

Academic Technology Advisory Council Minutes
Wednesday, August 15, 2018
Barge 304, 3:30-4:30

Attendees: Chris Schedler, Shawn Reichert, Tina Short, Jami Beintema, Julie Bonner, Coco Wu,
Forrest Hollingsworth

Absent: Mark Samples, Lindsey Brown, Calisa Cruse, Ping Fu, Bill Thelen

1) Review of 7/18/18 meeting minutes

- a) S. Reichert listed as both attending and absent, F. Hollingsworth will correct.
- b) T. Short motioned to approve, S. Reichert seconded, minutes approved.

2) MML-MEC Samuelson Move

- a) Multimodal Learning has moved to 118 suite, Multimodal Education to 126.
- b) Discussed emerging technologies and digital development focus of makerspace moving forward.

3) MML End-of-Year Report

- a) Group reviewed MML EOY report, noted ~4% year-to-year growth for most online programs, and that at least 40% of CWU students take at least one online course each quarter.
- b) Discussed upcoming and ongoing initiatives including Top Hat, Blackboard Ally for accessibility, and SARA state authorization agreement.

4) Information Items

- a) Taskforce Updates
 - i) MML team reviewed Sammamish site with contractor to assess feasibility of DE build-out, contractor will follow-up with quotes for rooms deemed suitable.
 - ii) Media Management Taskforce has gone forward with RFP after initial RFI from MediaAMP, Kaltura, others - due for review by 8/27, anticipating decision by September.
- b) EISC Update
 - i) Discussed IS technology satisfaction survey.
 - ii) DocuSign enterprise license was acquired through Internet2, which may provide beneficial pricing with other campus solution vendors.
 - iii) CAPS+ 2.0 does not currently include course type and location information, pursuing options for filling in blanks with information from departments.
 - iv) Samuelson data center has aligned on implementation partner.
- c) BTAC Update
 - i) Group will implement policies and procedures for DocuSign use campus-wide.
 - ii) Moving forward with solution request for student fees change information, would provide efficiency and ensure appropriate departmental oversight.
 - iii) Reviewed a business case for Maxient, a student conduct reporting and reviewing software – group suggested that requestors get in touch with potential stakeholders and return with more information.
- d) IS Update
 - i) Discussed possibility of implementing standards for smart board/interactive whiteboard purchase and use across campus.
 - ii) ATMS developing full-scale VR rooms in Brooks Library for extended use and availability.

- iii) IS group is meeting with WSU Department of Commercialization to learn about potential for revenue generation and business relationships with local community.
- iv) Black Hall upgrades are on schedule.

Next Meeting:

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