



## Tax Filers- Verification Parent/Parent's Spouse or Partner

As a parent or parent's spouse/partner of a dependent student, you have been selected to verify your income information for the 2022 tax year. Complete this form if you, the parent, (and parent's spouse/partner if married and/or living together) filed or will file a 2022 IRS income tax return(s).

*Notify the financial aid office if you had a change in marital status after December 31, 2022.*

_____	_____
Student Name	CWU Student ID#:

### Instructions:

- **Complete page 1 and 2 of this form-** see pg. 3 for instructions on retrieving tax data from the IRS.
- **Print and Sign forms with handwritten signature-** Per Federal regulations, contributor(s) must sign forms with handwritten signature. If you are married and filed jointly, only one contributor needs to sign the form. If you do not have access to a printer, you may request a form be mailed to you. **Email:** [financialaid@cwu.edu](mailto:financialaid@cwu.edu)
- **Submit form and required documentation-** You have the option to allow your student to upload documents to their MyCWU portal **OR** send the forms directly to financial aid- [financialaid@cwu.edu](mailto:financialaid@cwu.edu).

### Please select one of the following:

- One Parent Only:** I am the parent or parent's spouse/partner listed on my student's FAFSA. I am providing the information for myself only. I am either not married or my spouse/partner was not asked to verify their information.
- Parents (Parent and Spouse/Partner):** I am married or living with my partner listed on the student's FAFSA. We are providing our tax information for the 2022 tax year.

**Important:** To be eligible for federal aid, the student and all contributors are required to consent and approve data sharing and importing income/tax information from the IRS to the FAFSA form.

This includes you and your spouse if you are on the student's FAFSA. Consenting to share your information does not make you responsible for your student's educational expenses. When using the Federal Tax Information (FTI) transfer, most cases do not require further documentation. Even if data sharing and import are unsuccessful, or you and your spouse filed taxes separately in 2022, you must provide consent for your student to be eligible for Federal aid.



Choose one option and submit the required documentation:

- Option 1: FTI Transfer Successful (Recommended Method):** I have consented and used the FTI transfer for my 2022 tax information to my student’s FAFSA successfully.
  - One Parent only:** I am on the student’s FAFSA and have completed the FTI transfer.
  - Parents (Parent and Spouse/Partner):** We are on the student’s FAFSA as contributors. We have completed the FTI transfer successfully.
  
- Option 2: 2022 Tax Return Transcript:** I have consented for the FTI transfer, but it was unsuccessful. I have attached my 2022 tax return transcript. (Directions to obtain tax transcripts on page 3).
  - One Parent only:** I am on the student’s FAFSA and providing my tax return transcript for the 2022 tax year.
  - Parents (Parent and Spouse/Partner):** We are on the student’s FAFSA as contributors. The tax return transcript is attached and includes our tax information for 2022 tax year.
  
- Option 3: Signed copy of 2022 Tax Return 1040 Form (and all schedules):** I have consented for the FTI transfer, but it was unsuccessful. I have attached a signed copy of my 2022 tax return and schedules 1-3 (if filed). I attest this return was submitted to the IRS.
  - One Parent only:** I am on the student’s FAFSA and providing my signed tax return 1040 and all filed schedules for the 2022 tax year.
  - Parents (Parent and Spouse/Partner):** We are on the student’s FAFSA as contributors. We have provided our signed tax return 1040 and all filed schedules for the 2022 tax year.

<b>Certification- One Parent (Only one parent selected/on FAFSA or filed jointly with other parent and providing joint information).</b>	
By signing below, I certify all information reported is complete and correct.	
<i>Parent Signature (handwritten signature is required)</i>	<i>Date</i>
<b>Certification-Other Parent (if filed separately from above parent on FAFSA or providing individual information).</b>	
By signing below, I certify all information reported is complete and correct.	
<i>Parent Spouse/Partner Signature (handwritten signature is required)</i>	<i>Date</i>