

**Academic Technology Advisory Council Minutes**  
**Wednesday, July 18, 2018**  
**Barge 304, 3:30-4:30**

Attendees: Chris Schedler, Tina Short, Shawn Reichert, Doug Ryder, Julie Bonner, Forrest Hollingsworth  
Absent: Coco Wu, Mark Samples, Lindsey Brown, Shawn Reichert, Calisa Cruse, Ping Fu, Jami Beintema, Bill Thelen

**1) Review of 6/13/18 meeting minutes**

- a) T. Short motioned to approve minutes, S. Reichert seconded, minutes approved.

**2) Campus Master Plan**

- a) Master Plan has traditionally included information on infrastructure, facilities, enrollment, etc. Now includes information on IS and Multimodal initiatives as well as broader technology section.
- b) Plan completion assists with state review, accreditation, capital budgeting and planning – stakeholders are encouraged to contribute.
- c) Discussed timeline for plan updates, anticipating every 2 years.

**3) Information Items**

- a) Taskforce Updates
  - i) Science I DE upgrades are under way, Wenatchee scheduled next; potential for build-out of DE classrooms at Sammamish is under review.
  - ii) Blackboard Ally onsite for technical implementation and adoption planning is scheduled for 7/24, 7/25.
  - iii) Top Hat student engagement agreement signed, MML implementing more efficient Canvas integration options.
  - iv) Black Hall classroom upgrades on track: 9 of 16 completed.
  - v) ATMS is in the process of assessing and inventorying equipment at University Center locations.
  - vi) COTS classrooms have been released: 9 of 11 will be suitable for general class use.
  - vii) Hertz last quarter of use will be Fall 18 prior to demolition start.
- b) EISC Update
  - i) Group is pursuing information on conflict of interest software, Osprey may be the leading provider, no long-term contract required.
  - ii) Reviewing Kaltura and MediaAMP proposals, RFP may be required.
  - iii) DocuSign enterprise solution approved, initial stakeholders including Housing have pooled funding for use, BTAC subcommittee oversight was recommended.
  - iv) IS pursuing presentations from Oracle, other vendors, for cloud-based HR management options.
  - v) Data validation within data warehouse is taking longer than expected, project ongoing with external consultation.
  - vi) Data warehouse move fully funded through contingency and minor works funding.
- c) BTAC Update
  - i) Group is investigating solutions for Facilities ticketing program interference with time and reporting in PeopleSoft.

- ii) Reviewing International Studies focused Symplicity system that allows students to apply for and communicate with study abroad programs; implementation may take 3-6 months.
  - iii) Discussed options for delivery of official transcripts, steering away from National Clearinghouse due to high cost.
  - iv) Security team considering context specific rules for email, i.e., warnings regarding potential personal information breaches.
- d) IS Update
- i) No update.

**Next Meeting:**

**Wednesday, August 15, 2018**

**Barge 304, 3:30-4:30**