

**Academic Technology Advisory Council Minutes**  
**Wednesday, June 13, 2018**  
**Barge 412, 3:30-4:30**

Attendees: Chris Schedler, Coco Wu, Doug Ryder, Jami Beintema, Tina Short, Bill Thelen, Forrest Hollingsworth  
Absent: Mark Samples, Lindsey Brown, Shawn Reichert, Yvonne Chueh, Calisa Cruse, Julie Bonner, Brian MacDougall, Ping Fu  
Guest: Charlene Andrews

**1) Review of 5/23/18 meeting minutes**

- a) D. Ryder moved to approve minutes, T. Short seconded, minutes approved.

**2) Faculty 180 Update (Charlene Andrews)**

- a) As of 6/13/18 have evaluated 481 faculty including tenure and non-tenure track positions.
- b) Joint Evaluation Taskforce (JET) comprised of IS support, faculty, and administrators aligned on 5 recommendations for improving Faculty 180 platform.
- c) Discussed plan for implementing more training for evaluators and college-specific instructional materials in coming year.
- d) Discussed including college-specific requirements for faculty being preloaded into each faculty's portfolio – preload is not possible but once documents are loaded, they can be carried over from year to year.
- e) Faculty complaints around 180 are minimal, evaluator concerns are generally around having to click too many times to get to selected data or documents.
- f) A. Smethurst in Provost Office provides Faculty 180 admin support alongside C. Andrews.
- g) ATAC Faculty 180 sub-council will resume meeting, focused on connecting ATAC, Faculty 180 support, and college contacts for information sharing between groups.

**3) Draft EOY Report**

- a) Faculty 180 sections will be revised based on report from C. Andrews.
- b) Report will be submitted to AP and Provost Office following amendments.

**4) Information Items**

- a) Taskforce Updates
  - i) STFC approved Top Hat licensing: 2,500 licenses at \$45,000 – interested in quarterly reports with potential for increasing licensing tier based on usage.
  - ii) Blackboard Ally onsite for technical implementation and adoption planning is scheduled for 7/24, 7/25.
  - iii) DE upgrades have started in Science 216, 142 – anticipating 2 weeks of down time in each room.
  - iv) Discussed potential of piloting class capture with Panopto in Samuelson and upgraded Black classrooms.
  - v) Black Hall upgrades to be completed through Winter break 2019.
  - vi) COTS will be releasing 11 classrooms for general scheduling pending approval.
- b) EISC Update
  - i) Pursuing upgrading Microsoft enterprise license, proposal anticipated in fiscal year 2019.

- ii) Most interest in enterprise content management solutions campus wide is for cloud storage and digital imaging, least interest is in print management.
- iii) External organizations interested in utilizing Samuelson data center, further review is required.
- iv) Funding gap for Samuelson data center migration, pursuing minor works funding.
- c) BTAC Update
  - i) No update.
- d) IS Update
  - i) No update.

**Next Meeting:**

**Wednesday, July 18, 2018**

**Barge 304, 3:30-4:30**