



CENTRAL WASHINGTON UNIVERSITY

## Satisfactory Academic Progress-Maximum Timeframe Appeal

### *Financial Aid Office*

Appeal for Maximum Time frame Extension for **Federal and State Aid**. Submission of this appeal does not guarantee approval.

|                          |                           |
|--------------------------|---------------------------|
| <b>Student Name:</b>     | <b>Student ID Number:</b> |
| <b>Academic Advisor:</b> | <b>Advisor Signature:</b> |

**Maximum Timeframe:** Students become ineligible for federal and state financial aid when it becomes mathematically impossible to complete the degree within 150% of the published program length, also known as Maximum Timeframe (MTF).

**Example:** A bachelor's degree requires 180 credits:  $180 \times 150\% = 270$  attempted credits. Your aid will be suspended when you reach 225 attempted credits, and you will need to submit an appeal showing you can graduate under 270 attempted credits.

#### **Information:**

- Incomplete applications and those submitted without supporting documentation will be denied.
- Must have remaining federal and/or state aid eligibility.
- Loan Limits: [lifetime loan aggregates](#), PELL Limits: [lifetime eligibility used](#).
- Cannot have completed degree requirements for a major program
- A maximum of three additional consecutive quarters will be considered
- **You must complete your degree in this aid year**
- Changes to the plan are not allowed
- Completed appeals received by the priority deadline will be reviewed by the first day of the quarter.
- If your appeal is approved, you will be awarded financial aid based on funds available at the time of your approval. Financial aid office cannot reinstate aid for completed quarters.

#### **Instructions:**

- If you received a maximum time frame suspension and complete your first major program requirements within the academic year, you may submit one appeal for federal/state aid.
- The appeal must be signed by your Academic Advisor- you can schedule a virtual or phone appointment with your advisor to help you complete the appeal.
- Your academic plan should begin with the quarter you are appealing for and cannot exceed past three quarters.
- Your academic advisor should keep a copy of your academic plan that you submit to Financial Aid.

#### **Office of Financial Aid & Scholarships**

400 E University Way | Ellensburg WA 98926-7491 | Office: 509-963-1611 | Fax: 509-963-1788 | Bouillon Hall 106 | Email: [FinancialAid@cwu.edu](mailto:FinancialAid@cwu.edu) | Web: <https://www.cwu.edu/admissions-aid/financial-aid-scholarships/>



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**Student Information:**

|                        |                                     |
|------------------------|-------------------------------------|
| <b>Earned Credits:</b> | <b>Attempted Credits:</b>           |
| <b>Major:</b>          | <b>Remaining Credits for Major:</b> |

**Plan for Future Quarters:** You may only include credits that are required for your degree requirements. You may not add courses to increase you to full time if they are not required for your degree.

| <b>Quarter</b>            | <b>Credits (Total)</b> | <b>Quarterly GPA</b> |
|---------------------------|------------------------|----------------------|
| <b>Example: Fall 2026</b> | <b>12</b>              | <b>3.0</b>           |
|                           |                        |                      |
|                           |                        |                      |
|                           |                        |                      |

**Advisor Comments (Optional):**

**Student Statement:** I worked with my academic advisor to create this degree completion plan. I agree this plan is attainable for me, and I will adhere to the terms (including graduating). I understand I must satisfy the completion plan requirements to receive financial aid. I understand this is my **only** appeal for maximum timeframe; future financial aid will be denied if I do not satisfy the requirements of this plan.

I understand this plan cannot be changed.

**If uploaded in MyCWU, the student doesn't need to physically sign this appeal.**

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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