

**Academic Technology Advisory Council Minutes**  
**Wednesday, May 9, 2018**  
**Barge 304, 3:30-4:30**

Attendees: Coco Wu, Chris Schedler, Mark Samples, Jami Beintema, Shawn Reichert, Brian MacDougall, Tina Short, Doug Ryder, Calisa Cruse, Ping Fu, Julie Bonner, Forrest Hollingsworth

Absent: Lindsey Brown, Yvonne Chueh, Bill Thelen, Kevin Archer

**1) Review of 4/25/18 meeting minutes**

a) Minutes Approved.

**2) Blackboard Ally Business Case**

- a) Tool intended to assess accessibility and create alternative versions of instructional materials uploaded into Canvas for use in classes; ADAPT viewed demo of product, recommended moving forward with business case.
- b) Group discussed the value of employing tool as a demonstration of “good faith” effort towards bolstering campus-wide accessibility initiatives.
- c) Discussed State Board Technical and Community Colleges agreement that allows CWU to reduce cost, Multimodal Learning would pay for license as well as train on-campus users.
- d) Tool would provide partial benefit to Disability Services and Central Access, those groups would still need to do internal work re: accessible materials.
- e) Discussed institutional reporting of accessible material use and development using Ally.
- f) S. Reichert recommended MML remain “Data Steward” but “Data Owner” assigned to Provost.
- g) T. Short recommended value to business units on campus of in-app directions/guides for accessible document creation.
- h) C. Wu suggested faculty-received letters of accommodation include information about Ally.
- i) Discussed Canvas-based and digital use textbooks, Ally does not assess accessibility of those materials, Central Access and Disability Services would provide support in those instances.
- j) C. Wu, M. Samples, J. Bonner asked to be included in pilot of tool.
- k) Group evaluated with rubric and approved business case.

**3) Information Items**

- a) Taskforce Updates
  - i) Student Engagement: Top Hat request for enterprise adoption or subsidized license is moving forward to STFC, ASCWU has use case for senate and government voting.
  - ii) Digital Signage RFP review group including ATMS, Publicity Center, is moving forward.
  - iii) ATMS secured funding and is on schedule with classroom upgrades in Black Hall and Hogue.
  - iv) 1891 Bistro media work scheduled to begin soon, pending facilities work completion.
  - v) Media Policy will move forward to Provost Council and UPAC in Fall.
  - vi) Science I DE upgrades scheduled to begin in June.
  - vii) SOURCE teaching innovation showcase will be held on 5/16 12:40-2pm in SURC 140.
- b) EISC Update
  - i) Emergency alert system will move from Blackboard Connect to Rave Alert, allowing for more channels of communication and adaptability.

- ii) Information Security Council was proposed, would exist as a sub council to EISC addressing phishing, two-factor authentication implementation, etc.
- iii) Enterprise Microsoft license slated for renewal and increase in scope.
- iv) CAPS+ 2.0 to be released 6/18.
- c) BTAC Update
  - i) No update.
- d) IS Update
  - i) Data Center move and Data Warehouse upgrades on track.

**Next Meeting:**

**Wednesday, May 23, 2018**

**Barge 304, 3:30-4:30**