



CENTRAL WASHINGTON UNIVERSITY

Office of Financial Aid and Scholarships

Satisfactory Academic Progress (SAP) Maximum Timeframe Appeal

Appeal for Maximum Timeframe Extension (MTF) for **Federal Aid**.

Submission of this appeal does not guarantee approval.

MTF suspension for state and/or institutional aid cannot be appealed.

Student Name: _____	Student SID#: _____
Student Phone: _____	Student Email: _____
Academic Advisor: _____	Advisor Signature: _____

Before submitting an MTF appeal:

- Incomplete applications and those submitted without supporting documentation will be denied.
- You must have remaining federal eligibility: [lifetime loan aggregates](#) and Pell [lifetime eligibility used](#).
- You cannot have completed degree requirements for a major program.
- A maximum of three consecutive additional quarters will be considered.
- Changes to the plan are not allowed.
- If your appeal is approved, you will be awarded financial aid based on funds available at the time of your approval. **Aid for completed quarters will not be reinstated retroactively.**
- You must be able to complete your degree within 150% of the program length. If you have attempted credits that exceed 150% of the program length, or cannot complete your remaining credits within 150%, your appeal will be denied.

Instructions:

- If you received a maximum timeframe suspension, you may submit one appeal for **federal aid only**.
- The appeal must be signed by an academic advisor. You can schedule a virtual or phone appointment with your advisor to help complete the form.
- Your academic plan should begin with the quarter you are appealing for and cannot extend for more than three quarters.
- You may only include courses that are **required** for your degree (one major only). Courses that are not required for your degree cannot be approved.
- Your academic advisor should keep a copy of your academic plan.

Student's Information:

Earned Credits: _____	Attempted Credits: _____
Major: _____	Remaining credits for Major: _____

Plan for future quarters: Only list courses **required** for your degree. You may not receive aid for courses that are not required.

Quarter	Credits (Total)	GPA
<i>Ex: Winter 2027</i>	<i>10</i>	<i>2.0</i>

Academic Advisor Comments (Optional):

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Student Comments (Optional):

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Student Statement: I worked with my academic advisor to create this degree completion plan. I agree this plan is attainable for me, and I will adhere to the terms (including graduating). I understand I must satisfy the completion plan requirements to receive financial aid. I understand this is my only appeal for maximum timeframe; future financial aid will be denied if I do not satisfy the requirements of this plan.

I understand this plan cannot be changed.

If uploaded in MyCWU, the student doesn't need to physically sign this appeal.

Student Signature: _____	Date: _____
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