ASCWU STUDENT GOVERNMENT
ELECTIONS

ASCWU Election Chair:
SarahLynn Mangan: Sarahlynn.Mangan@cwu.edu

ASCWU Election Commission:
Christopher King
Gared Contawe
Aurora Rainbolt
Katie Doonan

Student Involvement Administration:
Dr. Jenna Hyatt, Associate Dean for Student Living: jenna.hyatt@cwu.edu
Paula Moffatt, Student Involvement Secretary Supervisor: paula.moffatt@cwu.edu

Student Union 250
400 E. University Way
Ellensburg, WA 98926-7448
Phone: (509) 963-1691
Introduction

Congratulations! By reviewing this packet, you have taken your first step on the path to making a difference at Central Washington University. The upcoming student election is an opportunity for you to step into a role of leadership and be a voice for more than 15,000 students at our eight campuses statewide. This packet contains the rules for the 2020 Associated Students of Central Washington University Student Government Election.

It is the task of the Election Commission to ensure a fair process for the candidates and to facilitate an open and inclusive process for the student body; however, it is primarily the responsibility of you, the candidate, to ensure that your campaign abides by the guidelines set forth in this packet. We would prefer to act as facilitators, not regulators throughout the process. The better you grasp each of the regulations and guidelines for candidate behavior and campaigning; the more we can be a resource for the candidates; rather than a supervisory board.
OFFICER POSITION INFORMATION

OPEN POSITIONS:

**President:** Chair of the board; must serve 20 hours/week; acts as chief spokesperson for the Board; gives the State of the ASCWU-SG Address in the spring; represents the Associated Students in all legislative issues.

**Executive Vice President:** Vice Chair and voting member of the Board; must serve 19 hours/week; provide a budget forecast each Fall; oversee committees and appointments; provide a monthly summary of monetary activity; sit on the S&A Committee; take minutes if the office staff is unavailable.

**Senate Speaker:** The Senate Speaker is a voting member of the board and serves 19 hours/week as the chair and primary organizer of the Student Senate. The Senate Speaker is considered the liaison between the Student Senate and the ASCWU Board of Directors. The Senate Speaker also serves as a voting member on the ASCWU-BOD and brings issues, concerns, and legislation created by the Student Senate to the ASCWU-BOD.

**Director for Equity and Multicultural Affairs:** The ASCWU Director for Equity and Multicultural Affairs is a voting member serves 19 hours/week and represents the student voice regarding diversity, equity, multi-cultural, social activism, and inclusivity affairs at Central Washington University. The Director of Equity and Multicultural Affairs is also tasked with representing and advocating for the under-represented groups on campus or the Equity and Services Council (ESC).

**Director for Student Life and Facilities:** The ASCWU Director for Student Life & Facilities is a voting member of the ASCWU Board of Directors and serves 19 hours/week as the student voice regarding capital-planning projects, buildings on campus, and student services offered on campus. The Director of Student Life & Facilities is also tasked with promoting and advocating for CWU spirit on-campus and within the community.

**Director for Governmental Affairs:** The ASCWU Director for Governmental Affairs is a voting member of the ASCWU Board of Directors and serves 19 hours/week as the student voice regarding governmental affairs including; state, local, and federal policy. The Director of Governmental Affairs is also tasked with promoting and advocating for the CWU student policy agenda, increasing student voter registration, increasing student voter turnout, and increasing student civic education/engagement.

*It is highly encouraging for candidates to participate in summer employment of a minimum of five (5) hours per week and a maximum fourteen (14) hours per week.

**Candidates must attend required trainings and workshops when elected to their office.**

***The ASCWU Director for Equity and Multicultural Affairs position is open to any qualified student interested in becoming a candidate. However, the position is voted on internally within the Equity and Services Council (ESC) by the ESC organizations in good-standing as defined by the ESC Constitution and By-Laws.***
ELIGIBILITY AND CRITERIA FOR STUDENT GOVERNMENT OFFICERS:

To be a candidate and a seated officer, you must meet the following criteria:

- Have completed (36) credit hours of which (24) credit hours shall be completed at Central Washington University. These credits will be confirmed by the beginning of Summer Quarter following elections.
- Be in good academic standing (not on academic warning or probation) with a Cumulative GPA of 2.5 or higher by the completion of winter 2021 quarter.
- Final hiring will require a Student Employment background check.
- Have not served in any executive office of the ASCWU Student Government for more than two (2) years. Any partially completed year will count as one full year.
- May not be serving on the Election Commission for the 2020-2021 ASCWU elections.

TERM OF OFFICE:

- All elected officers shall begin their term of office on 16 June every academic year.
- No student may serve more than two terms (to include partial terms) as an officer of the ASCWU-SG Student Government.
Election Code & Ethics

Filing Procedures:

Filing begins 8am Monday, February 1, 2021. Filing is inclusive of the following requirements:

1. Complete Candidate Registration form online at http://www.cwu.edu/ascwu/elections.
2. Complete the Candidate Filing Declaration Form (online and sent after Candidate registration form is completed)
   a. Write a 150-word statement discussing your candidacy (for publicity purposes).
   b. Submit a Professional Headshot
      i. Headshot Guidelines
         1. Backgrounds: Light, not busy or patterns
         2. Lighting: No shadows! Natural light can be obtained near windows or ring light
         3. Framing: Vertical orientation, shoulders up, leave some space above the head
         4. File Size: 600x800 at 72ppi
3. Complete Campaign Staff Disclosure Form emailed after completing Candidate Declaration Form
4. All required documentation must be submitted no later than 4:00pm on February 14, 2021 for consideration as a registered candidate.

Initiative Petition and Referendum:

Initiative: A new proposition that is initiated by a constituent group within the represented population, which is established by the people and voted upon by the people (petition).

Referendum: A proposition that is brought to the attention of or referred to the people by the representatives of a governance body responsible for the entire population of constituents.

* The process to append the mandatory student fees onto the General Election ballot must be approved by Student Government. No proposal may be formally presented to the Elections Coordinator or the Elections Commission without the approval of the Student Government Office.

Write-In Candidates:

Write-in candidates are those candidates who register after the filing deadline. These candidates’ names will not appear on the ballot. An open line will be included under the office for which a write-in candidate is running. To cast a vote for a write-in candidate, voters must fill in the name of the candidate on the line provided. To be counted, it must either be full name, first name and last initial or first initial and last name.

➢ All write-in candidates for Student Government positions are required to contact Associate Dean for Student Living, Dr. Jenna Hyatt (jenna.hyatt@cwu.edu) no later than 4:00 pm seven calendar days prior (February 26, 2021) to the ASCWU-SG Primary Election and ten calendar days prior (April 13, 2021) to the General Election in which they are running.
➢ As a consequence of filing late, write-in candidates will not appear on Election Commission advertisements, posters or pamphlets. Write-in candidates may participate in Election Commission sponsored forums and debates upon prior notification the Election Commission Chair (sarahlynn.mangan@cwu.edu).
➢ Write-in candidates are subject to all election codes and regulations including Declaration of Intent and Eligibility, Campaign Code Compliance Statement, Advertising Compliance Statement, and Spending Cap Compliance Statement.
➢ All write-in candidates are subject to the fine and penalty structure as outlined in the Elections packet.

Withdrawal of a Candidate:

Candidates wishing to withdraw from the election must email a written statement of withdrawal to Associate Dean for Student Living, Dr. Jenna Hyatt (jenna.hyatt@cwu.edu) no later than the Friday prior to the primary elections and general elections. Candidates who withdraw are still subject to any and all election fines levied by the Election Commission.

Campaign Spending Cap:

There are certain limits to how advertisements and campaign materials will be conducted during the campaign. The spending cap for the Primary and General Elections shall remain $300 or under. Receipts must be scanned and emailed to Paula Moffatt (paula.moffatt@cwu.edu) no later than Monday, May 3, 2021 by 4:00pm.

Primary: $100  
General: $200

Any material item used in the campaign whether it was purchased or gifted will be considered an in-kind donation and count against a candidate’s total election expenditures. Volunteers may offer their assistance to a candidate in regard to services included but not limited to taking photos without counting against a candidate’s spending cap, as long as the volunteers do not professionally offer that service as a means of employment. *The spending cap is not a budget provided by any university entity and you will not be reimbursed for any expenditure used to promote yourself in these elections.*

*The $200 for the General Election is independent of the $100 for the Primary.*

Receipts and Itemization Requirements:

Each candidate who chooses to use money for their campaign must present their documentation. Receipts must be scanned and emailed to Paula Moffatt (paula.moffatt@cwu.edu) no later than Monday, May 3, 2021 by 4:00pm. Charges for office supplies will be assessed on a case-by-case basis. If the Election Commission believes that the fair market value of a receipt is being violated, it may assess fair market values. This includes graphic design or media publication used in social media outlets that are professionally produced. Advertisements not represented by a receipt may also be assessed at fair market value by the Election Commission. Any candidate who withholds financial information from the Election Commission and/or violates the aforementioned cap by more than ten percent (10%) will be disqualified.
CANDIDATE-CAMPAIGN CODE

The Associated Students of Central Washington University Student Government (ASCWU-SG) exists to provide leadership to students. In order for the process to provide a political experience for the candidates and a high quality of leadership for the Associated Students, certain rules must be adhered to.

Candidate Endorsements:

- Any student club or organization, excluding Student Government and their employees, that is registered with the University may publicly endorse any candidate for office that it has the prior approval of the candidate to be endorsed.
- Student Government Officers, their employees and members of the Election Commission shall not publicly endorse any candidate.
- Candidates cannot receive any financial contributions from any student organization.
- CWU Staff, Faculty, including any Academic Department, or any teaching assistants may not publicly endorse any candidate while acting in their official capacity.

Clubs, Organizations, Friends & Endorsements:

Candidates may individually request to virtually speak at any club or organization meeting. If the request is granted, it is up to that particular club or organization’s discretion whether to notify the other candidates. Clubs may endorse a candidate if they choose to do so.

Students who wish to endorse other students may do so on a student-to-student level. This means that a candidate may endorse another candidate for their qualifications and past experience rather than endorsing them for their specific title. This is intended to prevent current officeholders from utilizing your title to an advantage in endorsing one and other and vice versa. If the Election Commission interprets boundaries are being crossed, your campaign will be contacted and penalized accordingly.

Drug & Alcohol Promotion:

A student leader, especially a candidate, must maintain a positive image in both public and private settings. This is important because as a potential elected leader, you represent the University as a whole. A candidate cannot accomplish this while using drugs and alcohol to entice students to participate in an election; therefore, the use of alcohol to promote ASCWU-SG elections is inconsistent with the values and mission of the election and will not be tolerated.

Commercial, Home & Vehicular Campaign Advertising:

Student government elections should be free from the influence of private interests. Specifically, organizations or companies should not use a candidate to promote or acquire a stronger advertising presence on the CWU campus. Therefore, candidates are prohibited from promoting an organization or product in association with a campaign. This would include coupons, discounts, and general advertising. Campaign material can be displayed at private homes and at homes owned by organizations at the owner’s discretion.
Candidates for elected positions are encouraged to find innovative, creative ways to advertise their campaign. Candidates are encouraged to check for regulations prohibiting a particular form of advertising. If a candidate is in doubt about any regulation, he or she should ask the Election Commission for a ruling prior to posting. Candidates can buy airtime at a radio station to promote their candidacy; however, the cost of that airtime goes against their spending cap. Candidates may not use or pay for services from the Publicity Center. The Publicity Center supports all candidates by producing and promoting candidate and election information.

**Ban on the use of Washington State Material:**

The use of state material is strictly prohibited. This shall include, but not be limited to, copiers, software, electronic mail, phones, automobiles, paper, general office supplies, and equipment used in the production or distribution of campaign information. The replication of copyrighted or stolen material is prohibited.

**Handbill Ordinance:**

In the City of Ellensburg and on the Central Washington University campus, leaving flyers on cars, windows, doors, etc., is considered a violation of law. All violations of local, state and federal law will result in disqualification.

**Social Media Policy:**

Due to the nature of this election and adhering to local, state and federal guidelines candidates are encouraged to create a strong online presence and “go live” as often as possible to reach students. The Election Commission will be granted viewable access to all social media and online formats so that they can be monitored regularly throughout the campaign. Admin access is not necessary, but Election Commission members should be able to view content at any time.

Candidates shall regulate and maintain a professional presence on social media outlets. Posts from friends, pages created for campaign purposes, and campaign staff comments are to be monitored throughout the campaign. Failure to do so may result in disciplinary action by the Elections Commission and may be considered negative campaigning. Misuse of social media outlets by the candidate may result in slander or libel (see below).

Candidates who choose to create pages for their campaign must notify the Election Commission Chair SarahLynn Mangan (sarahlynn.mangan@cwu.edu) by February 19, 2021 for viewing access of the accounts.
Negative Campaigning:

Candidates shall refrain from negative campaigning. This shall include, but not be limited to, making derogatory remarks to elicit negative feelings in, or about, a candidate, “smearing,” or in other ways defaming/attacking another candidate or organization.

Slander or Libel of Other Candidates:

- Slander (saying things that are untrue that defame character) may result in immediate disqualification.
- Libel against one’s opponent (publication of things that are untrue that defame character) may result in immediate disqualification.

Personal Favor Campaigning:

- Promises of personal favors by candidates, campaign staff members, supporting clubs/organizations or other students offered in attempt to gain votes or influence during the election process is prohibited. Any violations may result in immediate disqualification. ‘Personal favors’ should not be confused with exploratory conversations regarding leadership positions, platform plans, or proposed initiatives.

Advertising Offenses and Fines

<table>
<thead>
<tr>
<th>Advertising Offenses</th>
<th>Penalty</th>
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<tbody>
<tr>
<td>1 Misrepresentation or fraudulent Campaign material</td>
<td>$50 and/or disqualification</td>
</tr>
<tr>
<td>2 Use of state material for personal use</td>
<td>$30 - $300.00 and/or disqualification</td>
</tr>
<tr>
<td>3 Use of slanderous and libelous Communication</td>
<td>$300.00 and/or disqualification</td>
</tr>
<tr>
<td>4 Posting of campaign materials online prior to the end of the Campaign Kickoff Meeting</td>
<td>$100</td>
</tr>
<tr>
<td>5 Violation of Election Campaign spending cap</td>
<td>$100 and/or disqualification (if violations exceed 10% of spending cap, disqualification is automatic)</td>
</tr>
<tr>
<td>6 Election violations</td>
<td>$50.00 - $300 and/or disqualification</td>
</tr>
<tr>
<td>7 Posting (advertising/publicity) without Candidate Advisory sign-off sheet submitted</td>
<td>$10 per advertisement including but not limited to posters, flyers, displays, etc. (TV/internet count as one ad) and/or disqualification (pending approval of Student Government)</td>
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</table>
VOTING POLICY

Voter Eligibility:

All members of the Associated Students taking at least one (1) credit are eligible and encouraged to vote. A student may vote once in the Primary Election and once in the General Election. Any student voting more than once in either election will be in violation of WAC 106-120-027 (16) and will be subject to disciplinary action through the Dean of Student Success office. If you become aware of somebody violating these rules, please report it to the Elections Commission.

Online Voting:

Online voting will begin at 8am for the Primary Election (if needed) on Friday, March 5, 2021 and will close at 5pm on Tuesday, March 9, 2021. For the General Election, voting will be open at 8am online Friday, April 23, 2021 and will close at 6pm on Tuesday, April 27, 2021.

Students will use their single sign on to vote in the elections at a link found at www.cwu.edu/ascwu/elections.

In-Person Voting:

Due to fluctuating restrictions and guidelines on gatherings, in person voting will be determined at a later date.

Election Returns:

➢ The Election Commission and/or its designees will carry out the counting of the votes
➢ Election results for both the Primary and General Elections will be posted on the ASCWU webpage (www.cwu.edu/ascwu) within five (5) hours of the polls closing.

Official results will be posted no later than two (2) business days following the closing of the polls, except when a written dispute has been filed. A dispute must be filed with the Election Commission by 5 P.M. no later than two (2) business days following the close of polls. The Commission shall render its decision regarding the dispute within three (3) University business days from the filing of a dispute.
ELECTION COMMISSION & By-Laws:

By order of the ASCWU-SG Constitution and By-laws, the Election Commission consists of three-to-ten students with the Director of Student Involvement serving as an advisor.

ELECTION COMMISSION BY-LAWS:

➢ The powers and duties of the Elections Commission shall be limited to those enumerated within the ASCWU-SG Constitution, these By-Laws, and the Election Code
➢ The Elections Commission will have at least three (3) members and a maximum of ten (10).
➢ Any active student enrolled at CWU is eligible to serve on the Elections Commission, though when seating the Commission, the Elections team reserves the right to inquire about an applicant’s expected graduation date, and study abroad plans for the fall and winter Quarters.
➢ The term of membership for the Elections Commission shall continue until the Assembly seats the elected officers for a new term after the next year’s regularly scheduled ASCWU Elections, though membership may be renewed for more than one term.
➢ In the event of a vacancy on the Elections Commission, the Assembly shall choose a student to fill the vacancy.
➢ Elections Commission, per the ASCWU-SG Constitution and these By-Laws, shall adjudicate all allegations of election violations and shall attempt to handle all cases speedily and efficiently
➢ A voter is entitled to vote only for candidates within each designated position poll which they are running for, as defined in these By-Laws.
➢ No elected officer of Student Government, nor a member of his or her hired office support staff, may serve on the Election Commission.
➢ Election rules and procedures not listed in the By-Laws or Constitution may be adopted and amended by the Elections Commission
  o The Election Code and any amendments thereafter must be filed with the Student Involvement Administration staff no later than a week prior to the final Elections meeting before ASCWU General Election and presented to the ASCWU Executive Vice President for a consent resolution. Following the final Elections meeting prior to the general elections, the most recent Election Code that has been consented by the Elections Commission will be in force.
  o The Election Code shall be made available by the Elections Commission for public inspection.

DUTIES:

➢ Approve forms for the election requirements.
➢ Upon complaint or upon its own motion, investigate and report apparent violation of the codes or by-laws.
➢ Enforcement by the Election Commission is according to the powers granted by the By-Laws.
➢ ASCWU-SG Constitution and guidelines of the Election Code.
➢ Be present and supervise virtual and in-person debates and forums.
➢ Oversee all Election voting procedures.

ADDITIONAL AUTHORITY:

➢ Adopt, amend, and rescind suitable administrative rules to carry out the policies and the purpose of the election with ASCWU-SG approval.

➢ Make decisions on own motions, audits, and field investigations.

➢ Adopt and promote a code of fair campaign practices.

➢ Suspend election code, with the approval of the Student Government, under extenuating circumstances.

➢ After a hearing, may suspend or modify any of the reporting requirements in a particular case if it finds that literal application works a manifestly unreasonable hardship, and that the suspension or modification will not frustrate the election.

➢ Has the authority to create rules and procedures that arise which are not outlined in this document or in the ASCWU-SG constitution with the approval from the SG. Candidates cannot retroactively be punished.

➢ When an issue is presented to the Election Commission, the names will be blacked out so the commission can remain unbiased.

COMMISSION PROCEDURE:

1. A Grievance Form must be brought to the Election Commission within one week of the end of the relevant election OR within two (2) University business days from the date of the incident.

   ➢ A Grievance Form may be a written and signed letter, a signed E-mail, or a recorded verbal complaint addressed to the current Election Commission Chair via E-mail.

   ➢ Allegations will be received by the Chair of the Election Commission (who will have an email address posted to the ASCWU website once candidate registration opens at which he or she can be reached) who will present the Grievance Form, in its entirety, to the rest of the commission. Grievance Forms or any other complaints should not contact individual members of the Election Commission regarding their complaints. Information submitted to individual members of the Election Commission will not be considered.

2. Any student, club/organization, or any member of the Election Commission or Student Government may submit a Grievance Form. Anonymous complaints will not be considered.

3. Upon receiving a Grievance Form, the Election Commission will:
➢ Determine whether an actual violation has occurred.

➢ Issue and enforce an appropriate order following such determination.

4. When a grievance is contested, the Commission shall hold a hearing to determine whether a violation has occurred.

5. The Commission may refer to the Assistant Attorney General or other enforcement agency for advisement.

6. The Commission may require an individual or organization to stop the activity that constitutes a violation.

7. No individual penalty assessed to a candidate by the Commission may exceed the maximum penalty for the offense if a maximum penalty exists.

8. If the Commission’s order is not satisfied, and no petition for review is filed within two (2) University business days, the Commission may disqualify a candidate from the election.

9. A candidate has two (2) University business days to appeal, in writing, the decision of the Election Commission to the Council of Probity. The Council of Probity will use the Election Code, the ASCWU-SG Constitution & Bylaw’s, and the relevant Washington Administrative Codes (WAC) to render its decision.

10. Appeals are to be submitted to the Election Commission through Dr. Jenna Hyatt (jenna.hyatt@cwu.edu).

Sanctioning of Debates, Forums, and Broadcasts:

All student questions asked during a sanctioned debate will have a moderator or a member of the Election Commission present to screen the forum.

Forums sanctioned by the Elections Commission shall include but not limited to the Student Academic Senate, Club Council, Residence Hall Association, and the Equity Services Council.

The Election Commission will be highly encouraged to attend campus-wide forums and debates to promote equitable administration and provide student participation in the election process.

CERTIFICATION OF A CANDIDATE:

The Election Commission and the Student Involvement Administration Staff shall certify the eligibility of the candidates based on the criteria set forth for eligibility. Additionally, the Election Commission has the authority to bar or remove candidates from the election based on failure to meet the certification requirements. The election commission must have at least a 3/5 vote to remove a candidate from the election.
Primary Election (March 5-9, 2021):

The purpose of the Primary Election shall be to decrease the number of candidates for each position to only two (2) candidates per position. In the case of a tie, a special runoff election will occur a week after between the tied candidates.

General Election (April 23-27, 2021):

The General Elections shall occur after the Primary Election; only those candidates who are eligible after the Primary Election shall appear on the ballot. The candidates for the Student Government positions who receive a plurality (the number of votes exceeds that of the closest opponent) of votes shall be declared the winner of that position.

➢ In the case of a tie in the General Election, a runoff election shall be called to resolve the tie and determine a winner seven (7) days following the General Election.

Candidates will be informed about the results before they are made public.

Students will use their single sign on to vote in the elections at a link found at www.cwu.edu/ascwu/elections.
Candidate Filing Declaration (Online)

Candidates who complete the Candidate Registration Form will receive information on how to complete this form. Candidates must complete the online form by 5:00pm on Friday, February 14, 2021 to declare candidacy.

DECLARATION OF INTENT AND ELIGIBILITY:

I declare my candidacy for the position of: (check one only)

____President
____Executive Vice President
____Senate Speaker
____Director of Equity & Multicultural Affairs
____Director for Student Life and Facilities
____Director for Governmental Affairs

I hereby acknowledge that I am eligible, as set out in the Eligibility and Criteria, to run for office.

CANDIDATE CAMPAIGN CODE COMPLIANCE STATEMENT:

I acknowledge that I have read and will follow the guidelines and decisions, written and expressed, for any action taken by my campaign staff during my campaign.

I agree to the rules as set forth in the Election Code and ASCWU-SG Student Government Constitution & By-law’s.

SPENDING CAP COMPLIANCE STATEMENT:

I acknowledge that I have read and agree to follow the Election Spending Cap Policy.

I have read and indicate my understanding of the rules and guidelines outlined in the ASCWU-SG Election Packet. Furthermore, I recognize the authority of the Election Commission to make rulings and levy fines and that these fines may be charged to my student account, if necessary. Finally, I am responsible for my own conduct during the election and of all people working on my behalf.
Campaign Staff Disclosure Form (Online)

This online form will be sent to candidates after they have officially declared their candidacy. It is the responsibility of the candidate to send the form to any campaign staff. Campaign staff are required to complete the form. Participation includes, but is not limited to, production of campaign materials, distribution of campaign materials and other forms of publicity.

Candidate Name

Candidate Office

Campaign Staff Name

Campaign Staff Phone

Campaign Staff Email

As a campaign staff member, I understand and acknowledge that my actions will reflect upon the candidate on which I am campaigning for. Therefore, I am held to the same policies and procedures of the ASCWU-SG Election stated in this document and by the Election Commission. Any violations of these policies will result in disqualification of my candidate, fines to my candidate as stated in this document or other judicial measures taken by Central Washington University. By signing below, I agree that I have read all the election policies and understand my responsibilities and rights as a campaign staff member.

Campaign Staff Signature
### 2021 – 2022 ACWU Elections Calendar & Commitments

*Schedule is subject to change*

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<tr>
<th>Date</th>
<th>Event Description</th>
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| 6pm Tuesday, January 26, 2021 | ASCWU Open Forum: Elections  
Interested in running for the 2021-2022 ASCWU Board of Directors? Learn more information about elections with the current ASCWU Board! Register in advance to attend [HERE](#). |
| 8pm Monday, February 1, 2021 | Candidate Registration  
Is available at [www.cwu.edu/ascwu/elections](http://www.cwu.edu/ascwu/elections). After candidates complete initial interest form, the candidacy declaration form will be sent to the CWU email. |
| 6pm Tuesday, February 9, 2021 | ASCWU Open Forum: Campaign Tips  
Interested in running for the 2021-2022 ASCWU Board of Directors? Join this virtual open forum to receive tips and tricks on how to campaign in a virtual setting. Register in advance to attend [HERE](#). |
| 5pm Sunday, February 14, 2021 | Filing Closes  
Online filing of both the candidate interest form and the candidate declaration form will be due by 5pm |
| 1pm Tuesday, February 16, 2021 | Campaign Kick-Off/Info Session  
This meeting is mandatory for all candidates, their campaign managers, and additional campaign team members. Candidates will meet the other candidates, go over information, campaign rules, and get their questions answered. Advertising and campaigning begins following this meeting. |
| 5pm Friday, February 19, 2021 | Social Media Profile Filling  
Must email their account names of their social media accounts that are intended for their advertisement to SarahLynn Mangan (sarahlynn.mangan@cwu.edu) |
| 6pm Wednesday, February 24, 2021 | On-Campus Students  
Candidate Introduction Session, candidates will join the virtual meeting and be prepared to give a 2-minute introduction speech and platform. Questions will be taken. |
| 11am Thursday, February 25, 2021 | Equity & Services Council (ESC)  
Candidate Introduction Session, candidates will join the virtual meeting and be prepared to give a 2-minute introduction speech and platform. Questions will be taken. |
| 4pm Monday, March 1, 2021 | ASCWU Student Senate  
Candidate Introduction Session, candidates will join the virtual meeting and be prepared to give a 2-minute introduction speech and platform. Questions will be taken. |
| 6pm Wednesday, March 3, 2021 | Inter Club Association (ICA)  
Candidate Introduction Session, candidates will join the virtual meeting and be prepared to give a 2-minute introduction speech and platform. Questions will be taken. |
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<thead>
<tr>
<th>Date/Time</th>
<th>Location/Details</th>
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</thead>
<tbody>
<tr>
<td>1pm Tuesday, March 2, 2021</td>
<td>University Center Campuses Candidate Introduction Session, candidates will join the virtual meeting and be prepared to give a 2-minute introduction speech and platform. Questions will be taken.</td>
</tr>
<tr>
<td>11 am, Thursday, March 4, 2021</td>
<td>ASCWU Director for Equity and Multicultural Affairs ESC Primary Elections via Presence if necessary.</td>
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<tr>
<td>8am Friday, March 5, 2021 – 5pm Tuesday, March 9, 2021</td>
<td>Primary Election (if needed) Online voting begins at 8am March 5th and ends at 5pm March 9th.</td>
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<tr>
<td>6pm Wednesday, April 14, 2021</td>
<td>ASCWU Virtual Public Debate #1</td>
</tr>
<tr>
<td>6pm Wednesday, April 21, 2021</td>
<td>ASCWU Virtual Public Debate #2</td>
</tr>
<tr>
<td>8am Friday, April 23, 2021 – 5pm Tuesday, April 27, 2021</td>
<td>General Election Online Voting begins 8am Friday, April 23, 2021 – 5pm Tuesday, April 27, 2021</td>
</tr>
<tr>
<td><strong>May 3, 2021</strong></td>
<td>Hiring and Background Check When the General Election is final, all winning candidates will go through the hiring process for your position. Those students who have worked on campus within the past year, will not need to have a background check done. Students who have never worked on campus, will need to work with Student Employment and Paula to complete your background check.</td>
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