



Central Washington University **LEARN. DO. LIVE.**

## **Associated Students of CWU Board of Directors**

### **ASCWU Director for Equity and Multicultural Affairs**

#### **About the Position:**

The ASCWU Director for Equity and Multicultural Affairs is a voting member of the ASCWU Board of Directors and serves as the student voice regarding diversity, equity, multi-cultural, social activism, and inclusivity affairs at Central Washington University. The Director of Student of Equity and Multicultural Affairs is also tasked with representing and advocating for the under-represented groups on campus or said Equity and Services Council (ESC).

#### **Preferred Qualifications:**

- Equity and Service Council general member
- Understanding the structure and organization of the Equity and Services Council
- CWU on-campus leadership experience
- Some knowledge of how ASCWU is structured and organized
- Event Management Skills
- Strong organizational and time management skills
- Ability to communicate professionally with professional staff, administrators, and other students.
- Has a clear understanding of how the structure of ESC funding and requests
- Understands the *-isms* in the CWU community and how to efficiently address them
- Can clearly understand and project to ESC mission statement
- Have a clear understanding of the ESC long-term goals such as: Multicultural Center and budgeting

#### **Position Duties:**

- Chair and organize the Equity and Service Council comprised of the Equity and Service Organizations
- Stay in communication with the Equity Clubs whom are made up of those who follow the ESC mission statement but are not recognized within the Council
- Selection, training, and supervision of a Community Programmer
- Maintain communication with the Assistant Director of the Diversity and Equity Center
- Maintain communication with the Vice President for Diversity and Inclusion
- Maintain communication with the Director of the Diversity and Equity Center
- Advocate for the Multicultural Center to be constructed
  - This includes maintaining the Multicultural Center Binder with minutes, ideas, and other information on the foundation of this Center

**This position description is subject to change in accordance with ASCWU BOD Bylaws and constitution. CWU is an AA/EEO/Title IX Institution. For accommodation: [DS@CWU.edu](mailto:DS@CWU.edu)**



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- Plan and organize various programs and events that showcase the Equity and Service Organization's various identities
- Advocate for marginalized communities' needs and desires.
- Serve on the Inclusivity and Diversity Committee as the student representative
- Maintain communication with the Equity and Service Council Representatives
- Manage, supervise, and provide oversight of the Equity and Service council budget
- Maintain communication with the Equity and Service Council Organizations' Presidents
- Maintain communication with the Executive Director for Student Involvement
- Participate and actively engage in the ESC organizations meetings and events
- Organize and plan the yearly affinity/identity-based graduations
- File documents in an organized fashion that includes minutes, organization hours, organizations changes, and copies of constitutions
- Represent the ESC Council
- Serve as a voting member on the ASCWU-BOD

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