

Academic Technology Advisory Council Minutes
Monday, February 26, 2018
Barge 304, 3:30-4:30

Attendees: Coco Wu, Chris Schedler, Doug Ryder, Tina Short, Jami Beintema, Bill Thelen, Shawn Reichert, Calisa Cruse, Julie Bonner, Mark Samples, Forrest Hollingsworth
Absent: Zebulin Evelhoch, Brian McDougall, Kevin Archer, Lindsey Brown, Yvonne Chueh, Ping Fu, Melanie Palm

1) Review of 2/12/18 meeting minutes

- a) S. Reichert moved to approve minutes, B. Thelen seconded, minutes approved.

2) Information items

- a) Taskforce Updates
 - i) Distance Education: One classroom at Pierce is complete, two more scheduled.
 - ii) ATAC Classroom Tech: met to discuss classroom “hot swap” plan and Samuelson moves.
 - (1) Samuelson moves scheduled to begin 6/18.
 - (2) DHC will be moving into Hebel space vacated by Computer Science; CAH Dean’s office will be expanding
 - (3) Discussed classrooms (111, potentially one other) staying in service in Bouillon to support testing and student services
- b) EISC Update
 - i) Discussed flowchart for moving business cases through ATAC, BTAC, and EISC – sending to Cabinet for review, Cabinet will decide on threshold for enterprise technology requests.
 - ii) VOIP transition: certain lines will stay on hard line for safety reasons but majority will move to VoIP by Jan. 2019; there will need to be a review re: concerns about personal phone use for state business with VoIP solution.
 - iii) Funding approved for external contractors to work on data warehouse projects.
 - iv) DocuSign pilot completed – enterprise funding is not yet approved, but pilot projects will continue for the time being.
 - v) STFC is working on 24/7 technology lounge in the 1891 Bistro, looking into staffing and MOU. Need to recruit new student members for committee.
- c) BTAC Update
 - i) Discussed rollout of PUSH funds request form for students.
 - ii) Development of GET app where students can check Connection Card balance and add value is underway.
 - iii) Mobile ID initiative proposed to allow access to dorms and Point of Sale checkout.
 - iv) Discussed malware infection that took place on-campus in December – IS offering cybersecurity information sessions to departments.
- d) IS Update
 - i) Equipment arrived for Black classroom updates slated for Spring break.
 - ii) Data Center fully funded – move completed by end of Jan. 2019.
 - iii) Discussed cost of mitigating malware infection, roughly \$48,000.
 - iv) ATMS meeting with 1891 Bistro and STFC to ascertain needs and setup for 24/7 lab.

3) Faculty 180 Review

- a) Discussed Faculty Union joint evaluation taskforce working on use of Faculty 180 after acquisition by Interfolio.
- b) Discussed retaining dormant ATAC Faculty 180 sub-council while taskforce is working.
- c) Discussed recommending adding admins that can support Faculty 180 on campus.

Action: C. Wu will talk to C. Andrews to determine need for Faculty 180 sub council while JET review is taking place.

4) SEOI Policies

- a) ATAC would like to request guidance on policies and administration of SEOIs.

Action: C. Wu will send email to chair of Faculty Senate evaluation and assessment committee for guidance.

5) Spring ATAC Meeting Schedule

- a) Doodle poll will be sent out to schedule Spring quarter meetings.

Next Meeting:

Monday, March 12, 2018

Barge 304, 3:30-4:30