



## Satisfactory Academic Progress Appeal

Appeal for Financial Aid Reinstatement

*Financial Aid Office*

Note: Submission of this appeal does not guarantee approval.

Student Name: \_\_\_\_\_ Student SID#: \_\_\_\_\_

I am appealing to receive financial aid for the following term: \_\_\_\_\_

### Information:

- Incomplete applications and those submitted without supporting documentation will be denied.
- Completed appeals received by the first day of the quarter will be reviewed prior to the end of add/drop.
- If your appeal is approved, you will be awarded financial aid based on funds available at the time of your approval. *Financial aid office cannot reinstate aid for completed quarters.*
- Maximum Timeframe appeals require a different application- only Federal aid can be appealed. *See MTF Application.*

### Directions:

- Complete the form and indicate your reason for appeal. Page 3 must be completed with your academic advisor.
- Provide relevant documentation, and
- Submit the completed and signed form to the Financial Aid Office by the deadline for the quarter you are applying for reinstatement.
- Graduate students only: If you are suspended due to GPA, you must submit a letter signed by the Dean of Graduate Studies confirming your ability to continue your program. **Appeal will be granted for one quarter.**
- **Forms uploaded to your MyCWU To-Do list do not need to be signed.**

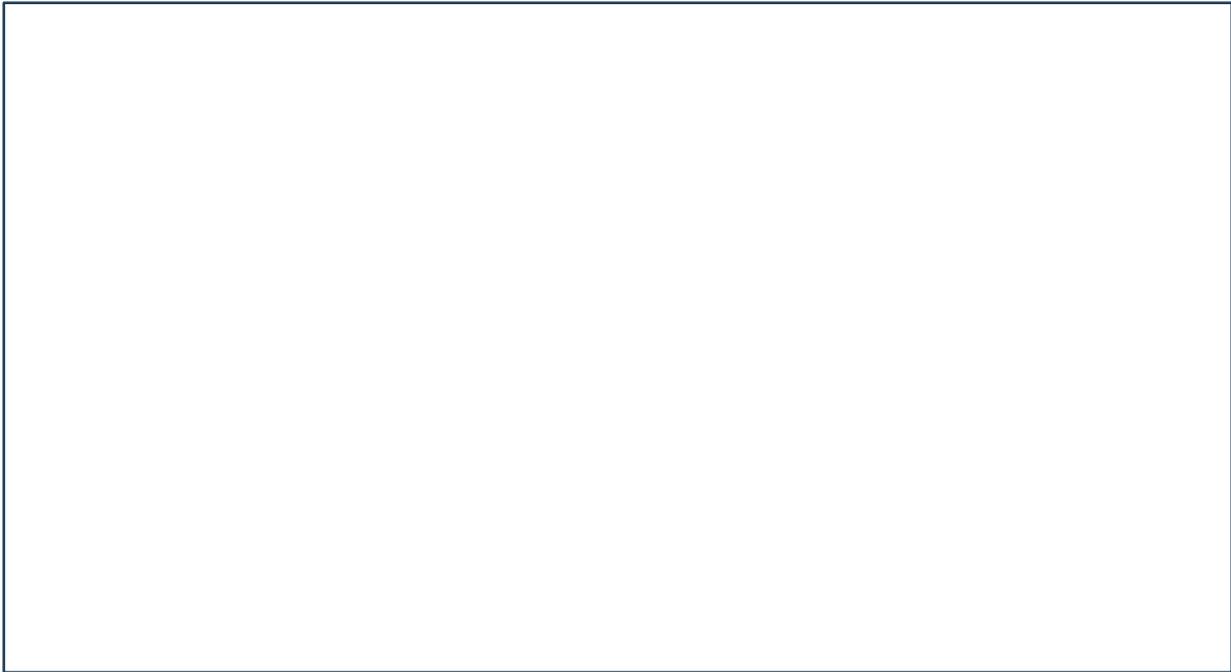
### Reasons for Appeal-Reasons for appeal include, but are not limited to:

- Student's injury, illness, or incapacity
- Family emergency
- Regained eligibility- You attended at least one quarter without aid and now meet the minimum SAP requirements outlined in the current SAP policy. Skip the questions, sign, and date.

### Documentation of ability to succeed- Examples of relevant documentation could include:

- Medical documentation (with dates)
- Police report (with dates)
- Obituary
- Reduced work hours
- Reduced credits
- Housing/Living contracts/lease.
- Current quarter progress

**What circumstances caused you to fall below academic progress requirements?**



**What has changed to allow you to succeed?**



## Academic Plan

Your Academic Advisor must approve this plan, and it will be submitted with your SAP Application. Your academic plan must show how many terms it will take to meet SAP Eligibility requirements. For more information, review CWU SAP Policy.

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**Student's Information:**

Total Attempted Credits: _____	Rate of Completion: _____
Total Earned Credits: _____	Cumulative GPA _____

**Plan for future quarters:**

Quarter	# Credits (Total)	Projected Quarterly GPA	# of credits being repeated	Previous grade of repeated course
<i>Ex: Winter</i>	<i>15</i>	<i>3.0</i>	<i>5</i>	<i>F</i>

**Academic Advisor Comments (Optional):**

**Academic Advisor Name:** \_\_\_\_\_

**Academic Advisor Signature:** \_\_\_\_\_

**Student Statement:** I worked with my academic advisor to create this academic plan. I agree this plan is attainable for me, and I will adhere to the terms of this plan. I understand I must satisfy the academic plan requirements to receive financial aid. I understand my financial aid will be revoked or denied if I do not meet the requirements of this plan.

If at any time I am not able to meet the requirements, I agree to contact the FAO to discuss my options.

**If uploaded in MyCWU, the student doesn't need to physically sign this form.**

Student Signature: _____	Date: _____
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