HOW TO BOOK AN APPOINTMENT WITH A CAREER COUNSELOR

1. Go to: www.cwu.edu/career/bookings
2. Find the counselor that supports your major college or choose any counselor if you are undecided
3. SELECT A SERVICE
   a. based on what you would like to discuss with the counselor
4. Click a BOLD DATE on the calendar to SEE AVAILABLE TIMES for that day
   a. no bold dates will appear if you have not selected a SERVICE type
5. SELECT the DATE AND TIME for your appointment
6. Fill in ALL the fields under ADD YOUR DETAILS and PROVIDE ADDITIONAL INFORMATION
   a. If you do not have a CWU STUDENT ID, please use 98926206

i OPTIONS MAY VARY
You will receive an email to the email address you entered confirming and providing details for your appointment.