

**Academic Technology Advisory Council Minutes**  
**Wednesday, April 11, 2018**  
**Barge 304, 3:30-4:30**

Attendees: Coco Wu, Mark Samples, Zebulin Evelhoch, Shawn Reichert, Calisa Cruse, Doug Ryder, Julie Bonner, Tina Short, Jami Beintema, Ping Fu, Lindsey Brown, Forrest Hollingsworth  
Absent: Chris Schedler, Bill Thelen, Brian McDougall, Yvonne Chueh  
Guest: Zane Irvine, Lidia Anderson

**1) Review of 3/12/18 meeting minutes**

- a) S. Reichert moved to approve minutes, D. Ryder seconded, minutes approved.

**2) Faculty WorkCenter in MyCWU**

- a) Targeting initial release in mid-May.
- b) Currently hosting design sessions with faculty, F. Somaini in Communications has been offering substantial feedback.
- c) Integrating frequently used tools from current MyCWU environment: My Schedule, Advisee List, Faculty Announcement. Also implementing tools for requesting course packs, Faculty 180, Canvas and CLA links.
- d) Discussed running analytics on current MyCWU environment to gauge which tools are the most used and assess implementation in WorkCenter.
- e) C. Wu suggested adding ATAC supported Faculty 180 guides.
- f) Discussed efficacy of faculty-facing survey, through faculty senate, to gather feedback; IS will follow-up.
- g) Group suggested organizing items under broad categories such as "Teaching", "Research", "Service" and "Career profile".

**3) Information Items**

- a) Taskforce Updates
  - i) DE classroom upgrades at Pierce are completed; next 2 classrooms in Science I.
  - ii) Media Management task force is currently testing Kaltura and YuJa demo sites.
  - iii) OL-MML workgroup for Baccalaureate task force will be transitioning to advisory council and prioritizing recommendations from progress implementation.
  - iv) Top Hat student engagement app symposium planned for April 26 (Noon-3:00).
  - v) OER workgroup had first meeting; working on OER review process and guidelines.
  - vi) ADAPT accessibility task force is drafting mission and goals; revising draft accessible technology policy.
- b) EISC Update
  - i) Cost threshold for non-enterprise business cases with funding to come to ATAC for approval will remain under \$100k.
  - ii) Business case for Blackboard Ally will be presented to ATAC for approval.
  - iii) IS and Facilities are partnering to update Campus Master Plan to include technology goals for accreditation review.
  - iv) IS requesting FY18 funding to implement multi-factor authentication login for increased security.
  - v) Data warehouse update will focus on subject-oriented permissions, integrated dashboard reports, archive of historical data, persistent data.

- vi) Department of Energy partnering with higher ed institutions and state military for cyber-security training.
  - vii) CWU partnering with Microsoft for data center and Foundation. Academic technologies could be another area of partnership.
  - viii) Data center has merged VOIP expansion and firewall projects.
  - ix) Cloud-based email merged with enterprise collaboration project.
  - x) Malware response case closed.
  - xi) 1891 Bistro MOU signed, facilities work begun.
  - xii) The Project Management office, under Operations, will have a SharePoint site w/ library of reports and designs and will provide guidance to project managers in other units.
- c) BTAC Update
- i) Minor Works Funding looking into automating facilities processes including monthly updates on campus maintenance.
  - ii) Housing has phased out paper checkout system, moved to online transactions.
  - iii) Data center migration started in March, four phase project that could impact entire campus phone and network infrastructure.
  - iv) Discussed moving away from Radius for communicating with new/incoming students.
  - v) Discussed new residence hall and food co-op initiatives, both on track.
  - vi) Central Access moved from Disability Services to Bookstore oversight.
- d) IS Update
- i) No update.

**Next Meeting:**

**Wednesday, April 25, 2018**

**Barge 412, 3:30-4:30**