

Transfer Academic Program Plan

Applied or Technical Degree



Student must complete:
Any Highline Community College Applied or Technical Degree

Recommended courses to complete while finishing your professional/technical degree:				
Course #	Course Name	CWU Equivalent	Quarter	Credits
Equivalencies to CWU's Basic Skills				
ENGL& 101	English Composition I	ENG 101		5
ENGL 205	Research & Persuasive Writing	ENG 102		5

Choose ONE of the following Reasoning courses:				5
PHIL 115	Critical Thinking	Basic Skills		
PHIL& 120	Symbolic Logic	PHIL 201		

Choose ONE of the following MATH courses:				5
MATH& 107	Math in Society	MATH 101		
MATH 111	College Algebra	MATH 153		
MATH& 141	Precalculus I	MATH 153		
MATH& 142	Precalculus II	MATH 154		
MATH& 148	Business Calculus	MATH 170		
MATH& 151	Calculus I	MATH 172		
MATH 180	Number Theory for K-8 Teachers	MATH 164		

Lab Science - Choose ONE of the following:				5
BIOL& 160	General Biology w/Lab	BIOL 101		
CHEM& 110	Chemical Concepts w/Lab	CHEM 101		
CHEM& 121	Introduction to Chemistry	CHEM 111, lab		
CHEM& 161/151	General Chemistry w/Lab I	CHEM 181, lab		
ENV& 101	Intro to Environmental Science	ENST 101		
GEO 101	Physical Geology	GEOL 101, lab		
GEO 220	Pacific Northwest Geology	GEOL 103, lab		
OCEA& 101	Intro to Oceanography	Natural Science		
PHYS 101	General Physics	PHYS 111, lab		
PHYS 201	Mechanics	PHYS 181, lab		

Additional Requirements - One class in each Breadth category is required. An equivalent class from a community or technical college may be accepted.			
Literature and the Humanities			4-5
The Aesthetic Experience			4-5
Philosophy and Cultures of the World			4-5
Perspectives on the Cultures and Experiences of the US			4-5
Perspectives on World Cultures			4-5
Foundations of Human Adaptations and Behavior			4-5
Fundamental Disciplines of Physical/Biological Sciences			4-5
Patterns and Connections in the Natural World			4-5
Applications of Natural Science			4-5

PLANNING NOTES

1. This document does not substitute meeting with your advisor. See the current Highline Community College (HCC) catalog for complete degree requirements.
2. Transfer to the Information Technology and Administrative Management (ITAM) program at CWU-Des Moines with any Highline Community College applied or technical degree. While working to complete the requirements for the professional/technical degree, students may also complete several CWU Basic Skills requirements by taking equivalent classes. ENGL& 101 and one of the Math courses is recommended before applying to CWU.
3. Students may transfer a maximum of 135 total credits from regionally accredited four-year universities, including a maximum of 105 credits from regionally accredited community colleges.
4. CWU Transfer Policies and Course Equivalencies can be found at www.cwu.edu/registrar/transfer-equivalencies-policies.
5. You must earn a minimum cumulative GPA of 2.3 in the applied or technical degree.
6. Work with an HCC advisor to ensure proper course sequencing for the applied/technical degree and BAS-ITAM major.
7. Visit the BAS-ITAM site at www.cwu.edu/it-management for more information. Email your questions to BASITAMinfo@cwu.edu.
8. Apply for admission to Central Washington University at www.cwu.edu/admissions. Visit your CWU advisor early in your academic career to find out if you are eligible for dual admission. Find application and guidelines at www.cwu.edu/admissions/dual-admission.
9. Students in their final quarter of completing the professional/technical degree, may apply to the BAS-ITAM program. Visit www.cwu.edu/it-management for application instructions.
10. Include official or unofficial transcripts from ALL institutions you have attended. Once your DTA is posted, have an official copy of your final transcript sent to Admissions.

BAS Information Technology and Administrative Management

Course #	Course Name	Quarter	Credits
Required Core Courses: 38 credits			
ADMG 201	Introduction to Business		3
ADMG 271	Business Math Applications		4
ADMG 302	Financial Analysis for Admin. & IT Support		5
ADMG 371	Administrative Management		4
ADMG 372	Leadership and Supervision		4
ADMG 374	Project Management		5
ADMG 385	Business Communication and Report Writing		5
RMT 340	Principles of Selling		4
RMT 366	Customer Relationship Management		4

Choose one of the following specializations:			
Administrative Management Specialization: 23-26 credits			
ADMG 424	Administrative Management Policy		4
ADMG 471	Contemporary Issues		4
ADMG 490	Internship		7-10
IT 260	Integrated IT Application Projects		5
IT 359	Advanced Spreadsheet Applications		3

Information Technology Specialization: 25-28 credits			
IT 301	Security, Privacy, and Ethics		3
IT 376	Project Management and IT		3
IT 461	Systems Analysis		4
IT 462	Systems Design		4
IT 486	Critical Issues in IT		4
IT 490	Internship		7-10

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1. This document does not substitute meeting with your advisor. See the current CWU catalog for complete degree requirements.
2. Complete the BAS-ITAM degree courses with a minimum GPA of 2.3 and minimum grade of C- in each course.
3. A foreign language is NOT required for this degree.
4. Elective courses may be substituted for Internship credits for those who have more than 2,000 hours work experience in the appropriate field.
5. Review CAPS report regularly to check your status of completion of major and/or minor requirements.