

Curriculum Committee
January 7, 2021
Minutes

Present: Julie Bonner, Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Arne Leitert, Benjamin White, Lizzie Brown, Jessica Thompson, Bernadette Jungblut, Trista Drake-Jones, Coco Wu, Mike Harrod, Kurt Kirstein, Sydney Thompson, Mike Gimlin, and Mark Samples

Absent: None

Guest(s): Arturo Torres and Amy Alder

Meeting was called to order at 3:10 p.m.

Julie moved to approve the agenda. Hongtao seconded and motion was approved.

Julie moved to approve the November 19, 2021 minutes. Clem seconded and motion was approved.

Review Log

#7 BIOL 501 Research Methods and Techniques – Did grade type change on this course? Mike Gimlin indicated they are not. The check box is bundled with credits/repeat/and grade type. This proposal is okay.

#8 CAH 389 Career Readiness Skills Seminar– Short course title is the same as the long title, but the “r” is left off of seminar. Outcomes listed items that seems more like outcomes in activities. The last outcome says “earn digital badges” should this be explained. This is more of an activity. These outcomes were all approved in 2019. Maria will talk with department.

#11 CRBW 312 Brewing Microbiology –There is either a word missing or an extra word in outcome #2 and possibly needs to change the verb. Maybe “demonstrate use of”. Maria will clarify.

#12 CRBW 317 – Outcome #1 may have a stray hyphen “for-essential”. Grammatically should there be a comma after yeast? Maria will ask originator.

#23 CS 528 Advanced Data Structures and Algorithms – Outcomes #1 & 3 contain multiple outcomes. Assume the assessment is the same for each of the outcomes. There is an extra “and” in one outcome. Hongtao will do the form.

#28 DNCE 305 Ballet Technique III - Outcomes # 2 assessment says “analyze and assess videos” Is this an assessment or activity? This is okay

#29 DNCE 306 Ballet Technique III – Has the same title and outcomes as DNCE 305. This has been discussed before and is okay. These are multiple quarter courses.

#33 EDBL 318 Family, Community, and Culture in Education – Didn’t have a course short title? Mike Gimlin indicated that Registrar office will abbreviate it the best they can if there isn’t one. Maria will contact the department.

#41 EDLT 412 Assessment of Literacy Skills and Processes– Full learner outcome table include which Washington state standard it corresponds to. They actually duplicate two separate outcomes because they correspond with different standards. There is a typo in the second to last outcome. Maria will contact them.

#42 EDLT 414 Linguistics and Literacy for Diverse Learners - Full learner outcome table include which Washington state standard it corresponds to. They actually duplicate two separate outcomes because they correspond with different standards. There is a typo in the second to last outcome. Maria will contact them.

#44 ELEM 325 Integrating the Arts – Didn't explain why the fingerprint pre-req is being removed. Mike Gimlin explained that they are restructuring their pre-reqs on a number of courses.

#69 HTE 310 Customer Service Operations – This is okay.

#78 LAJ 4XX Various 400 level courses – Typo in description of change and not in pre-req. This is okay.

#83 MATH 153 Pre-Calculus Mathematics I – Description of the course the word “those” doesn't seem to be referring to anything. On the re-reading of the course, this is okay. Maybe the word concepts should be taken out as it doesn't mention this in the outcomes. “Function concepts” doesn't make sense. Arne disagreed. Maria will ask department about these concerns.

#93 MUS 215 Chamber Orchestra - Last line in outcomes - music reading is used with a hyphen one place and not in another. Mark Samples suggested some changes to the outcomes and assessment regarding the hyphens. Maria will contact the department. First learning outcome has an issue with seeming to have dropped the end of the outcome. Ask about changing proper tonal production to proper tone production.

#98 MUS 415 Chamber Orchestra– Learner outcome #1 the end of the outcome seems to have been dropped off. Ask about changing proper tonal production to proper tone production. Maria will contact the department. Concern brought up about the 200 level and 400 level have identical outcomes. Should there be a higher level of rigor in the 400 level course. 415 has a leadership component that the 215 doesn't. Maria will look at the music courses more closely to see about outcomes before any contact is made with the department.

#97 MUS 411 Vox Divina Soprano/Alto Choir – Outcome #3 is it missing a word. Seems like the word “be” is missing. Check with the department about missing assessments.

The committee stopped review at #101 in course changes.

Lizzie moved to send the review log out for campus review. Clem seconded and motion was approved.

Chair updates – Maria introduced Lizzie Brown from the Library who will be replacing Sabrina for the remainder of the year. Elvin Delgado notified Maria that the Associate Provost office is being eliminated. Julie, Michael and Maria meet over break with Elvin about the concerns for support for the committee and the summary log. They will continue to advocate the need for support. There is a new

charge from the Executive Committee to consider drafting policy/procedure for creating new prefixes. This is to be accomplished by spring quarter.

Course modalities procedure

Course Modality Definitions for PeopleSoft. A modality is a method for delivering course content. Learner outcomes and fundamental course content are not impacted by modality. A modality is separate from a contact type; a given contact type may be taught in multiple modalities. Listed below are approved modality designations.

P = In Person. In Person courses meet on the Ellensburg campus or at one of the CWU centers or instructional sites. Courses have a specific meeting pattern requiring students to participate in person at designated times which will be listed in the academic schedule. Any additional meeting times must be listed in the academic schedule, course description, or notes.

AO = Asynchronous Online. Asynchronous Online courses are taught entirely online and do not require participation during a specific meeting time. Instructors may conduct online office hours and supplemental class activities, but cannot require synchronous participation. No meeting times will be listed in the academic schedule.

Instructors are encouraged to include in the course description or notes whether the course is self-paced or follows a course calendar.

IT = Real-Time Online. Real-Time Online courses have a specific meeting pattern requiring students to participate through online platforms at designated times. All required meeting times, with the exception of the final, will be listed in the academic schedule. Any additional meeting times must be listed in the academic schedule, course description, or notes.

HYBRID = Hybrid Instruction. Hybrid courses are taught in person on the Ellensburg campus or at one of the CWU centers or instructional sites and require additional online meetings. Required meeting times for all in-person and online meetings will be listed in the schedule and are commensurate with the course's credit hours.

DE = Distance Education. Distance Education courses meet in person on the Ellensburg campus or at one of the CWU centers or instructional sites and employ interactive video conferencing technology to allow synchronous participation from remote locations. Required meeting times will be listed in the schedule and are commensurate with the course's credit hours.

The committee stopped at Real-Time Online. Still need to discuss Hybrid and Distance Education.

Meeting was adjourned at 5:03 p.m.