs to find solutions. While it is an imperfect system, we are required by the state to transfer in these common courses if they are Gen Ed courses. It is possible to review the courses and determine which course it should be mapped to at CWU. Please reach out to Rose with specific questions if needed.

New faculty issues

Senator Erdman brought forward a concern regarding CWUP 5-90-040 Academic Dishonesty policy. It says that if a student has been found guilty of academic dishonesty, they will not be allowed to fill out SEOIs. Currently this policy cannot be completed easily, if at all.

Senator Klosterman indicated that in the Math department it is sometimes hard to catch a student who adds a course late and may not realize students have missed something important. Could Canvas send some sort of notification when a student has added to a course after the first day.

Senator Weber agreed he has experienced the same as the Math Department. Students are added in MyCWU and can take a day to be added to Canvas. There is a lag and sometimes students don't even know they have Canvas access especially with the three-day policy.

Senator Reynolds brought forward an issue with department course workload. Senator Reynolds has noticed a trend in some departments that some people have four different preps every quarter. Others have three preps that are fairly consistent. This process creates an inherent inequity for some faculty who have more courses that are different compared to those who have more consistent course within their faculty load.

STUDENT REPORT Brady Smith reported that next week with they will be having CCI multicultural forums Tuesday - Friday 4-5 p.m. Students and faculty can to any of the forums over the four days. Student Senate meetings are 4-5 in SURC 137B on Monday. They have senators except for graduate students. If faculty know of someone that would be interested, please let him know. Starting on January 17th student employees will have to start using MFA and need to be done so they can access their email and Canvas. Brady asked that faculty be patient with these students as it will potentially cause delays in their ability to access university email, Canvas, etc.

OLD BUSINESS - None

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REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 22-13(Approved, 1 abstention): Faculty Senate meeting dates for 2023-2024 Fall: October 4, 2023, November 1, 2023, November 29, 2023; Winter: January 10, 2024, February 7, 2024, March 6, 2024; and Spring: April 3, 2024, May 1, 2024, May 29, 2024.

Bylaws and Faculty Code Committee

Motion No. 22-14(First reading of three): Amend Section IV.D.1.f Faculty Senate Standing Committees as shown in Exhibit A.

Curriculum Committee – See written report

Evaluation and Assessment Committee – See written report

General Education Committee - See written report

Faculty Legislative Representative – Bernadette reported that there are currently two Senate and three-House bills that could have impact on CWU. SB 5048 would eliminate College in the High School fees. Starting Fall 2023 students would no longer be required to pay fees for these courses and would be funded by the state. There are some benefits to CWU as we have a lot of students who are lower income, and those populations don't consider going to college. If they are able to earn college credit in high school, it might be a way to recruit students. SB 5079 is regarding tuition increase deadlines. We don't always know from OFM how much an institution can increase tuition until late in the year. This makes it difficult to tell students what tuition will look like the following fall. This would provide information by the first of October prior to the subsequent academic year. This will allow students and family to plan better. HB 1030 proposes applied doctoral granting authority to all regional institutions. HB 1142 proposes to increase tenure track faculty at all baccalaureate institutions. This would take place fall 2023 but does not provide funds for running searches or start up packages. HB 1156 would extend the terms of eligibility for the Washington State grant funding to six years. This will bring it in line with the Pell grant.

PRESIDENT – There will be two candidates this week on campus for the Vice President for Student Engagement and Success search. The President appreciated the faculty leaders who showed up to the meet and greet. Applications are still coming in and have some Zoom interviews this week and may possibly be on campus later in January. Andrea Eklund is in this search committee. The Director of Compliance and Title IX search was launched yesterday. The Director will be required to work on the Ellensburg campus. Casey Mace-Firebaugh is on this search committee. President Wohlpart has been doing a DEI listening tour. He has met with over 30 individuals. Some of the common themes coming from these meetings are: good work happening, like the development of a course for SB 5227, leadership on Washington Employers for Racial Equity, our current work is piecemeal and not integrated, our efforts to build a culture of inclusion and belonging are not institutionalized, our work towards developing equity are not institutionalized, faculty criteria for evaluation does not recognize the "brown tax" or a broad understanding of scholarship, we have equity gaps in student success and policies. The next steps will include additional listening sessions, draft a detailed response to those whom the President has met with, draft a message to campus, find an Interim Vice President and will likely launch a search for a permanent VP next academic year. President Wohlpart also indicated they may bring in a consultant to help us really move some of the changes forward next year. The Strategic Planning committee is developing values based strategic plan frameworks based on the feedback from fall. In early February the committee will solicit feedback on the frameworks and will begin to develop goals and initiatives for the strategic plan in March. The goal is to have final approval of the new strategic plan by the BOT in July. CWU Safe (Gender-based violence prevention committee) will have their first meeting tomorrow. The goals, committee members, and committee charge on the website. The faculty on the committee are Sara Toto, Tim Lawless, Pam McMullin-Messier and Cynthia Coe. The Governor's budget fully funds the North Academic Complex, replaces Language and Literature and Farrell with geothermal heating, \$6 million for a Multicultural Center. Some of our operating budget (student success, teacher education) of which most of the funding went towards Nursing. The next revenue estimating will be in March and then legislative budgets.

PROVOST – Provost DenBeste remembered the two colleagues we lost the past couple of weeks. High impact practices conversations continue. While we do this well already, we can always be better. This process could be more institutional and developmental. We have the opportunity to be it into our courses and programs. There will be a High Impact Institute will be held June 26-30 and applications have been sent out for this program. We have made some hires for the open administrative positions. Rodrigo Renteria-Valencia has been selected as the interim Associate Dean for Graduate Studies. Amber Darting was selected as the interim Associate Dean for Academic Success and Advising. The Provost did not receive any applications for the OUR and SOURCE directors. For this year Dr. Christy Gilchrist will take on a version of this role. They would like to make SOURCE a bigger deal and make it an all-campus event. This year they will make the award ceremony more professional and will have some sponsored cash awards. Volunteers are needed as judges, moderators, mentoring students and to keep things running smoothly. The Student Retention Council is looking at a more institutional approach and have a better structured process. Need to implement research tested things, internships, certifications, shortening time to completion. Need to find ways in which students feel like they belong in how we schedule courses, how we are talking about disability, and students funding resources to be successful. An email reminder went out for the welcome back reception for academic colleagues this Thursday at 4:00 p.m.

CHAIR-ELECT – Chair-Elect Eklund reported that the Open Executive Committee meeting will be Wednesday, January 18th from 3:00 – 4:00 p.m. in the Grupe Faculty Center. A reminder will be sent out on Wednesday.

NEW BUSINESS - None

Meeting was adjourned at 4:25 p.m.

Exhibit A

Bylaw and/or Code Section:

Title of Section: Faculty Code Section IV. D. 1. f.

New Revision X

Summary of changes and/or additions:

Removal of the following sentence from the Budget and Planning Committee description, "If the motion passes, the original recommendation shall be considered rejected or amended, and shall not be proposed by the BPC to the PBAC."

Rationale for changes and/or additions:

Sentence is procedural and based on previous sentence, is redundant.

Change:

Section IV. Faculty Senate

D. Committees

1. Standing Committees

f. The BPC shall be concerned with the overall university budget, the implementation of and changes to the budgeting model, and the impact of the university budget on academics. The committee will facilitate a two-way flow of information between faculty at the department level and the President's Budget Advisory Council (PBAC). It shall make budgetary recommendations on behalf of faculty and as representatives of the faculty to the PBAC. Whenever possible, especially on matters of great importance, the BPC's recommendation must be voted upon by the Senate. Any senator may make a motion to reject or amend a proposed recommendation by the committee. ~~If the motion passes, the original recommendation shall be considered rejected or amended, and shall not be proposed by the BPC to the PBAC.~~ The BPC shall perform other duties as assigned by the EC.

FILM Proposal

2022 Proposal to Reorganize (Move) the Film Program, Part II: Everybody Loves Sequels

General Opening Apology

I apologize ahead of time for taking the Senate's time with this. To make a long story short, Film was formally moved to Art + Design last year by my predecessor as dean. That move rested upon an assumption that Art + Design would get a tenure-track search approved this year for a position that would facilitate this merger and would enable the construction of a 4D media program in Art + Design. For a variety of reasons, mostly related to CWU's smaller-than-expected enrollment, no such position was approved this year. This has left us with a dilemma—without that position, the proposed move of Film to Art + Design would basically extinguish the Film program. That seemed a bad idea, so after much discussion with the parties involved, I have decided to move the Film Studies program to Theatre Arts. This will both keep Film Studies alive as a program and also enable us to create a truly interdisciplinary curriculum while housed in Theatre Arts. I realize this is a semi-repetition of what happened last year, and for that I apologize.

1. Description of the recommended change:

In SY 19-20, CAH successfully proposed temporarily moving the administration of the Film program out of the Department of Communication under the CAH Dean Office. As a follow-up to that change, Film is now ready to be moved into a department. Last year's agreement to move the program to Art + Design fell apart, largely because of a failure to obtain a necessary tenure-track position. Now, I am asking that the program be housed in Theatre Arts.

2. Rationale for the recommended change:

There are three challenges that this move will ameliorate. First, Film historically, has been orphaned. It began in Communication because its sole tenured faculty member at the time saw the potential for Film and used one-third of his teaching time (in Broadcast Journalism) to teach Film. It moved out as an interdisciplinary program, nearly ten years ago, and bounced between English and back to Communication. In AV 2017, Film faculty removed the program out of the Interdisciplinary program definition and left it as a stand-alone major within the Department of Communication, prior to stabilizing enrollment under the auspices of the CAH Dean. This move will give the program a permanent departmental home.

The second challenge is infrastructure. Film currently is a production-heavy discipline with significant equipment needs, and to meet the demands of aging equipment, will thrive best in a department that has similar equipment needs, budget structure, and rotation. Many of the resources can and should be shared—such as camera equipment, software, and computer labs. Consolidation of assets will work for, rather against growth. In addition, there is significant overlap between the equipment needs of Film and Theatre Arts, such that an administrative merger between the Departments will expand the reach of both departments, allowing them to better serve Central students as well as to attract new students to CWU who otherwise would not attend.

The final challenge that this move would address is curricular vision. Film no longer has tenure/tenure-track faculty, and the Department of Theatre Arts can make curricular changes that are commensurate both with meeting the needs of Film students and evolving the degree to fit in well

with the curricular offerings in Theatre Arts. Having Film administratively located within the Department of Theatre Arts provides stability in course planning, course implementation, internships, and space planning for returning and new students. We are already talking about creating a permanent Film Studies curriculum that draws in part on existing classes from Theatre Arts (acting, directing, lighting etc.), Communication (mass media studies, documentary filmmaking), English (screenwriting), and World Languages (cinema studies).

3. Goals and objectives of the proposed change.

The overarching goals for proposing an administrative home change for Film into Theatre Arts are to better serve Film students, and to provide more opportunities for curricular development in Film and other CAH disciplines, in particular Theatre Arts. There are multiple objectives that follow from these goals:

- Increase the SCH totals for the new Theatre/Film department so as to make it comparably sized to most other CAH departments
- Allow film to draw on existing classes from CAH departments (particularly those in Theatre Arts) so as to achieve a more permanent, stable, and planned curriculum
- Draw on the expertise of tenured/TT faculty in Theatre Arts (film currently has no tenured or tenure-track faculty)
- Provide opportunities for more collaboration between Film and Theatre Arts students/majors
- Allow for sharing of resources, including labs, software, costumes etc.

4. Method for evaluating achievement of goals and objectives.

All Departments within the College of Arts and Humanities have been tasked with self-evaluation, inventory and assessment of department goals, and unifying outcome goals across departments. This activity requires a method of goal-setting and evaluation tied to the Department's longitudinal goals. Each of the five objectives above are assessable through tracking of student progress within the Department of Theatre Arts.

5. Relation of the change to the mission and strategic plan of the university.

The strategic plan of the university is in flux, so I will use the previous objectives. Aligning CAH programs for programmatic consistency fulfills Objective 1.1: Enhance student success by continually improving curricular, co-curricular, and extracurricular programs; leads to the satisfaction of Outcome 1.1.2: Students will persist to graduation with increased efficiency and rate; strengthens CAH's ability to guarantee Objective 2.2: Ensure that CWU has a diverse and inclusive curriculum and co- curricular programming; aligns CAH's efforts to provide for Objective 3.1: Increase the emphasis on and the opportunities for students, faculty, and staff to participate in research, scholarship, and creative expression activities; and has the fiscal dimension of securing Objective 5.1: Maximize the financial resources of the university, and ensure the efficient and effective operations of the university through strong financial stewardship.

In terms of the mission, Theatre Arts is one of the leaders in CAH in creating communities of equity and belonging and I am sure merging Film into this department will further this mission.

6. Impacts on academic programs across the university.

This administrative move realigns units within CAH only. It will have immediate positive impact for Film students. Fiscally, it will provide an influx of majors (around 100), G&S funds, SCH(around

1500 quarterly), and technology fees for Theatre Arts. It will also provide administrative oversight to Film in a manner more consistent with Film's curricular and equipment needs, as well more directly involving tenured and tenure-track faculty in the program.

7. Impacts on students, faculty, and staff.

Film does not have tenure/tenure-track faculty. The merger will result in more planned curriculum offered by tenured/TT faculty, particularly at the lower-division level. This will free up the film studies (NTT) faculty to offer the more specialized upper-division curriculum. The result of the merger and the planned curriculum revisions (primarily including more existing courses in the film curriculum) will result in more stable curriculum offerings and fewer substitutions..

8. Impacts on quality of degree programs, student retention, and graduation rates.

There are only positive implications for the quality of degree programs, student retention, and graduation rates that come from the shift of Film out of the Dean's office and into Theatre Arts. Film and the various degrees housed in Theatre Arts blend well together and should result in considerable cross-pollination and a better ability to attract students to each program. The move also perhaps opens the door for a potential Film Studies BFA (instead of BA) to be created if the program continues to grow.

9. Impacts on non-academic units, external constituents, and accreditation.

Little to none. This should make the advising process easier for film students. Merger with a department should also raise the visibility of the Film Studies program, which has been growing in recent years. This could attract needed fundraising dollars to Film, Theatre Arts, and CAH.

10. Impacts on shared governance, including tenure/promotion/review processes.

There is no impact for shared governance and the PTR process, given that the administrative home for Film shifts to Theatre Arts, without a move of T/TT faculty.

11. Before and after organizational chart for all units affected.

The organizational charts do not change as a result of the move. Film should not report to the dean and instead should be housed in a department. We are merely swapping the department proposed last year (Art + Design) for a new one (Theatre Arts) as a result of significantly changed circumstances.

12. Cost/benefit analysis, including financial and non-financial resources.

There are no different cost/benefits than what is currently housed within the units. We anticipate positive growth and a positive impact on student success.

In a broader sense, the cost of continuing the move to Art + Design without the anticipated tenure-track position could be disastrous. Without that position, there is very little chance of aligning film curriculum in any meaningful way with Art + Design curriculum, and the resulting end of the film program would have a drastic impact on SCH (again, Film has in the neighborhood of 1400-1500 SCH per quarter).

13. Implementation plan and timeline.

Given that this is an administrative move, and does not require space allocation changes, CAH would like to implement the plan as soon as possible, by Winter or Spring 2023. We are already meeting to reconfigure the curriculum. Implementation has included consistent dialogue about the proposed change with Provost DenBeste and college faculty (from Theatre Arts, World Languages and Culture,

Communication, English, Art + Design, and Film Studies). The relevant department chairs and program directors have been included in these discussions and all are in support of this move.

REPORTS

Faculty Senate Curriculum Committee Report January 11, 2023

FSCC has met seven times thus far this academic year: an informational welcome and workshop on September 29, and six regular meetings on October 6, October 20, November 3, November 17, December 1, and an email vote conducted on December 15 to approve the December 1 log. All meetings have been conducted through Zoom and will continue that way for the academic year. Beginning in winter quarter, we are scheduled to meet every week while we review incoming proposals, which always spike at this time of year.

The committee is back at full membership, with the addition of Hideki Takei as a new CEPS representative, and Cosette Bilski as the student representative. The latter is scheduled to meet with us for the first time at the January 5th meeting. We look forward to working with our newest members.

At the end of last quarter, we forwarded our recommendation for the Deadline Notice for the 2024-25 catalog to the Executive Committee for review. We attempted to streamline the information and make it more user friendly for faculty, chairs, and deans.

The committee continues to work on one of our major priorities in updating the taxonomy used for learning outcomes and assessment. As noted in our last report, the version available to faculty has not been revised since 2014 and current trends in assessment have made it outdated. While we will continue to honor the verbs used in the 2014 taxonomy, the goal is to have the new one in place prior to proposals slated for next year. Having met with Joy Fuqua and Ian Quitadamo on October 20th to review the work that they have already done, we will again review their latest proposal and make recommendations.

While working on these projects, the committee's primary work this quarter will be in reviewing and approving the latest curriculum proposals. This is always the busiest time of year for the logs, and we are committed to turning these around as quickly as possible and ensuring that the process continues to run smoothly and efficiently.

Finally, we continue to review and update the policies (CWUP 5-50) and procedures (CWUR 2-50) related to curriculum, in particular those focusing on prerequisites found in minors and certificates, definitions of "program," and cleaning up language concerning the first year experience course.

Evaluation and Assessment Committee

Evaluation and Assessment Committee Report AY2022-2023

Item	Language	Timeline	Progress
EAC22–23.01	<i>Continue developing a consistent process for addressing faculty inquiries regarding SEOIs.</i>	Fall	Process was discussed and put forward to EC with questions on the process.
EAC22–23.02	<i>Consider ways to shorten the SEOI evaluation response forms and make recommendations as appropriate.</i>	Fall	EAC needs more clarification on purpose of the charge from EC. Identify the best practices associated with getting student voice on teaching. The EAC is reviewing all of the SEOI forms to identify questions that could potentially be eliminated to reduce the number of questions on the SEOI form.
EAC22–23.03	<i>Investigate if pop-up notifications for students have an effect on response rates and make recommendations as appropriate.</i>	Fall or Winter	EAC is investigating on the information related to pop-ups from Lidia, will have to discuss how to get information to make decisions on the effect of response rates.
EAC22–23.04	<i>Consider additional policy and procedure to determine who has access to SEOIs.</i>	Winter	
EAC22–23.05	<i>Identify best practices for avoiding bias in student evaluations and make recommendations as appropriate.</i>	Winter	
EAC22–23.06	<i>Explore whether or not faculty peer evaluations should be addressed in policy.</i>	Winter or Spring	EAC is reviewing this charge, members from the committee brought forward their dept. handbooks to identify how faculty peer evaluations are handled within the department and standards associated with peer evaluations.
EAC22–23.07	<i>Conduct annual assessment of Faculty Senate and Faculty Senate Executive Committee.</i>	Spring	
EAC22–23.08	<i>Conduct biennial assessment of administrators as described in Faculty Code.</i>	Spring	
EAC22–23.09	<i>Consider developing an SEOI form for hybrid courses and make recommendations as appropriate.</i>	Spring	

Item	Language	Timeline	Progress
AC22–23.10	<i>Review best practices for SEOI questions that address inclusivity and diversity of course environment and content and make recommendations as appropriate.</i>	Spring	
EAC22–23.11	<i>Review committee procedures manual and update as required.</i>	Last Meeting	
Added Charge: EAC22-23.12	<i>Analyze results from the AY21-22 survey regarding faculty perception of how the pandemic impacted SEOIs, and summarize findings for Faculty Senate.</i>	Spring	
No Charge	<i>Associate Dean Reviews</i>	N/A	EAC discussed the addition of reviewing Associate Deans, further information will be required to get clarification on whether Associate Deans can be reviewed.
No Charge	<i>Removal of SEOI from PSY 101 Course</i>	N/A	EAC discussed request to remove an SEOI from faculty members course due to academic dishonesty. The EAC requested the faculty member to follow policy on acquiring appropriated approvals from different levels to remove SEOI. Faculty member requested not to pursue the matter due to the lengthy process required to remove SEOI from course. Result – need to review process for the removal of SEOIs due to academic dishonesty so there is a process that can be completed in an efficient manner to remove SEOIs where a faculty member has identified academic dishonesty.
No Charge	<i>View of F180 Files</i>	N/A	The issue that all F180 files can be viewed by other faculty within a department beyond the select reviewers. EAC is pursuing this to get more information on whom can review or view F180 files. This issue has been identified in faculty senate and EAC will follow after more information has come out from FS and EC. EAC will wait for a charge FS.

Meeting Summary:

10/7/2022 Discussed charges and set priorities.

10/14/2022 No meeting, meeting moved to 10/28/2022

10/28/2022 Discussed charges, most of the discussion centered on academic dishonesty issue and removal of student SEOI from overall course SEOI.

11/04/2022 Discussed listed charges, an issue was brought to the EAC attention about who can view F180 files. EAC discussed the assessment of Associate Deans related to why they are not assessed and to identify a survey to review Associate Deans.

11/18/2022 EAC did not reach quorum. All agenda items will be moved to the next planned meeting. Communication was made from the EC representative to the EAC on outstanding issues.

12/2/2022 Discussed listed charges. Most of the discussion was centered on SEOIs and response rates falling due to pandemic.

Charge Number	Timeline for Charges	General Education Committee Charges	Results
6	Fall	Review and approve proposals to add courses to or remove courses from the General Education program.	We finished reviewing all courses, and they now move onto curriculum committee.
2	Ongoing	Communicate with the Dean of Undergraduate Studies regarding administration of the General Education Program and its operation as an independent unit.	Dean Takahashi has been attending our meetings and has met with the Chair of the Gen Ed committee and an open line of communication has been established.
	Ongoing	Review student petitions to courses from the General Education Program. Timeline: Ongoing	No student petitions.
9	Ongoing	Monitor the mapping of paths within the existing General Education Program framework for online-only students to be able to complete Gen Ed requirements	Thanks to the new Dean of Undergraduate Studies, Yoshiko Takahashi we have data on past online enrollment, and we will analyze this data.
3	Fall	Review, seek broad input, and make decisions about any proposed General Education Program framework and rules changes.	We have updated the rules to clarify and reflect actual practice. This now moves on to the curriculum committee.
4	Winter	Collaborate with the Dean of Undergraduate Studies on collecting data for the General Education assessment plan. Communicate an assessment product with stakeholder appropriate reporting.	Thanks to the new Dean of Undergraduate Studies, Yoshiko Takahashi we already have data on past enrollment by quarter and we will analyze this data to inform future discussion and decisions.
10	Ongoing	Monitor how General Education course changes affect students' Academic Requirements reports and the issues that arise	We have discussed issues with the AR reports in the DHC.
11	Ongoing	Continue working with the ADI ad-hoc committee as needed on work related to the implementation of the ADI requirement.	We have discussed how the ADI requirement fits into Gen Ed.
12	Spring	Review committee procedures manual and update as required	Not started.
5	Winter	Consider ways to assist faculty in the process of submitting General Education assessments.	Not started.

7	Winter	Continue exploring options on how General Education Program milestones are displayed on students' transcripts.	Will be working with Multimodal to discuss badging options because milestones cannot be displayed on transcripts by rule.
8	Winter	Consider revisions to the General Education Rules policy	Not started.