

**Academic Technology Advisory Council Minutes**  
**Monday, March 12, 2018**  
**Barge 304, 3:30-4:30**

Attendees: Coco Wu, Mark Samples, Chris Schedler, Calisa Cruse, Tina Short, Shawn Reichert, Brian McDougall, Bill Thelen, Doug Ryder, Julie Bonner, Forrest Hollingsworth  
Absent: Zebulin Evelhoch, Jami Beintema, Melanie Palm, Ping Fu, Yvonne Chueh, Lindsey Brown  
Guest: Charlene Andrews

**1) Review of 2/26/18 meeting minutes**

- a) T. Short suggested 2/26/18 BTAC section reflect Point of Sale upgrade is a “possible” rollout.
- b) D. Ryder moved to approve minutes, S. Reichert seconded, minutes approved.

**2) Information Items**

- a) Taskforce Updates
  - i) Distance Education: Moving onto second classroom at Pierce, next priority is Science I.
  - ii) Media Management Task Force: requesting test sites from Yuja and Kaltura.
  - iii) ADAPT workgroup: demo of Blackboard Ally tool, SBTCC has an existing agreement that CWU might take advantage of, moving forward with further review.
- b) EISC Update
  - i) Discussed flowchart for moving business cases through ATAC, BTAC, and EISC – sending to Cabinet for review; Cabinet will decide on cost threshold for enterprise technology requests.
  - ii) EISC is developing a plan for promoting CAPS+ for student adoption and phase II rollout of features by May.
  - iii) Discussion of moving campus-based systems to the cloud is moving forward, considerations for data retention, security, etc. are being made.
  - iv) Data warehouse expansion consultants have been hired.
  - v) EAB academic performance solutions will start rolling out training in March.
  - vi) 1891 Bistro upgrades are moving forward, MOUs have been signed.
- c) BTAC Update
  - i) No update.
- d) IS Update
  - i) No update.

**3) SEOIs Policy Update**

- a) Faculty Senate has received proposal with language that no extra credit can be provided to students for SEOI completion.
- b) I.S. is working on internal policies for administering SEOIs and communicating with faculty.
- c) Discussed student frustration with SEOI reminder pop-ups in Canvas.
- d) Discussed lack of policy dictating how SEOIs are used during faculty evaluation.

**4) Faculty 180 Update**

- a) Discussed rollout of non-tenure track training.
- b) Discussed possibility of increasing Faculty 180 administrators or automating processes with IS support, C. Andrews is in favor.
- c) C. Andrews suggested that if sub-council continues to meet, it should be comprised of mostly faculty.

- d) Concerns about consistency and quality of support were voiced re: pushing administration of Faculty 180 to individual colleges and library.
- e) C. Andrews is in favor of keeping Faculty 180 but sees room for improvement after issues with data retention (no zip downloads) and recovery.
- f) Short term effects of Interfolio purchase indicate less immediate support, long term roadmap appears to be beneficial, additional cost is still unknown.

Action: C. Wu will adapt C. Andrew's Faculty 180 training to make it available for non-Ellensburg faculty.  
Action: T. Short will work with C. Andrews to see how IS can support/automate Faculty 180 data transfer with PeopleSoft.

#### **5) Spring ATAC Meeting Schedule**

- a) Second and fourth Wednesdays of the month, 3:30-4:30pm.

#### **Next Meeting:**

**Wednesday, April 11, 2018**

**Barge 304, 3:30-4:30**