

CENTRAL WASHINGTON UNIVERSITY

Uncommon Situations-Verification Parent/Parent's Spouse or Partner

As a parent or parent's spouse/partner of a dependent student, you have been selected to verify your income information for the 2022 tax year. Complete this form if you, the parent, (and parent's spouse/partner if married and/or living together) had an uncommon situation for the 2022 tax year.

Notify the financial aid office if you had a change in marital status after December 31, 2022.

Student Name	CWU Student ID#:
Student Name	CWU Student ID#:

Instructions:

- **Complete page 1-2 of this form-** see pg. 3 for instructions on retrieving tax data from the IRS.
- **Print and Sign forms with handwritten signature** Per Federal regulations, contributor(s) must sign form with handwritten signature. If you are married and filed jointly, only one contributor needs to sign the form. If you do not have access to a printer, you may request a form be mailed to you. **Email: financialaid@cwu.edu**
- **Submit form and required documentation-**You have the option to allow your student to upload documents to their MyCWU portal **OR** send the forms directly to financial aid-financialaid@cwu.edu.

Please select one of the following:

One Parent Only: I am the parent or parent's spouse/partner listed on my student's FAFSA. I am providing the information for myself only. I am either not married or my spouse/partner was not asked to verify their information.
Parents (Parent and Spouse/Partner): I am married or living with my partner listed on the student's FAFSA. We are providing our tax information for the 2022 tax year

Important: To be eligible for federal aid, the student and all contributors are required to consent and approve data sharing and importing income/tax information from the IRS to the FAFSA form. This includes you and your spouse if you are on the student's FAFSA. Consenting to share your information does not make you responsible for your student's educational expenses. When using the Federal Tax Information (FTI) transfer, most cases do not require further documentation. Even if data sharing and import are unsuccessful, or you and your spouse filed taxes separately in 2022, you must provide consent for your student to be eligible for Federal aid.



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Choose one option and submit the required documentation:

	Option 1: Filing Extension (granted by the IRS): I have consented for the FTI transfer for my 2022 tax information to my student's FAFSA, but it was unsuccessful. I have been granted a filing extension by the IRS beyond the automatic six-month extension for the 2022 tax year and attached the following documentation:
	 □ Required: A signed statement listing sources of any/all my 2022 income and the amount of income from each source. □ Required: A copy of the IRS's approval of my extension beyond the automatic six-month extension for the 2022 tax year □ Required: A copy of the IRS Form W-2 for each source of employment income received (or equivalent records) for 2022. □ Required if Self Employed: I am self-employed and provided a signed statement certifying the amount of my Adjusted Gross Income (AGI) and U.S. income tax paid for the 2022 tax year.
	Option 2: Amended Tax Return(s): I have consented for the FTI transfer for my 2022 tax information to my student's FAFSA, but it was unsuccessful. I have amended my tax return for the 2022 tax year and made corrections using the 1040x form. I have attached the following documentation:
	☐ Required: A signed copy of the 2022 IRS Form 1040X (Amended U.S. Individual Income Tax Return)
	 □ Required: One of the following: □ Updated income and tax information from the IRS on a FAFSA record with original tax information from 2022. □ A 2022 IRS Tax Return Transcript (including the information from my original tax return) □ A signed copy of my 2022 IRS Form 1040 and all schedules (if filed).
	Option 3: Victim of Identity Theft: I have consented for the FTI transfer for my 2022 tax information to my student's FAFSA, but it was unsuccessful due to being a victim of identity theft for the 2022 tax year. I have attached the following documentation:
	Required: A Tax Return Database View (TRDBV) transcript obtained from the IRS, or an equivalent document provided by
	the IRS or a copy of a signed 2022 tax return and schedules (if filed) Required Contest: By checking this box and signing/uploading this document, I contest I was a victim of IRS tax related identity theft, and the IRS is aware of the tax-related identity theft.
	Option 4: Non-IRS Income Tax Return: I have consented for the FTI transfer for my 2022 tax information to my student's FAFSA, but it was unsuccessful because I filed a non-IRS income tax return. I have attached the following documentation:
	Required: Signed copy of income tax return that was filed with a tax authority that was not the IRS. I understand that it is at the discretion of the FAO to request further tax account information that was issued by the tax authority on my return before verification can be completed.
	Certification- One Parent (Only one parent selected/on FAFSA or filed jointly with other parent and providing joint information).
E	By signing below, I certify all information reported is complete and correct.
	Parent Signature (handwritten signature is required) count) Date
	Certification-Other Parent (if filed separately from above parent on FAFSA and providing individual information).
	By signing below, I certify all information reported is complete and correct.
H	Parent Spause/Partner Signature (handwritten signature is required) Date