



Tax Filers – Verification Student/Student’s Spouse

You and/or your spouse have been selected to verify your income information for the 2022 tax year. Complete this form if you, the student (and spouse if married) filed or will file a 2022 IRS income tax return(s).

Notify the financial aid office if you had a change in marital status after December 31, 2022.

_____	_____
Student Name	CWU Student ID#:

Instructions:

- **Complete page 1 and 2 of this form-** see pg. 3 for instructions on retrieving tax data from the IRS.
- **Print and Sign forms (if required)-** Student signature is not required if uploaded to MyCWU portal and verification is for the student only (no other contributors on your FAFSA were selected). If your spouse was selected for verification, your spouse **must print form and provide handwritten signature**. If you do not have access to a printer, you may request a form be mailed to you. Email: financialaid@cwu.edu
- **Upload form and required documentation to your CWU To-Do list-** the CWU office will not upload forms for students.

Please select one of the following:

- Student Only:** I am providing the information for myself only. I am either not married or my spouse was not asked to verify their information.
- Student’s Spouse Only:** I am married to the student and completing this form. I am providing tax information for myself only.
- Student and Spouse:** I am married and providing information for me and my spouse. I am completing this form with my spouse to provide tax information for the 2022 tax year.

Important: To be eligible for federal aid, you, the student, and all contributors are required to consent and approve data sharing and importing income/tax information from the IRS to the FAFSA form. This includes your spouse (if married) or your parent/s (if you are a dependent student). When using the Federal Tax Information (FTI) transfer, most cases do not require further documentation. Even if data sharing and import are unsuccessful or student/spouse/parents filed taxes separately in 2022, all must provide consent to be eligible for Federal aid.



Choose one option and submit the required documentation:

- Option 1: FTI Transfer Successful (Recommended Method):** I have consented and used the FTI transfer for my 2022 tax information to my or my spouse’s FAFSA successfully.
 - Student only:** I have completed the FTI transfer.
 - Student’s Spouse only:** I am married to the student and completed the FTI transfer.
 - Student and Spouse:** We are married and have completed the FTI transfer successfully.

- Option 2: 2022 Tax Return Transcript:** I have consented for the FTI transfer, but it was unsuccessful. I have attached my 2022 tax return transcript. (Directions to obtain tax transcripts on page 3).
 - Student only:** I am providing my tax return transcript for 2022.
 - Student’s Spouse only:** I am providing my tax return transcript for 2022.
 - Student and Spouse:** We are married, and the tax return transcript includes our information.

- Option 3: Signed copy of 2022 Tax Return 1040 Form (and all schedules):** I have consented for the FTI transfer, but it was unsuccessful. I have attached a signed copy of my 2022 tax return and schedules 1-3 (if filed). I attest this return was submitted to the IRS.
 - Student only:** I am providing my signed tax return 1040 and all filed schedules.
 - Student’s Spouse:** I am providing my signed tax return 1040 and all filed schedules.
 - Student and Spouse:** We are married and filed together. The tax return 1040 is signed and attached. It includes our information and all filed schedules for the 2022 tax year.

Certification- Student	
I understand that submitting this form electronically through MyCWU portal constitutes my signature and my certification that the information provided herein is complete and correct.	
<i>Student Signature (not required if submitted through MyCWU portal)</i>	<i>Date</i>
Certification-Spouse (must sign in married)	
By signing below, I certify all information reported is complete and correct.	
<i>Spouse Signature (handwritten signature is required)</i>	<i>Date</i>