

Academic Technology Advisory Council Minutes
Monday, April 3, 2017
Barge 304, 1:00-2:00

Attendees: Chris Schedler, Tina Short, Doug Ryder, Calisa Cruse, Mark Samples, Justin Carroll, Greg Harvill, Bill Thelen, Zebulin Evelhoch, Erik Ekberg, Ping Fu, Mel Palm, Julie Bonner
Absent: Anne Cubilie, Coco Wu, Lindsey Brown, Yvonne Chueh, Sean Reichert, Natalie Lupton

1) Review of 3/6/17 meeting minutes

- a) D. Ryder moved to approve minutes, M. Samples seconded, minutes approved as amended.

2) Information items

- a) Taskforce Updates
 - i) Distance Education
 - (1) Completed two upgraded classrooms at Lynnwood over Spring Break, doing 3 at Des Moines next, then in Summer 2 more will be completed at each location.
 - (a) Working out schedule for remaining classrooms in Ellensburg and other Centers.
 - ii) Piloting TopHat student response system.
 - (1) Heard about enterprise adoption of Poll Everywhere by UW, will investigate that as well.
 - iii) Classroom Technology Workgroup
 - (1) C. Schedler visited innovation center at EWU, a lot of similar technologies and services as the new Samuelson STEM building.
 - (2) Discussed large lecture spaces if Hertz is taken offline, there are options for developing larger lecture space in Farrell. There was discussion of using DE to connect smaller classrooms into a larger one, but the Provost did not want to move in that direction.
 - (3) SURC may be looking at expanding their space.
 - (4) Upgrading furniture and technologies in the Multimodal Education Center makerspace.
 - (5) Discussed utilization of space on campus and how 25Live and RCM work with department-controlled spaces.
 - (6) Discussed Cisco Spark board: whiteboard with video conference that allows remote participants to share content, possibility it could be integrated with our new DE system.
 - (7) Discussed whether the computer lab in Bouillon should be kept open as a computer lab to serve students, and how it should be scheduled.
 - (a) Need larger computer labs, ideally one that suits 60 students.
 - (b) Discussed whether mobile laptops in bigger classroom would work, would need to engineer Wi-Fi appropriately for it.
 - (c) Decided it would be helpful to keep lab open for printing needs and for IS to test new lab solutions.
 - (d) Discussed student assistant helpers in open space labs like Bouillon would be.
- b) EISC Update
 - i) Discussed whether E. Ekberg could serve on EISC as a student member, decided that would work well since ATAC already has two student members.
 - ii) Were shown preview of MyCWU upgrades, IS has created video to show to students.
 - (1) Video will be made available to students a week prior to rollout.
 - iii) Discussed accessibility issues with the new upgrades, J. Hernandez is working with EISC and Disability Services to look into the issues.

- c) BTAC Update
 - i) Put in request for queries to be run more quickly to allow students to access course content sooner after registering for a class.
 - ii) New chair selection next meeting.
- d) IS Update
 - i) PeopleSoft 9.2 upgrade will take place on April 13.

3) SharePoint Presentation

- a) Creates a web-based connection to files, which allows easy collaboration among teams.
 - i) Not accessible by the outside world.
 - ii) Built-in document management features and revision history.
 - iii) Design goal of making it clear that users were on the SharePoint site.
 - iv) Financial Aid is using SharePoint to publish the final form of documents for clarity.
 - v) Discussed difference between SharePoint and Canvas: Canvas is recommended for academic purposes, SharePoint for administrative collaboration.

Next Meeting:

Monday, April 17, 2017

Barge 304, 1:00-2:00