



Team Naturaleza's mission is to engage multicultural, bilingual communities in informal natural science education and build a healthier community by getting people safely outdoors. TN was brought to North Central Washington in 2012 following community surveys that identified barriers for Hispanic/Latinx communities to the outdoors. Those barriers were time, transportation, cost, language, and trust.

Currently, Team Naturaleza functions with a part-time Project Director and a part-time Community Liaison. Team Naturaleza also receives support from its 11 Steering Committee members from the following organizations; US Fish and Wildlife, Chelan-Douglas Land Trust, Bureau of Land Management, Cascadia Conservation District, Wenatchee River Institute, North Central Washington Libraries, US Forest Service, Wenatchee School District, and Cascade Fisheries. All of these organizations and agencies dedicate their staff's time to ensure that Team Naturaleza is successful in reaching the Latinx/Hispanic community and including them in connecting with nature.

Team Naturaleza has been serving the Latinx/Hispanic communities in Chelan and Douglas counties for 10 years and we are ready to grow. Our hopes are that the new Project Director will guide our team into new partnerships, sustain current partnerships, and continue to lead our community into outdoor spaces. The Project Director oversees the entire Team Naturaleza project and works closely with the Community Liaison to host bilingual opportunities for people to connect outside with each other and with the environment. We recognize that this is a unique organization and encourage anyone that is passionate about equitable and accessible environmental education to apply. Part of what we hope to do at Team Naturaleza is to build leaders and we are willing to provide any training necessary for applicants to feel confident in this role. Please do not feel discouraged if you do not have one or two of the skills listed below.

In addition, this position is mostly remote. The Project Director and the Community Liaison will work together in person when necessary but Team Naturaleza does not have an office space to work out of. We do prefer that applicants for this position live in Chelan or Douglas counties. Most of our participants are from the Wenatchee area and our events often begin in Wenatchee. Please contact Elisa Lopez the current Project Director at [teamnaturaleza.wa@gmail.com](mailto:teamnaturaleza.wa@gmail.com) with questions or comments.



## **Project Director Position Description**

iTeam Naturaleza! goals include:

- Removing barriers to connect people with nature by offering bilingual nature walks and co-led by area naturalists, artists, and trusted community members.
- Provide natural science education, teaching participants to have the skills and knowledge to be able to return to field sites safely and independently
- Engaging attendees, volunteers, and students in conservation discussions and issues.
- Attaining healthier lifestyles, as a by-product for getting people outdoors.
- Serve as a connection between other environmental nonprofits and the Latinx/Hispanic Community

The Project Director position is critical to making sure the projects, programs, and events agreed upon by TN are done when and how they should be, while supervising the Community Liaisons and volunteers. This description lays out the important goals of the position.

Duties and Responsibilities:

- Enthusiasm for the missions and goals of TN
- Event Scheduling & Logistics
- Collaboration with agencies and organizations
- Lead informal environmental education activities outdoors
- Keep records of completed programs and attendance
- Submit required grant reports
- Marketing through multiple outlets
- Experience with computer programs (Excel, Word, Powerpoint, Adobe, Google Drive) and social media
- Comfort with working in a multicultural environment and reaching out to the Latinx/Hispanic community
- Bilingualism is a strong bonus, especially fluency in Spanish

The Project Director will work with the steering committee to select and schedule events and programs that meet TN standards. As these events and programs take place, the coordinator will assist in making sure logistics are covered: transportation, picking up and dropping off equipment, advertising, etc. The coordinator will be an essential conduit between the Steering Committee and the Community Liaisons, ensuring the work to be done is understood and clearly communicated. The Project Director will be a mentor to the Community Liaison and volunteers, modeling a pathway to careers in conservation, community involvement and dedication to multicultural outreach.

Position details:

- Remote Work Position with flexible hours
- Staff position with the Environment for the Americas
- 20 hours per week. This may change depending on funding and need.
- \$22/hour
- Health benefits stipend available if needed
- No Paid Time Off (PTO) or Sick Leave
- Must have a cell phone, car, car insurance, and a driver's license.

- Must be willing to work weekend community events

Skills to develop:

- Collaborative Grant writing
- Creating and updating a project budget

In addition to the Duties and Responsibilities for the position, there are additional areas that would help very much in meeting TN's goals. Marketing is an important part of preparing for events and programs, and building an audience. Tracking the baseline statistics (how many attendees at an event, for example) is expected; but gathering a greater range of statistics is helpful in showing the impact of TN's work and useful when applying for grants or justifying involvement in TN. Every year the Project Director will work with our fiscal sponsor to create a Budget and plan quarterly check-ins. Grant writing is a collaborative task to help fund staff time and program expenses, helping to sustain the work of TN.

**To Apply:**

Please send a cover letter and resume via email to [teamnaturaleza.wa@gmail.com](mailto:teamnaturaleza.wa@gmail.com) by October 19, 2022.

Please contact Elisa Lopez if you have any questions at the email listed above.