College in the High School

Student Handbook

2024-25

Central Washington University

High School Partnerships

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LETTER FROM THE DIRECTOR OF CONCURRENT ENROLLMENT

Greetings from Central Washington University!

The decision to start college early is an important one. There are many reasons students do not start or finish college, even though they may be academically prepared. The social and emotional experiences can be an overwhelming adjustment. Also, the generational, demographical, and financial reasons are becoming more prevalent on a national scale. Our goal is to help students overcome as many of those obstacles as possible while they are still in the comfort zone of their current high school setting.

With an increased focus on creating pathways and college access for students across the state of Washington, CWU has emerged as the state leader in dual credit offerings through our NACEP Accredited College in the High School (CiHS) program. We take great pride in our service of helping students as well as the mentorship and professional development we provide for our high school teachers. Our dedicated and distinguished faculty and staff truly consider this program a partnership in our journey to educate the next generation while increasing college access.

During the 2023 legislative term, the State of Washington passed Senate Bill 5048 which eliminated the fee associated with College in the High School. This is a significant step toward making the program more accessible to all students across the state. The College in the High School program is great for students looking to get a jump start on their college education while eliminating future student loan debt. The program also allows them to gain the confidence that higher education could be an option for them after high school.

CWU CiHS is an opportunity for students who are self-motivated and excited to get a head start on their academic career. It is also a great professional growth opportunity for teachers within your high school and district. If you feel this program would benefit your students and teachers, please reach out and we can answer any questions you may have.

Regards,

Kyle Carrigan

Kyle Carrigan

Director of Concurrent Enrollment and Continuing Education

Central Washington University

HIGH SCHOOL PARTNERSHIPS MISSION AND VISION

Vision Statement:

The vision of the CWU High School Partnerships office is to be a statewide leader in providing affordable, rigorous and inclusive dual credit opportunities to every high school student in Washington State.

Mission Statement:

The mission of the CWU High School Partnerships office is to provide high school students with rigorous and rewarding low-cost, dual credit opportunities that will allow students to graduate from high school and earn college credit at the same time, overcome barriers to participating in higher education, and get an early start on their long term academic and career goals.

HIGH SCHOOL PARTNERSHIPS CONTACT INFORMATION

Name/Position	Phone	Email
Kyle Carrigan Director of Concurrent Enrollment	(509) 963-1796	kyle.carrigan@cwu.edu
Sarah Maes College in the High School Assistant Director	(509) 963-1652	sarah.maes@cwu.edu
Angelia Riveira Running Start Associate Director	(509) 963-1947	angelia.riveira@cwu.edu
Zane Morrison College in the High School Program Support Supervisor 1	(509) 963-1381	zane.morrison@cwu.edu
Chelsea Braun Running Start Advisor Sammamish	(509) 963-3648	chelsea.braun@cwu.edu
Melisa Corrales College in the High School Advisor/Recruiter	(509) 963-1372	melisa.corrales@cwu.edu
Alejandra Preciado High School Partnerships Program Coordinator	(509) 963-1748	alejandra.preciado@cwu.edu
Brittany Cinderella College in the High School Customer Service Coordinator	(509) 963-1663	brittany.cinderella@cwu.edu
Jonathan Salazar College in the High School Outreach Coordinator	(509) 963-1731	jonathan.salazar@cwu.edu
Arviso Alvord High School Partnerships Fiscal Specialist 2	(509) 963-1705	arviso.alvord@cwu.edu

PROGRAM OVERVIEW

WHAT ARE THE BENEFITS OF THE PROGRAM?

- Students can accelerate their academic studies by earning college credit while attending high school without giving up their high school experience.
- College in the High School allows students the opportunity to experience college level work in a familiar environment.
- Completing rigorous high school coursework and earning college credit can strengthen the student's college or university application as well as help meet basic college and university requirements.
- Course fees for public high school students are paid for by Washington State.
- Students applying to CWU prior to high school graduation will be given a $500 award, the Early Scholar Tuition Waiver, toward CWU tuition, provided they have earned a 3.00 cumulative GPA or higher in their CWU courses.
- The undergraduate CWU application fee will be waived for students who participated in the CWU CiHS program. (Certain restrictions apply, please ask for additional details.)
- CWU currently collaborates with 180 high schools across the state of Washington to offer approved CWU classes in high school classrooms by qualified high school instructors.

OUR WEBSITE

https://www.cwu.edu/academics/specialized-programs/college-high-school/

Our website is a good tool for teachers, administrators, students, and parents to use. We highly recommend becoming familiar with the site. The website includes information about the program, important dates, how to make payments, etc.

PAYMENT MODELS

Public high school students will have their fees paid by the state. There is no cost to the students.

Private high school students will have their fees billed to their school.

No student families will receive individual invoices, starting in 2023-24 academic year.

Under both models, students may:

- Take up to 15 CWU credits per term. Any credits attempted over the limit of 15 will need additional overload approval from the Director of Concurrent Enrollment and the Dean of Undergraduate Studies.
- Students in grades 9- 12 may participate.
- Students and parents must both acknowledge the agreement and responsibilities for enrollment.

PROGRAM COMPARISON

	CWU CiHS	Running Start	AP Courses
Learning environment	High school	College campus	High school
Students remain with high school peers and friends	Yes	Maybe	Yes
Courses conflict with other high school programs	No	Maybe	No
Programs conflict with district academic calendar	No	Likely	No
Homework time available in class	Likely	Unlikely	Likely
State revenue lost to your school districts per FTE	No	Yes	No
Teacher qualifications	Approved by CWU, professional development required.	Approved University or College Faculty	Approved by district
College credit earned	By meeting CWU course standards; assignments, quizzes and exams	By meeting individual teacher's course objectives	By score on one final standardized test
Teacher evaluation	By high school, students and site visits and observations by CWU liaison	By college department and students	By high school
Student eligibility	Placement test, or successfully passing previous coursework	Placement test, space available, GPA, etc.	Teacher discretion
Age limitations	Grades 9 through 12	Junior or senior standing	None
Tuition	No cost for public school students. $60 per credit for private high school students.	None	None
Credit transferability	Accepted by most regional colleges and Universities	Accepted by most regional colleges and Universities	Most regional colleges require score of 3 or higher on AP test
Other costs	$15 placement test fee, if required	Additional fees for transportation, books, registration, courses & technology, parking	$97 AP Test Fee $145 Capstone Test Fee $40 Late Registration Fee, after Nov. 15.
Other considerations	CWU resources for success are available to teachers and students.	College classes do not restrain content to accommodate high school students	Every college/university has different AP Test acceptance policy

CWU COURSE OFFERINGS

ANTH 107 BEING HUMAN: PAST AND PRESENT
ART 103 ART APPRECIATION
ASL151 AMERICAN SIGN LANGUAGE
ASL152 AMERICAN SIGN LANGUAGE
ASL153 AMERICAN SIGN LANGUAGE
BIOL 101 FUNDAMENTALS OF BIOLOGY
BIOL 201 HUMAN PHYSIOLOGY
CDFS 242 CHILD DEVELOPMENT
COM 250 INTRO TO PUBLIC SPEAKING
DNCE 107 INTRODUCTION TO JAZZ DANCE
ECON 101 ECONOMIC ISSUES
ECON 102 WORLD ECONOMIC ISSUES
ECON 130 FOUNDATIONS FOR BUSINESS ANALYTICS
EDBL 250 ETHNIC AND CULTURAL MINORITIES IN AMERICAN EDUCATION: PAST AND PRESENT
EFC 250 INTRO TO EDUCATION
ENG 101 COMP I READING
ENG 102 COMP II RESEARCH
ENG 105 LITERARY IMAGINATION
ENG 263 INTRO TO CREATIVE WRITING
ENST 201 EARTH AS AN ECOSYSTEM
ENST 202 ENVIRONMENT AND SOCIETY
ETSC 101 MODERN TECH
ETSC 145 WOODWORKING
ETSC 160 DESIGN & DRAFT
ETSC 265 MODELING
ETSC 277 INTRO TO ROBOTICS
FIN 174 PERSONAL FINANCE
GEOG 101 WORLD REGIONAL GEOGRAPHY
GEOG 107 OUR DYNAMIC EARTH
GEOG 111 THE POWER OF MAPS
GEOG 208 OUR HUMAN WORLD
GEOG 250 RESOURCE EXPLOITATION AND CONSERVATION
GEOL 101 INTRO TO GEOLOGY
GERM 151 FIRST YR GERMAN
GERM 152 FIRST YR GERMAN
GERM 153 FIRST YR GERMAN
HIST 143 US HISTORY TO 1865
HIST 144 US HISTORY SINCE 1865
HUM 101 CULTURES IN ANCIENT WORLD
HUM 102 CULTURES 16-19TH CENTURY
HUM 103 CULTURES MODERN SOCIETY
IT 111 YOUR DIGITAL FOOTPRINT AND THE WEB
IT 202 CHANGE READY: TECHNOLOGY SKILLS FOR CIVIC AND COMMUNITY LEADERS
MATH 101 MATH IN MODERN WORLD
MATH 102 MATH DECISION MAKING
MATH 130 FINITE MATH
MATH 152 FUNCTIONS AND REASONING
MATH 153 PRECALC I
MATH 154 PRECALC II
MATH 172 CALC I
MATH 173 CALC II
MATH 211 STATISTICAL CONCEPTS AND METHODS
MATH 265 LINEAR ALGEBRA
MATH 272 MULTIVARIABLE CALC I
MATH 273 MULTIVARIABLE CALC II
MSL 101 FOUNDATION OF OFFICERSHIP
MSL 102 BASIC LEADERSHIP
MSL 103 ADVANCED LEADERSHIP
MSL 314 MILITARY HISTORY
MUS 101 HISTORY OF JAZZ
MUS 102 INTRO TO MUSIC
MUS 103 HISTORY OF ROCK AND ROLL
PEAQ 110 SPRINGBOARD DIVING
PEAQ 111 BEGINNING SWIMMING
PEAQ 112 SWIMMING
PEAQ 113 ADVANCED SWIMMING
PEAQ 221 LIFEGUARD
PEF 110 CONDITIONING
PEF113 WEIGHT TRAINING
PEF115 JOGGING
PEF 122 DANCE FUSION
PEF 123 AEROBIC WALKING
PEF 128 GLUTE/ABDOMINAL CONDITIONING
PEF 129 AB STRENGTH
PEF 131 FRISBEE
PEF 150 BEGINNING YOGA
PEF 153 MAT PILATES
PEID 110 BEGINNING BADMINTON
PEID 123 BEGINNING TENNIS
PEID 137 HIKING
PEID 150 ARCHERY
PETS 110 BASKETBALL
PETS 113 SOCCER
PETS 114 SLOW PITCH SOFTBALL
PETS 120 TABLE TENNIS
PHYS 101 INTRO TO ASTRONOMY
PHYS 103 PHYSICS OF MUSIC
PHYS 106 PHYSICS INQUIRY
PHYS 111 INTRO PHYSICS I
PHYS 112 INTRO PHYICS II
PHYS 113 INTRO TO PHYSICS III
PHYS 181 GEN PHYSICS I
PHYS 182 GEN PHYSICS II
PHYS 183 GEN PHYSICS III
POSC 101 INTRO TO POLITICS
POSC 210 AMERICAN POLITICS
POSC 260 COMPARATIVE POLITICS
POSC 270 INTERNATIONAL RELATIONS
PUBH 209 CONSUMER HEALTH
PSY 101 GENERAL PSYCH
SOC 101 SOCIAL PROBLEMS
SOC 107 PRINCIPALS OF SOCIOLOGY
SOC 109 SOCIAL CONSTRUCTION OF RACE
SPAN 151 FIRST YR SPANISH
SPAN 152 FIRST YR SPANISH
SPAN 153 FIRST YR SPANISH
TH 107 INTRO TO THEATRE

PLACEMENT TESTING

Currently, CWU offers the Accuplacer Next Generation exam for math placement testing. This exam can be used to place into a variety of math-based classes. Students can also submit, ACT, AP, ALEKS, or MPT scores to meet the prerequisite. Please see our Course Description and Prerequisite guide for more details on the cut-off scores.

Location: The Accuplacer exam may be offered at your high school.

Cost: Again for the 2024-25 academic year, there will be no cost for CWU Accuplacer testing for College in the High School students for the MATH test.

For ENG 101 Placement, students need to take the Directed Self-Placement test. More information can be found here: https://www.cwu.edu/academics/general-education/directed-self-placement-tool.php

HOW DO STUDENTS SIGN UP?

Talk to a high school teacher or counselor to see if CWU College in the High School is offered in their class/school, how the classes match with individual students' graduation needs, and what kind of prerequisites may be required.

Registration is online at https://cihs.cwu.edu/ and they create or log into their student registration account, choose classes, and get parent/guardian consent. Reviewers check for accuracy and completeness at the schools, and add proof of prerequisites, if required. Then the students are enrolled by CWU.

Each student will receive a letter from CWU and an email with their CWU ID and username after the first time they register. They need to set up their MyCWU account by following the directions in the letter.

ACADEMIC TRANSFER IN WASHINGTON STATE

Colleges in Washington State have agreements to make transfer easier for students. Schools offer a variety of pathways for students who wish to transfer from one school to another. Students can transfer from a:

- Community or technical college to a four-year college or university.
- Four-year College or university to a community or technical college.
- Four-year College or university to another four-year college or university.
- Community or technical college to another community or technical college.

In addition to state-level agreements, schools may have more requirements. Students who want to transfer from one school to another should:

- Talk to academic advisors at both their high school and their intended college/university.
- Make sure they understand their transfer rights and responsibilities. (http://www.wsac.wa.gov/sites/default/files/Transfer.Student.Rights.Responsibilities.pdf)

The Washington Student Achievement Council (WSAC) is the state's transfer liaison. The agency is a single statewide point of contact for transfer issues. WSAC also stores and maintains transfer agreements. (Washington Student Achievement council, www.wsac.wa.gov/transfers)

ABOUT CENTRAL WASHINGTON UNIVERSITY

Welcome to Central Washington University, home of the Wildcats.

We are a public, four-year university located in historic Ellensburg, WA.

Central's commitment to hands-on learning and discovery and individual attention takes students beyond the limits of the classroom and books. Students get to do what they are studying in the real-world and professional settings, which makes learning exciting and relevant.

Each year CWU graduates thousands of well-educated citizens who are ready for high-demand careers in the workforce: construction management, accounting, engineering technology, teacher education, wine business, Para medicine, aviation, and more.

CWU prepares students to succeed in a global economy through strong partnerships with 30 colleges and universities around the world. Last year we welcomed more than 400 students from 36 countries to our campus.

Central Washington University's Ellensburg residential campus encompasses 380 acres. There are also six university centers (Des Moines, Lynnwood, Pierce County, Moses Lake, Wenatchee, and Yakima) and two instructional sites (Joint Base Lewis-McChord and Sammamish).

Quick facts:
About 3,200 graduates each year
Enrollment numbers: 10,327
On-campus residents: 2,800
Male/female ratio: 46/54
Students of color: 42%

Where Wildcats are from:
Washington State: 94%

- King County: 1960
- Pierce County: 1334
- Snohomish County: 722
- Yakima County: 893

Estimated costs for 2022-23:
Full price basic tuition, for 10 - 17 credits: $6,621
Room and board: $13,787

Academic:

- More than 135 majors
- Nationally and/or regionally distinguished programs in music, geology, business, physics, education, and STEM.
- Faculty recognized regionally and/or nationally for collegiate teaching in mathematics, physics, geology, music, and chemistry.
- Average class size: 20
- Student to faculty ratio: 20-to-1

Housing:
Residence halls: 20
Apartment complexes: 5
Living Learning and Theme communities: 14

Student Life:
More than 125 clubs, organizations, and associations
13 varsity athletic teams
More than 30 percent of students participate in intramural sports
Approximately 500 students participate in 23 sports clubs

Wildcat Athletics:
Competes in the NCAA Division II
Men's varsity sports: 6
Women's varsity sports: 7

VISION AND MISSION OF CWU

VISION

Central Washington University will be a model learning community of equity and belonging.

MISSION

In order to build a community of equity and belonging, Central Washington University nurtures culturally sustaining practices that expand access and success to all students. We are committed to fostering high impact practices, sustainability, and authentic community partnerships that are grounded in meaningful relationships.

CWU POLICY

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

CWU is required to comply with FERPA (Family Education Right to Privacy Act) including access to student records. FERPA mandates that any student enrolled in college be treated as an adult for privacy purposes. We are not allowed to give information concerning a student's attendance or progress (even if the student is under 18 years of age) to the parent or guardian, without the student's consent.

CWU staff will not discuss a student's progress with anyone without the student's permission.

RELEASE OF INFORMATION

Parents or guardians wishing to contact the university regarding a student's conduct, academic, or financial information must be on a release of information form. This release states that the student gives a specific individual(s) permission to access certain information regarding his/her student records. Without a release of information on file, no university official can share any information with anyone other than the student. Release of Information forms can be obtained through the Dean of Student Success Office in Bouillon 204 or on the Student Success website under "Forms" (https://www.cwu.edu/student-success/). Students can also release their information through their MyCWU account.

DISABILITY SUPPORT

Central Washington University is committed to creating a learning environment that meets the needs of its diverse student body. If you anticipate or experience any barriers to learning, discuss your concerns with the instructor. Students with disabilities should contact Disability Services to discuss a range of options to removing barriers, including accommodations. Student Disability Services is in Hogue Hall 126. Call (509) 963-2214 or email ds@cwu.edu for more information. High school 504 and IEP plans do not carry over to the university. If you already have a 504 and or IEP at your high school and are taking a CWU class, you may use those learning plans that have already been set in place.

REPETITION OF COURSES

Some CWU courses are approved for repetition with credit awarded each time the course is taken and passed. Such approval is indicated in the course description in the university catalog https://www.cwu.edu/about/offices/registrar/academic-information/index.php). Full tuition is assessed for all repeated courses. Other courses may be repeated under the following conditions:

- Students can take a course a second time. Students attempting to take the same course a third time may do so only with permission of the course instructor and the department chair. Unless otherwise designated as repeatable,

courses may not be taken more than three times without permission of the dean of the college and department chair.

- Credit will be awarded only once, including credit for transfer courses that are repeated at CWU.
- When a course is repeated, only the last grade earned will be used in the computation of the cumulative and major grade point averages. All grades will remain in the student's official record.

Any CWU course repeated at another institution is subject to the following requirements:

- May be transferred in for CWU credit.
- Will be used in calculating both the CWU and the transfer GPA.

Repetition of Courses:
http://catalog.acalog.cwu.edu/content.php?catoid=37&navoid=1537&hl=%22incompletes%22&returnto=search#repe of_cour

GRADING POLICIES AND REGULATIONS

SCHOLASTIC STANDARDS

Academic standards are established by the faculty. The dean of student success has responsibility for implementing these standards. A student's academic standing is directly available to them in their MyCWU account. Reports will be sent from CiHS to each school where there are students in Warning or Probation Status at the conclusion of each grading period. Please contact our Advisor with specific questions.

Good Standing: A student is in good standing when both the quarterly and cumulative grade point averages (GPA) are 2.0 or higher (a "C" average or better).

Academic Warning: A student who has been in good standing will be placed on academic warning when the GPA for the previous quarter is below 2.0.

Academic Probation: A student who has been on academic warning will be placed on academic probation if either the quarterly or the cumulative GPA is below 2.0.

Academic Suspension: A student who has been on academic probation will be placed on academic suspension if the GPA for the previous quarter is below 2.0. If the GPA for the previous quarter is 2.0 or above, but the cumulative GPA remains below 2.0, the student will remain on academic probation.

Letter Grade	GPA Credit	Transcript Explanation	Definition of letter grade/Policy statement
A A-	4.0 3.7	Excellent	Meets all objectives of the course and fulfills all requirements; performs at a level that reflects excellence
B+ B B-	3.3 3.0 2.7	Good	Meets all objectives of the course and fulfills all requirements; performs at a high level

C+	2.3		
C	2.0	Satisfactory	Meets all objectives of the course and fulfills all requirements; performs at a satisfactory level
C-	1.7		
D+	1.3		
D	1.0	Marginal Pass	Makes progress toward meeting the course objectives; fulfills course requirements at a substandard level
D-	0.7		
F	0	Failure	Fails to meet the course objectives; does not fulfill course requirements

WITHDRAWING FROM OR DROPPING A COURSE

Uncontested Withdrawal

The student took a portion of the class and will receive a **+W** on their transcript, which does not affect their CWU GPA. Within the Uncontested Withdrawal period, students can elect to withdraw from individual classes.

Complete Withdrawal

Within the complete withdrawal period, students must withdrawal from all CWU classes. This withdrawal is for reasons of illness or extenuating circumstances. A complete withdrawal from the CWU will be noted on the student's transcripts with a **W.**

Hardship Withdrawal Policy

After the Uncontested Withdrawal Period ends, hardship withdrawals will be granted only for reasons of hardship and then only upon written petition to and written approval of the registrar.

The student must have discussed the reasons for the withdrawal with the affected faculty member and have obtained the faculty member's signature on the hardship withdrawal petition. Approved hardship withdrawals will be noted on the student's transcript with "HW."

Hardship Withdrawal Petition

Students may request to be withdrawn from one course late in the term if they have experienced extenuating circumstances that present a hardship and affect their ability to finish the course. Students need instructor signature and Director of Concurrent Enrollment approval. If approved, they will receive a **HW** on their CWU transcript.

Please see our important dates online https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/drop-withdrawal-policy-and-deadlines.php

The following symbols are also used. No "grade points" are assigned.

W	Complete withdrawal from the university
+W	Uncontested withdrawal from a course
HW	Hardship withdrawal from a course
I	Incomplete
NS	No show

"Dropping" a CiHS class at CWU happens during a very limited time frame, early each term. A drop removes the course completely from the student's CWU transcript and removes all applicable charges. Students must do this within their CiHS account.

NS = No show is only used when the student has never attended a single class. If you have a student on your roster who isn't seated in the right class, please inform us immediately so we can make a correction before the end of the term.

RESOURCES FOR STUDENTS FROM CWU

LEARNING COMMONS

As a CWU student, you have access to the Learning Commons which includes the University Math Center, The University Writing Centre and PALS (Peer assisted Labs). These services are location in the Brooks Library and online. To learn more about online services please visit https://www.cwu.edu/academics/academic-resources/learning-commons/tutoring/index.php. Please make sure to use your CWU email address when emailing the tutoring services.

ADVISING

Advising assistance is available. Learn how to transfer CWU credits, track college credits while in high school, how your financial aid could be impacted, how to apply for college, or understanding the education policies and practices in higher education. Transitioning from high school to college or a career can be a challenge, including strategic planning, setting goals, and monitoring progress.
Students may seek academic advising through CWU's highly qualified advisors. We are here to help you succeed! Fill out the Request Advising form here: https://www.cwu.edu/academics/specialized-programs/college-high-school/about-us/request-advising.php). You may also call 509-963-1351 to speak to an advisor.

BROOKS LIBRARY

Students have access to the CWU Brooks Library. They can chat with a librarian if they have questions about citations, etc. They can look up scholarly articles and save them to their own account. This is an incredible resource and students are encouraged to use it. There website is https://www.lib.cwu.edu/

WILDCAT SHOP

The CWU Wildcat Shop is where you can buy textbooks, supplies, electronics, CWU Swag, clothing, etc. There website is https://wildcatshop.net/

DISABILITY SERVICES

While 504 and IEP plans do not transfer to CWU, the accommodations that you have with your school can be used while participating in CWU College in the High School classes. CWU Disability services is still available if you have any questions. There website is https://www.cwu.edu/student-life/student-support/disability-services/index.php

CAREER SERVICES

Career Services emphasizes a holistic approach to career and life planning. They are committed to empowering individuals to enter the competitive and evolving global arena with confidence and competence. Their team-identified values, listed above, serve to guide them in their work (https://www.cwu.edu/career/).

ATHLETICS

As a CWU student, you can attend CWU Athletics events. All you need is your CWU Connection Card and to pay the appropriate student fee for the event. There website is https://wildcatsports.com/

PROGRAM PARTNER RESPONSIBILITIES

CENTRAL WASHINGTON UNIVERSITY RESPONSIBILITIES

1. Offer authorized and approved CWU courses at high school locations, taught by approved instructors.
2. Determine final teacher appointment for each course.
3. Provide participating students with a platform to register for CWU courses. Appropriate placement testing scores may be required. (Please see registrar catalog (http://catalog.acalog.cwu.edu/) for official requirements for all courses) Students will be admitted as non-degree seeking, non-matriculated students.
4. Provide clear documentation of academic expectations for students enrolled in each approved course offered at the high school location. The documentation will provide guidelines, as delineated by the course syllabus, for College in the High School students taking college courses.
5. Coordinate team/individual meetings with school district teacher(s) to ensure adherence to syllabi and expected rate of student progress.
6. Provide recommendations to remedy any inadequate teacher performance issues to the designated high school official within 60 days of classroom observation.
7. Remove from the program any instructors who have failed to comply with College in the High School policies or procedures. Noncompliance issues will be handled in consultation with the School District.
8. Arrange to have each participating instructor evaluated using the CWU evaluation process.
9. Solicit input from participating instructors appropriate for development of course final exam.
10. Provide each student the opportunity to visit the CWU campus upon mutual agreement between the School District and CWU.
11. Provide each eligible student with a CWU student ID card if requested.
12. Send a one-time administrative reimbursement to the School District at the end of the academic year, based on the following:
    a. Based on end of term enrollments, CWU recognizes that some of the duties connected to this program can require more or less work depending on the number of students in that particular period (i.e. the registration process, grading, etc.). The administrative reimbursement is broken down by class size to reflect that additional work. Because additional periods of the same course do not require any extra team meetings or training time the additional reimbursement is meant to reflect further work done by the teacher (i.e. the registration process, grading, etc.).
    b. The administrative reimbursement will be paid in the amount of $35 per student, up to 15-students per-period.
    c. Based on the Interlocal Agreement with each District, different restrictions or compensations may apply.
13. Send school district yearly Interlocal Agreement (Appendix A)

CWU COLLEGE IN THE HIGH SCHOOL RESPONSIBILITIES

OUTREACH

The most important duty of the College in the High School office is making sure everyone has accurate, up-to-date information. We coordinate with the University, School District administrators, Teachers, Parents and Students and provide over 6,000 students annually with opportunities to earn college credits. We provide informational brochures, forms, website links and personalized service to support the school and the students.

INFORMATION NIGHTS

The office of College in the High School can provide Information Nights. We are also happy to visit prospective/current schools and meet with students and parents, or teachers and administrators.

CWU College in the High School works closely with our partner high schools to provide a high level of service in the areas of faculty mentoring, student admission, registration, and transcript processing.

To schedule a presentation or visit, please contact your Program Coordinator at (509) 963-1351.

ADMINISTRATION, ENROLLMENT, PROCESSING

In Academic year 2023-24, CWU College in the High School processed 21,491 registrations (up from 13,700 enrollments in 2022-23), from 12,246 unique students (7,800 in 2022-23). Each registration has multiple fields that are reviewed first by the school and then by our staff, and again at the Registrar's office. This ensures that the students are earning credit in the right class at the right time.

When there is missing or inaccurate information on a registration, our team follows up with students or teachers, and makes corrections. When every item is correct, the student gets enrolled.

CWU sends a monthly report to contacts at the district and in the school which detail the list of students who are fully enrolled as of the first of each month. This monthly report needs to be reviewed and confirmed for accuracy by the school administration.

FINANCIALS, BILLING

Starting for the 2023-24 academic year, College in the High School is state funded, so that course fees for students at public high schools will be paid by Washington State.

Course fees for students at private high schools will be billed to the school.

Any questions about invoices, payments, etc. can be directed to our Fiscal Specialist

CWU FACULTY LIAISON RESPONSIBILITIES

1. Attend and provide discipline specific training of at least 1-3 hour(s) in duration at Summer Institute Trainings. Separate workload contracts will be issued for Summer Institute Training events.
2. In addition to the Summer Institute, liaisons provide discipline-specific professional development to high school instructors during their site visit.
3. Conduct a minimum of one (1) site visit and evaluation (Appendix B) for one class period of all new high school instructors, during their first year.
    a. Provide copies of evaluation to the high school instructor
    b. Provide copies of evaluation to the Office of High School Partnerships
4. Conduct a site visit and evaluation every two years (at a minimum) to all veteran high school instructors.
    a. Review previous site visits and evaluations-available in High School Partnerships Office
    b. Provide copies of the latest evaluation to the high school instructor and the High School Partnerships office.
5. Review syllabi from approved teachers and advise modifications to ensure alignment with CWU syllabus requirements.
6. Provide minimum departmental qualification and expected competencies for all new teaching applicants.
    a. Review high school teacher applications as needed and approve or deny.
    b. Forward approved applications to Department Chair for approval/denial.
    c. Forward approved applications to the Dean of the respective college.
7. As the subject matter expert, provide academic support to high school instructors when requested.
8. Assist the High School Partnerships office in accreditation process by supplying required documentation as requested.
9. Attend relevant High School Partnership meetings

DISTRICT AND BUILDING ADMINISTRATOR RESPONSIBILITIES

1. Read, understand and follow the School Administration Procedure and Practice Guide.
2. Suggest qualified instructors apply to teach CWU classes. Minimum qualifications are set by the CWU academic departments. Please see our qualifications here: https://www.cwu.edu/academics/specialized-programs/college-high-school/information-for-instructors/instructor-minimum-qualifications.php
3. Obtain final approval from CWU of instructor appointment.
4. Supervise and evaluate instructors per the School District collective bargaining agreement.
5. Ensure each School District teacher completes or provides the following for each approved course:
    a. Provide a professional and prepared classroom environment.
    b. Submit course syllabus to CWU for approval
    c. Attend individual/team meetings as designated or requested by CWU.
    d. Allow CWU to conduct classroom observation at least once per year for each approved course.
    e. Coordinate completion of student evaluations in accordance with the CWU student evaluation process.
    f. Provide input to CWU faculty on the development of the course final (Math).
    g. Ensure students complete course requirements as indicated in the course syllabi.
    h. Assign grades for classes in accordance with the university established deadlines.
6. Respond to recommendations regarding inadequate performance as identified by CWU in accordance with the School District collective bargaining agreement. Instructors found to be in non-compliance will be removed from the program.

7. For mixed enrollment classes, maintain documentation that differentiates instruction and class requirements between high school class and approved CWU course.
8. Participate in relevant NACEP Surveys.
9. Follow CWU's policy
10. Submit a signed Interlocal Agreement yearly (Washington Administrative Code (WAC) 392-725-050) https://apps.leg.wa.gov/WAC/default.aspx?cite=392-725-050
11. Inform parents about what their students are signing up for (Appendix C contains a welcome letter that can be handed out to enrolled CWU students. This letter can also be found on our website.)
12. Inform the High School Partnerships office if an instructor resigns, retires, takes leave (absent longer than ten days) or is no longer affiliated with the district.

INSTRUCTOR RESPONSIBILITIES

1. Read and understand the Instructor Procedure and Practice Guide.
2. Work with their CWU liaison to create a syllabus that meets all of NACEPs syllabus requirements for every course taught.
3. Work with their CWU Liaison on how to meet their specific course outcomes/learning objectives.
4. Work with their liaison to select a textbook (if required by the discipline) that reflects current information relevant to the discipline. The high school is responsible for purchasing the course textbooks.
5. Meet with their CWU Liaison during the academic year. Coordinate a time with their liaison to have their class observed. After the observation have a follow up meeting about the observation.
6. Attend annual Summer Institute (First year adjunct faculty must attend the Summer Institute prior to their first year, and at minimum, every 3rd year after. Attending Summer Institute yearly is not required but highly recommended).
7. Provide each enrolled CWU student with the approved CWU syllabus at the start of the term.
8. Participate in relevant NACEP Surveys.
9. Facilitate online registrations for students and confirm rosters.
10. Encourage students to participate in the Student Evaluation of Instruction (SEOIs) at the end of each term. These are sent to each student's personal email.
11. Follow CWU's policy.
    a. Go over CWU College in the High School important dates with students which can be found on our website www.cwu.edu/academics/specialized-programs/college-high-school/
12. Maintain regular contact with both their liaison and the High School Partnership staff by checking their emails on a frequent basis and reply to any emails or phone calls from the High School Partnerships staff and their faculty liaison.
13. Adhere to all Family and Educational Rights and Privacy Act (FERPA) guidelines.
14. Review rosters in the online registration platform and MyCWU and communicate all changes/discrepancies in a timely manner.
15. Submit grades at the end of each term.

STUDENT RESPONSIBILITIES

Read and understand the Student Participation Guide.

As a student at Central Washington University, you have the responsibility to be familiar and comply with all university policies and procedures, specifically those governing student behaviors. Failure to comply with these expectations may result in university contact and action to address the behavior, which could include removal from the institution. https://www.cwu.edu/student-life/student-support/student-rights/policies-resources/index.php

- Provide accurate and up-to-date information on all online class registrations.
- Students taking courses are required to have a parent or guardian's consent.
- Follow CWU's policy for withdrawals. Students wishing to drop or withdraw from a course must notify, in writing, Central Washington University either through their adjunct faculty member or through direct contact with High School Partnership staff.
- Participate in relevant NACEP Surveys.
- Participate in Student Evaluation of Instructor (SEOI). This CWU survey is sent to the student's personal email account (Appendix C).
- Be aware of Central Washington Universities Students Rights and Responsibilities. (https://www.cwu.edu/student-life/student-support/student-rights/)
- Be aware of the learning and student support services available.

STUDENT PARTICIPATION GUIDE

STUDENT RESPONSIBILITIES & UNIVERSITY POLICIES

As a student at Central Washington University, you have the responsibility to be familiar and comply with all university policies and procedures, specifically those governing student behaviors. Failure to comply with these expectations may result in university contact and action to address the behavior, which could include removal from the institution. hhttps://www.cwu.edu/student-life/student-support/student-rights/policies-resources/index.php

ELIGIBILITY

Students who are in the 9th, 10th, 11th and 12th grades are eligible. Additionally, students must maintain CWU Academic Good Standing, a 2.0 GPA or higher to participate in the programs. Students interested in participating in CWU College in the High School or need to speak with their high school counselor or teacher to find available courses. CWU registration will take place once students are enrolled in the correct high school class.

REGISTRATION

- Talk to high school teachers/counselors/administrators to see if CWU College in the High School is offered in your class/school
- Fill out the online registration at https://cihs.cwu.edu. Follow instructions on the First Step: Online Registration document found in Appendix C.
- Parent/guardians are required to give consent.
- Your school will review your application and approve or not approve. All approved registrations come to the CiHS staff for final confirmation, and then go forward to the CWU Office of the Registrar for enrollment.
  The enrollment process, from student application to enrollment at CWU, will take several days at least.
- After you register with CWU the very first time, you will receive a letter in the mail and an email from CWU with your CWU ID and username. You then need to set up your MyCWU account. Keep this letter in a safe place so you can refer to it later.
- Go to class!

PREREQUISITES

In order to register for a particular class, students must meet the eligibility laid out in the CWU catalog and the Course Description and Prerequisite Guide (please visit our website for the most up-to-date version). Requirements usually vary between classes, but two common requirements are either successfully passing pre-requisite course work and/or placement testing. See Appendix D.

TESTING

Ask your teacher/counselor if your school is set up to offer the ACCUPLACER (Next Gen) placement test through CWU. These exams are computer-adaptive tests designed to assist accurate placement into appropriate courses for Mathematics. You will receive your test results immediately upon completion of testing. Talk with the proctor or your teacher about qualifying scores. Students who are using CWU Testing Services do not need to provide copies of their

scores. https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/testing-information.php

Any student(s) who are utilizing test scores from an outside agency must provide a copy of their results with their registration, examples include AP, SAT, ACT, ALEKS, Accuplacer (if not taken through CWU).

For ENG 101 Placement, students need to take the Directed Self-Placement test. More information can be found here: https://www.cwu.edu/academics/general-education/directed-self-placement-tool.php

WITHDRAWAL OR DROPPING A CLASS

It is the student's or High School's responsibility to inform the High School Partnerships office when a student is no longer in a CWU course.

If a student needs to withdraw from a class, an email from the teacher, counselor, or business manager is appropriate and must include student's full given name as it appears on their registration form(s), course name and section, last date of class attendance, teacher name and type of withdrawal. This information must be emailed to our office and received before deadline.

Please be aware of the CWU College in the High School deadlines listed. https://www.cwu.edu/college-hs/ Also, be aware, that once a student is enrolled as student must receive either a grade or a W on their transcript. Excessive withdrawals on a college transcript are to be avoided.

"Dropping" a CiHS class at CWU happens during a very limited time frame, early each term. A drop removes the course completely from the student's CWU transcript and removes all applicable charges. Students must do this within their CiHS account.

GRADES

Grades are not mailed to students' homes. Students can access grades via their MyCWU account and may request an official copy of their transcript by contacting the Registrar's office.
https://www.cwu.edu/about/offices/registrar/academic-information/request-transcripts.php

CWU College in the High School students are held to the same grading policies and regulations as all other CWU students. See "Grading Policies and Regulations" in General Information for All Partners.
http://catalog.acalog.cwu.edu/content.php?catoid=44&navoid=2230#grad_poli_and

PAYMENTS

For public school students, there will be no course fees for the 2024-25 academic year. Private high school students will have their course fees billed to their school. No students will receive individual invoices.

MYCWU ACCOUNT

The first time a student enrolls in a CWU class the High School Partnerships office will mail and email Username Letters. These letters provide students their MyCWU username, Student ID, and directions on how to set up their MyCWU account. See sample Username Letter in Appendix C.

Students are encouraged to create their MyCWU account right away. The MyCWU account allows students to access to their classes, final grades, transcripts (both official and unofficial), library services and online tutoring, etc.

The High School Partnerships office does not maintain usernames or passwords for students. If a student loses this information, they must contact Information Services to have their account "unlocked." Please contact IS Services at 509-963-2001 to unlock the account or go to https://wildcatpassword.cwu.edu

PREPARING FOR COLLEGE

TRACK YOUR CREDITS

Keep all your information organized using the Dual Credit Tracking Sheet found under Student Forms https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/forms.php. Include any college credit earned from any institution. This will make it easier to complete college applications and order the transcripts they require. **Appendix C.**

APPLICATION FEE WAIVER

Participants in CWU High School Partnership programs are eligible to have their application fee waived (https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/forms.php) when they apply to attend CWU after graduation from high school and submit the fee waiver application BEFORE sending your application to CWU. **Appendix C**.

EARLY SCHOLAR SCHOLARSHIP

CWU High School Partnership participants who choose to attend CWU after high school, and maintain a 3.0 GPA in CWU classes are automatically eligible for the $500 Early Scholar Scholarship. This will be applied to your student account automatically.

IMPACT ON FINANCIAL AID

It is important to consider that by participating in High School Partnership programs, there may be a potential impact on access to financial aid (https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/forms.php). Details and links can be found in **Appendix C**. Regardless of the number of college credits completed, students earning college credit in high school will be considered freshmen for admissions purposes as long as they do not take coursework after graduation from high school (excluding summer).

ORDER TRANSCRIPTS

If you are applying for a college other than CWU, log into MyCWU or visit the registrar's office online to order your official CWU transcript. Instructions and the form will be found in at this link: https://www.cwu.edu/about/offices/registrar/academic-information/request-transcripts.php be sure to contact the admissions office of the college you are planning to attend to find out how your CWU credits will transfer.

ARRANGE A CAMPUS TOUR

Check in with CWU Admissions to arrange a campus tour. https://www.cwu.edu/admissions-aid/visit/index.php

CWU COLLEGE IN THE HIGH SCHOOL RESOURCES

EEO/AA/TITLE IX INSTITUTION FOR ACCOMMODATION E-MAIL: CDS@CWU.EDU

SCHOLARSHIP RESOURCES

First-time freshmen, who participated in CWU College in the High School will be given a $500 tuition award, provided they earned a 3.00 cumulative GPA or higher in their CWU courses.

BROOKS LIBRARY

The Brooks Library provides access to a myriad of academic resources, technological support, and staff who can help students with their studies. http://www.lib.cwu.edu/

LEARNING COMMONS

The Learning Commons provides tutoring and developmental education. Tutoring is available in a variety of formats, including the University Math Center, the University Writing Center, and PALs (support for historically difficult courses). All students are welcome to avail themselves of any of these free tutoring services offered.
https://www.cwu.edu/academics/academic-resources/learning-commons/index.php

CWU WILDCAT SHOP

The CWU Wildcat Shop is where you can buy textbooks, supplies, electronics, CWU SWAG, clothing, etc.
https://wildcatshop.net/

CWU DISABILITY SERVICES

While 504 and IEP plans do not transfer to CWU, the accommodations that you have with your school can be used while participating in CWU College in the High School classes. CWU Disability services is still available if you have any questions. https://www.cwu.edu/student-life/student-support/disability-services/index.php

CWU ATHLETICS

As a CWU student, you can attend athletic events. All you need is your CWU Connection Card and to pay the appropriate student fee for the event. https://wildcatsports.com/

CWU CAREER SERVICES

Career Services emphasizes a holistic approach to career and life planning. We are committed to empowering individuals to enter the competitive and evolving global arena with confidence and competence. Our team-identified values, listed above, serve to guide us in this work. https://www.cwu.edu/career/

STUDENT HANDBOOK

The CWU College in the High School student handbook is available as a printable pdf online. This handbook details, a students' role, responsibilities, etc. Visit https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/forms.php

STUDENT AND PARENT FAQ

STUDENTS

"What if I am not doing well in the course and want to drop?" You have the right to withdraw from a course(s) and receive a W on your transcript up to a certain date each term. Please see our website for important dates https://www.cwu.edu/academics/specialized-programs/college-high-school/program-resources/index.php

"How do I get my CWU ID number and username?" The first time a student enrolls in a CWU class the High School Partnerships office will mail Username Letters. These letters provide students their MyCWU username, Student ID, CWU email address, and directions on how to set up their MyCWU account. Students are encouraged to create their MyCWU account right away. The MyCWU account allows students to access to their classes, final grades, transcripts (both official and unofficial), make a payment, etc.

The High School Partnerships office does not maintain usernames or passwords for students. If a student loses this information, they must contact Information Services to have their account "unlocked." Please contact IS Services at 509-963-2001 to unlock the account or go to: https://wildcatpassword.cwu.edu

PARENTS

"What is CWU College in the High School?" This is a dual credit option where your student is earning college credit while in their high school class. Your student is developing a CWU transcript while simultaneously building their high school transcript. These credits transfer and there is no requirement to attend CWU.

"Why would my student choose this over the AP option?" College in the High School allows a student to build a cumulative grade, as opposed to grading on the results of a one-time test. Students can still take the AP exam at the end of the term. When your student heads off to college, their college will accept one score or the other – not both (double dipping). It is often easier to transfer a grade than the score.

"How do I withdraw my student from this course?" We can only accept a withdrawal request from the student/instructor/school. FERPA does not allow us to withdraw a student based on a parent's request. Once we have received your student's registration this serves as a contract between CWU and your student. If your student withdraws, they will receive a "W" on their transcript. This does not affect their GPA.

GUIDES FOR TROUBLESHOOTING ONLINE USE

ONLINE MYCWU RELEASE OF INFORMATION

A Release of Information is required for other individuals who would like to speak to CWU on your behalf.

To complete a Release of Information:

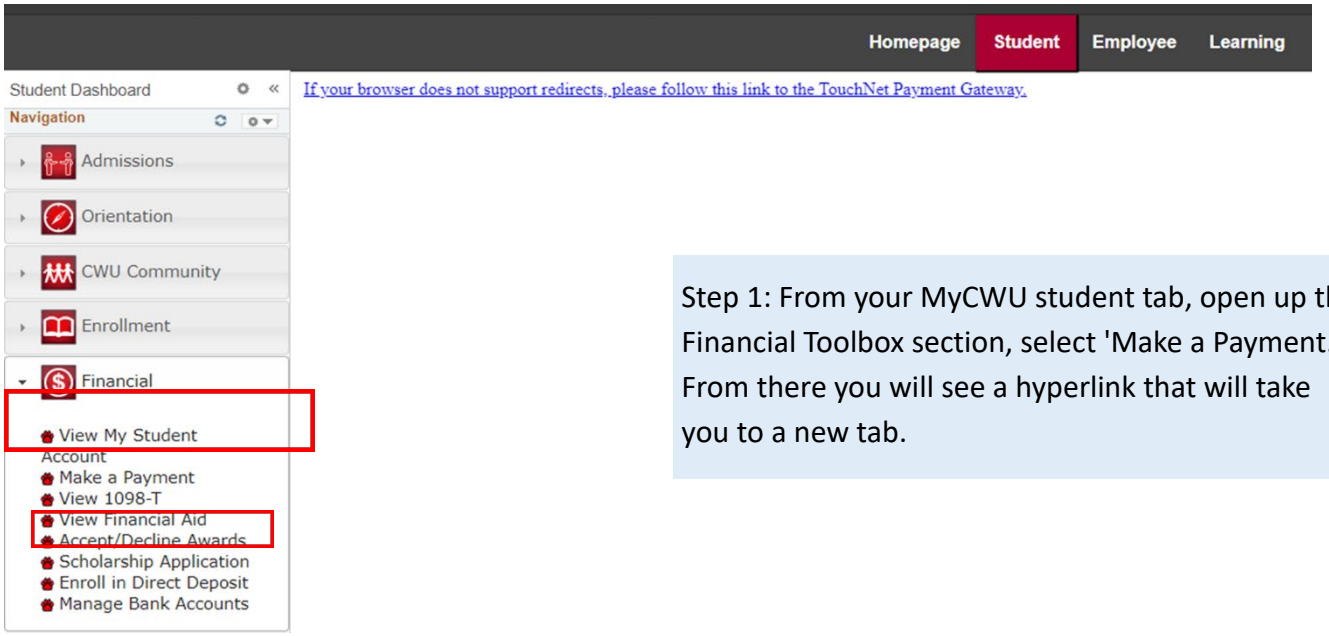
1. Log in to your MyCWU account
2. Click on the tab titled "Student"
3. In the left navigation bar, click "Personal"
4. Click "Release of Information"
5. Select the "Add Designee"
6. Fill out the form with the information of the person you would like us to speak to.
7. Make sure you give the person authorized the Auth Code you have assigned them.

For more information and instructions visit: https://www.cwu.edu/admissions-aid/financial-aid-scholarships/student-accounts/guides/index.php#accordion-c757fb9a-107b-456c-be68-29ec36552be5-2

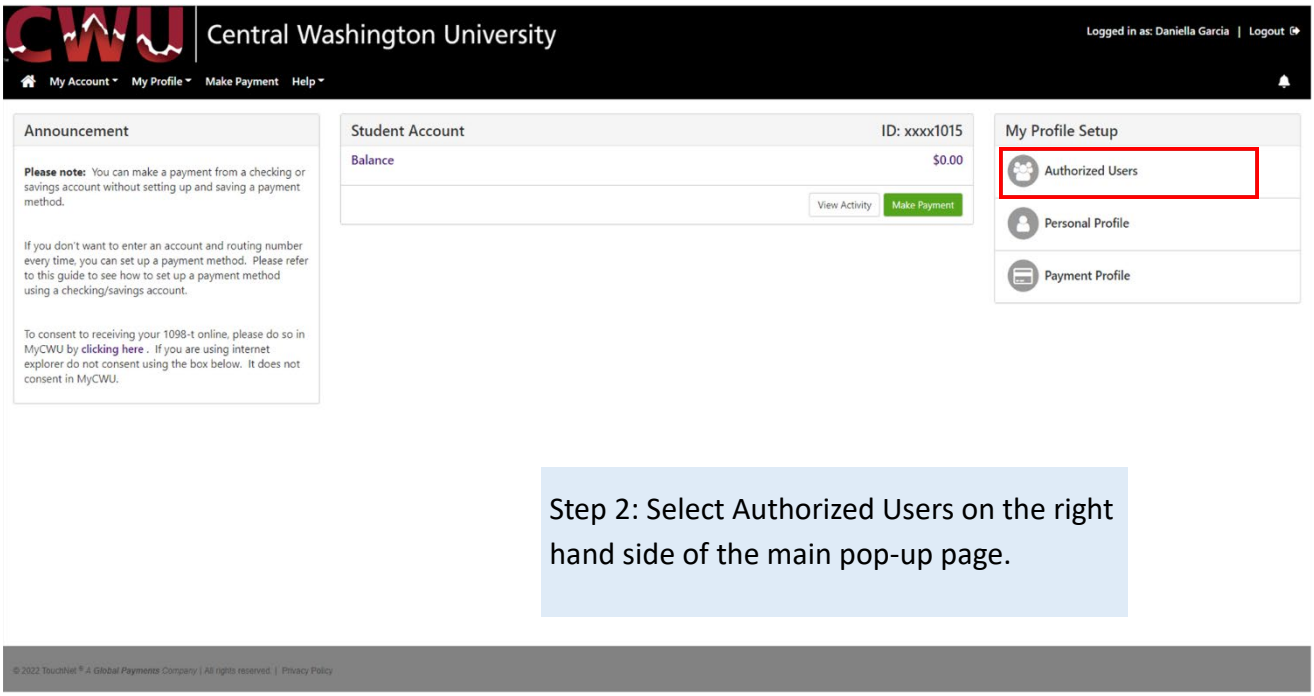
If you need assistance accessing your MyCWU account, please know your MyCWU credentials and update your MyCWU password before getting in touch with our IT Service Help Desk at 509-963-2001.

How to Assign A Guest User on MyCWU

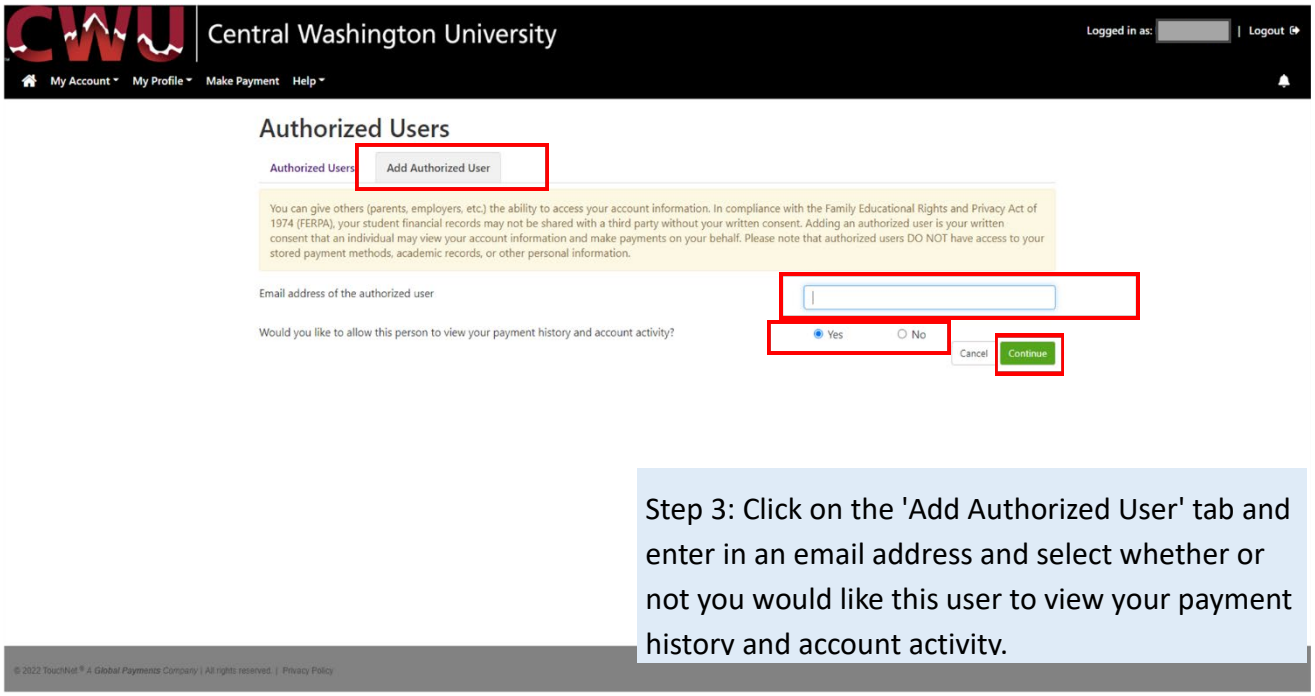
Students can give their parent/guardian access to their secure MyCWU account so payments can be made online.



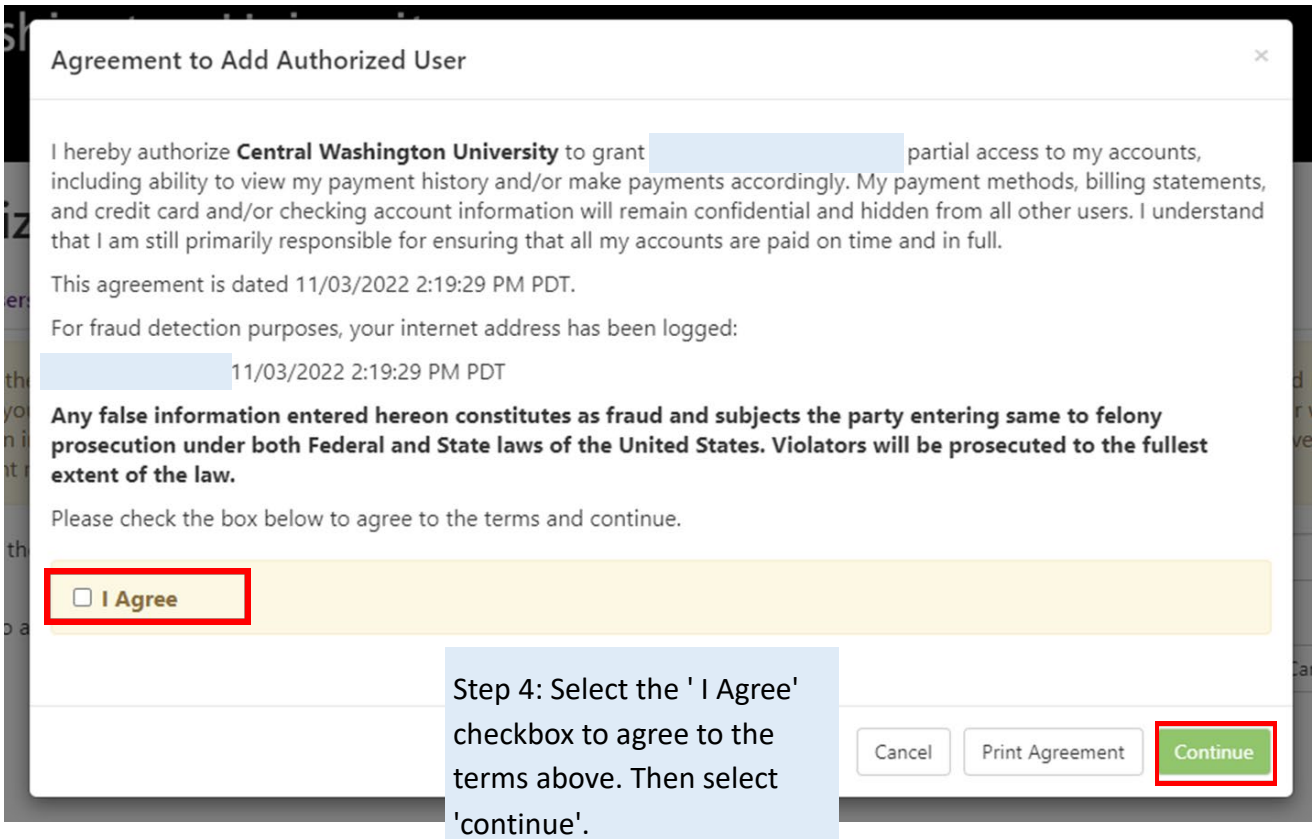
Step 1: From your MyCWU student tab, open up the Financial Toolbox section, select 'Make a Payment.' From there you will see a hyperlink that will take you to a new tab.



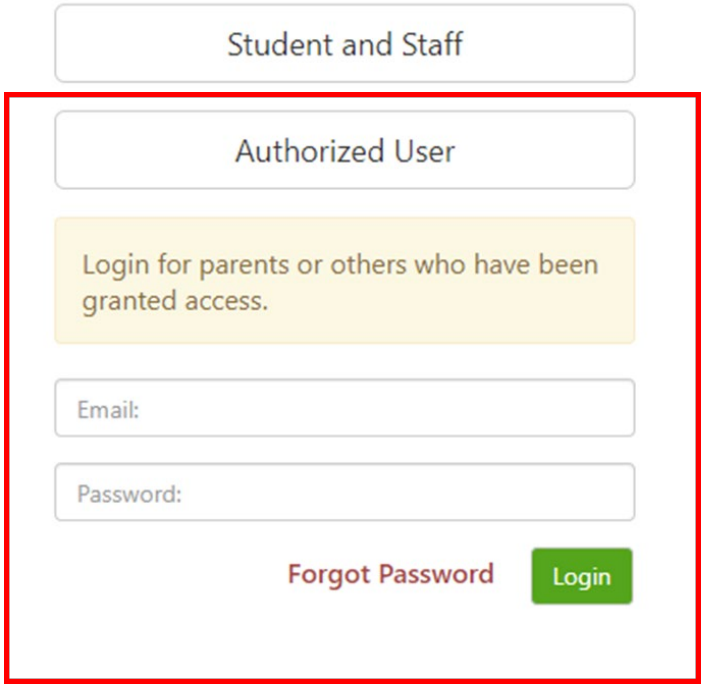
Step 2: Select Authorized Users on the right hand side of the main pop-up page.



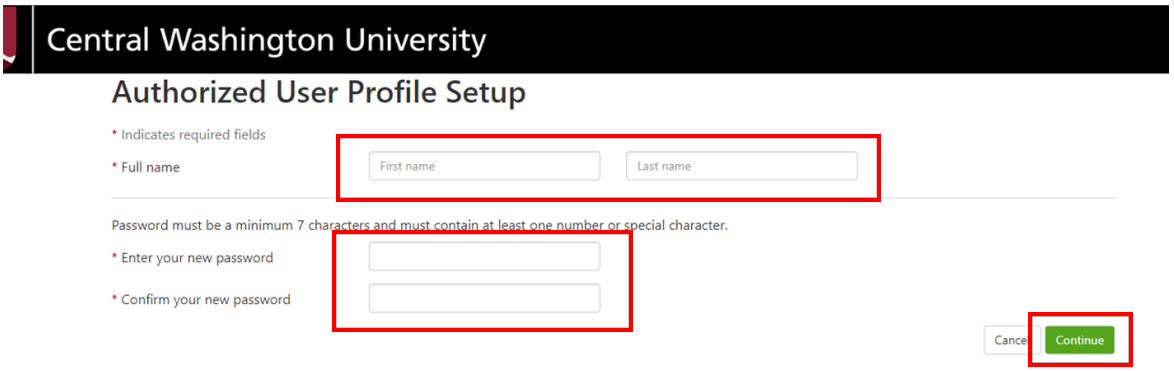
Step 3: Click on the 'Add Authorized User' tab and enter in an email address and select whether or not you would like this user to view your payment history and account activity.



Step 4: Select the ' I Agree' checkbox to agree to the terms above. Then select 'continue'.



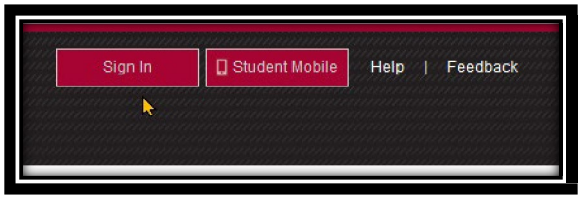
Step 5: The owner of the email address that you are authorizing will be sent two emails. One of these emails contains their username and the other contains their temporary password. When they select the link, they will be taken to TouchNet.

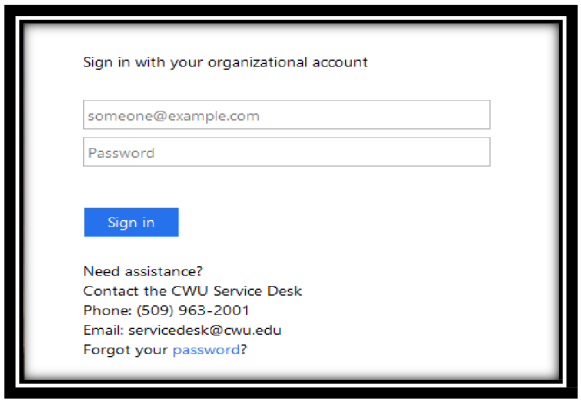


Step 6: On TouchNet, the authorized user will set up their profile and a permanent password. After clicking continue, the user will be directed to the account they are an authorized user on. From there, they can make a payment or view account history (if they were given permission earlier).



Step One: Type my.cwu.edu in your browser and click the 'Sign in' button to sign in with your username (formatted as username@cwu.edu) and password.

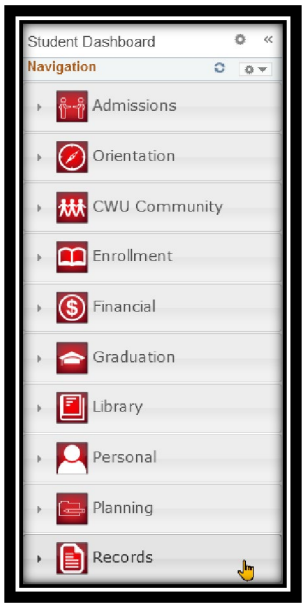




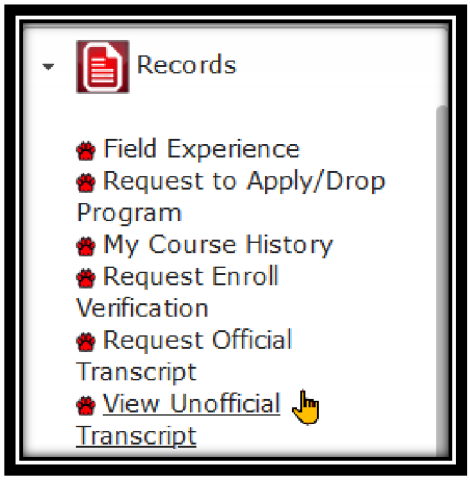
Step Two: After you are signed in, click the student tab at the top of the page.



Step Three: Click the 'Records' bar on the left of the page.

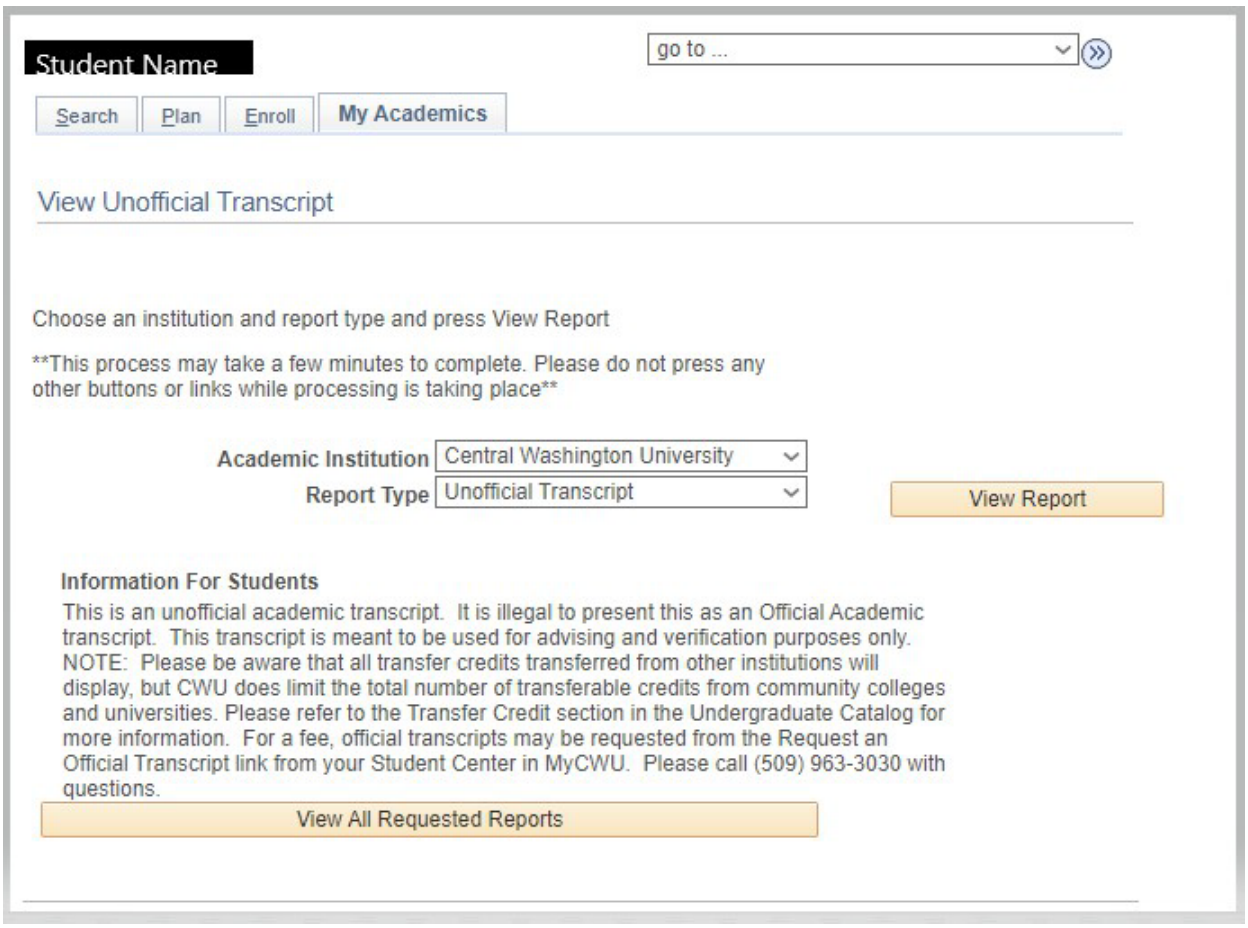


Step Four: Depending on the type of transcript you're requesting, click 'Request Official Transcript' or 'View Unofficial Transcript'.



Unofficial Transcript Request page:

By default, the Report Type is blank, choose Unofficial Transcript as your option.
Click View Report for a new unofficial transcript OR click View All Requested Reports to see previous requests.



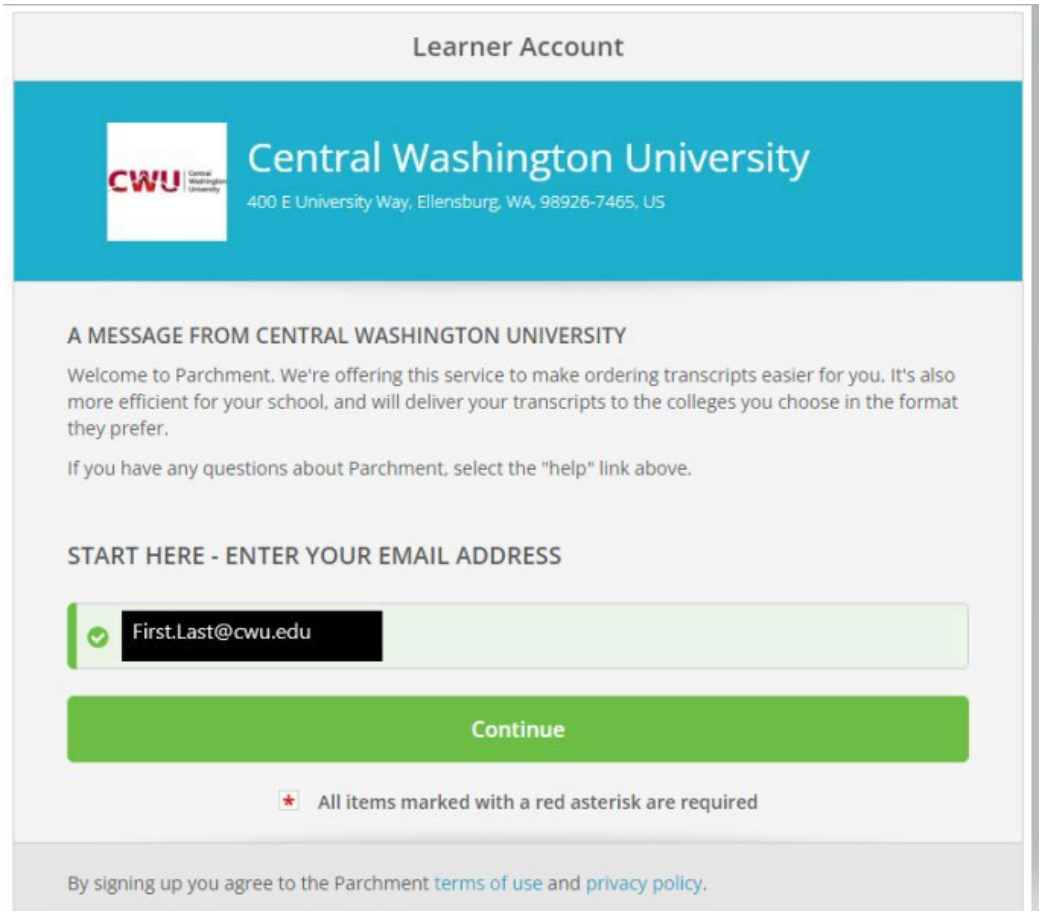
Official Transcript Request Process:

If you are requesting 'Official Transcripts', you will be taken to the ***Parchment*** portal-CWU's transcript ordering service, to create a parchment account and request your transcripts.

If your CWU email address does not populate on this page you will need to enter it. This will be the First.Lastname@cwu.edu version of your CWU email address – not your username version. You will be promoted to create an account that will be used for Parchment. This is different than your CWU account and you will use it to request official transcripts and track the requests.

You will be promoted to enter personal information.

- First, Middle, Last name
- Date of Birth
- Education Level
- Cell phone
- Address
- Create a password (do not use your current CWU password!)



Once you have set up your account the system will take you through the request process. You will need the name of the institution you want to send your transcript to. There will also be a fee based on your request and desired delivery date.

STUDENT APPLICATION PROCESS

CWU Central Washington University

CWU College in the High School
Student Application Process Overview

What Classes?

Engage in a conversation with your teacher or guidance counselor to explore the available classes at your school and the enrollment process. Keep in mind that the CWU classes may vary between schools. Determine whether the desired class has any prerequisites, and if so, seek guidance on how to fulfill them. Your teachers and counselors are valuable resources who can assist you with these inquiries.

Registration

Visit cihs.cwu.edu and either create a new student registration account or log in. Complete all required fields, ensuring accurate entry of your parent/guardian's email for online consent. The system will notify your school administration upon application submission. Once they review and approve it, CWU will process your application.

Notification

Following your initial registration as a new CWU student, you'll receive a letter via mail and email containing your CWU Username and ID number. Utilize this information to establish your online MyCWU Account—an independent yet interconnected portal. Through this platform, you can verify your enrollment, check associated fees, review grades, and access additional perks such as library resources, tutoring services, etc. as a CWU student.

Continue taking classes

You can continue taking dual-credit course at your high school. CWU credits transfer to various in-state and numerous out-of-state colleges. Ensure credit transferability by checking with the admissions office of your intended university before high school graduation.



Central Washington University
proudly offers College in the High School statewide.
For more details, contact us or visit our website.

High School Partnerships
400 E University Way ▪ Ellensburg WA 98926-7431 ▪ Office: 509-963-1351 ▪ Fax: 509-963-1690
Hebeler Hall, Room 122 ▪ Email: hspartnerships@cwu.edu
Web: www.cwu.edu/academics/specialized-programs/college-high-school/
EEO/AA/TITLE IX INSTITUTION ▪ FOR ACCOMMODATION EMAIL: DS@CWU.EDU.

LEARN. DO. LIVE.

CWU College in the High School

First Step: Online registration in cihs.cwu.edu

How do I register?

Go to cihs.cwu.edu

Click on the High School Student tile

If you're new

If you are registering online for the *first time*, choose Start New Application.

- You are starting to create a permanent record, your CWU Transcript, and all information must be complete and accurate.
- Do NOT start a new cihs.cwu.edu registration account if you already have one.
- Enter your personal information.
- Use your full legal name, instead of a nickname.
- Add your personal email address, not the email that a school has assigned.
- Add a password, and note it, and keep that in a safe place with the email address you are using to register. You will need it next time you sign up for a class.
- Add your parent/guardian information including an accurate email address for an active inbox that they use regularly.
- Double check that everything is accurate and SUBMIT.

If you're returning

If you already have a cihs.cwu.edu online registration account, then Log In (this *is not your MyCWU account*).

- If you have forgotten or lost your login information, let us know. Do *not* start another account in cihs.cwu.edu.
- Check all your personal information to make sure it's still accurate. Update anything that needs it under the My Profile tab.

Choose the right classes

Get ready to select classes.

- Read the Student Agreement about grades and policy, and add your signature.
- Choose your school, select classes and the right teacher, and "Apply for Selected". If you choose the wrong class, you can select that class and then delete it, and then add the correct class.

Parent/ guardian consent is required

Parent/guardians can add their consent by either:

- Adding their signature now if they are available, within your registration portal, or
- Responding to the "Request for Consent" email which contains a link. They will get a daily reminder until they sign or the deadline is reached.

Your registration will be processed by your school, and then CWU enrolls all approved students.

Explore CWU College in the High School Student Participation Guide

Visit www.cwu.edu/academics/specialized-programs/college-high-school/

High School Partnerships

400 E University Way ▪ Ellensburg WA 98926-7431 ▪ Office: 509-963-1351 ▪ Fax: 509-963-1690

Hebeler Hall, Room 122 ▪ Email: hspartnerships@cwu.edu ▪ Web: www.cwu.edu/academics/specialized-programs/college-high-school/

EEO/AA/TITLE IX INSTITUTION ▪ FOR ACCOMMODATION EMAIL: DS@CWU.EDU.

MY CWU USER LETTER

Central Washington University
LEARN. DO. LIVE.

June 8, 2022

Wanda Wildcat
400 E University Way
Ellensburg, WA 98926

Dear Wanda:

Thank you for choosing to participate in Central Washington University's College in the High School program! The friendships and professional relationships that you develop during your time with Central will remain valuable assets to draw upon as you pursue your education and professional interests. At Central Washington University, student success is our highest priority and we strive to provide students with exciting, diverse, personalized, and distinctive opportunities for learning.

Included in this letter is your MyCWU User Name and ID. You should have already received an email with information to activate your user account. If you did not receive that email, this letter will provide the same instructions. If you did not receive an email with your account activation information, please verify your home email address within MyCWU once you have activated your account. If you have questions about your MyCWU account please call our Help Desk at 509-963-2001 or go to https://www.cwu.edu/its-helpdesk/.

CWU User Name: **wildcatwa** CWU Identification Number: **43773629**

To activate your account please visit wildcatpassword.cwu.edu select the 'Create New CWU Account' option and follow the instructions.

You will receive a message verifying the password you chose was successful. Once you have created your password, you can login into your account by going to my.cwu.edu. Enter your newly created User Name and Password. Make sure that you include '@cwu.edu' directly after your username.

If you have any questions, please contact the High School Partnerships office at 509-963-1351 or HSPartnerships@cwu.edu.

Good luck with your studies and I hope you enjoy your experience with Central Washington University!

Sincerely,

Arturo Torres
Registrar
Phone: (509) 963-3001
reg@cwu.edu

Registrar Services · 400 East University Way · Ellensburg, WA 98926-7465 · Office: 509-963-3001 · Fax:509-963-3022
EEO/AA/TITLE IX INSTITUTION · TDD 509-963-2143

STEP TWO: AFTER REGISTRATION

Welcome to the Wildcat Family!

Step Two: Registration Complete! What's Next?

Important Information

College in the High School (CiHS) is a dual credit program enabling students to earn college credits during high school. Grades will appear on both high school and Central Washington University transcripts. CiHS students can utilize college resources, including the library, online tutoring, and online advising services, just like any other CWU on-campus student, they also can provide feedback through an electronic Student Evaluation of Instruction (SEOI) at the end of each term.

Watch Your Mailbox

If you are registering for the first time, you will receive a username letter from CWU which contains your **Username and ID number.** You will receive this once. So, ***Keep this letter in a secure place for future reference.***

This information is your portal to everything related to your experience as a CWU student, and you must set up your MyCWU Account online. Check on CWU Username Letter example for a step-by-step guide on how to set up your MyCWU. Once it's all set up, familiarize yourself with the MyCWU website, especially your Student dashboard.

Log In & Use MyCWU

When you log in, you have access to:

- Your enrollment – check this to make sure you're signed up
- Online payment of fees (if any apply)
- Check your grades
- Additional perks (library, tutoring, etc.)
- Confirm and update your contact information
- Order a transcript and start the credit transfer process
- Student Evaluations of Instruction

Additional Questions

However, you're still in high school! You have unique circumstances compared to on-campus students, and you most likely have questions. For additional information and support, students can see the online Student Participation Guide for more information about meeting prerequisites, testing, student responsibilities, etc.

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EEO/AA/TITLE IX INSTITUTION • FOR ACCOMMODATION EMAIL: DS@CWU.EDU.

Central Washington University

Establish Your Role

It's your responsibility to communicate with us, **not your parent/guardian**. The Family Educational Rights & Privacy Act (FERPA) mandates CWU to treat enrolled students as adults, discussing personal information exclusively with the student unless written permission is granted. You can opt to designate a parent/guardian as an "**Authorized User**" on your MyCWU account, allowing them to log in, access your account.

However, they won't have access to academic records or other personal information unless you explicitly grant permission. To grant permission to your parent/guardian check on our Assign Guest User form, which can be found under Videos/Guides Forms for more information.

What If...

"I can't remember how to log in" or **"I forgot my username"** Check on Changing Your MyCWU Password for a step-by-step guide. This link will give you options for changing your password, recovering an account and more help. If you continue to experience issues, reach out to the IT Service Desk at (509) 963-2001.

"I want/need to withdraw" Should you wish to withdraw from a class, instruct your teacher to get in touch with us to initiate the online withdrawal process. It's important to understand that withdrawing results in receiving a 'W' on your CWU transcript instead of a grade. While no credits are earned, this action doesn't impact your GPA. CWU offers various academic support services, including tutoring, study groups, library access, and more for students facing challenges, and CiHS students can take advantage of these resources. Once the withdraw request is processed, check MyCWU unofficial transcript to conform the request was successfully processed.

"What do I need to do to prepare for college?" Tips, links, and additional content about preparing for college, transferring credits, and more for current CWU CiHS students and future Wildcats is found on our Preparing For College Guide.

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Central Washington University

CWU High School Partnerships

College Preparation: Life Beyond High School

Track your Credits

Keep all your information organized. Include any college credit earned from any other institutions. This will make it easier to complete college applications and order transcripts they require. Find our useful Dual Credit Tracking Sheet, which can be found under Student Forms.

Application Fee Waiver

Students enrolled in CiHS qualify to have their application fees waived when applying for admission to CWU.

Before applying to Central, view our CWU Application Fee Waiver Instructions form, which can be found under Student Forms. Note payment of the application fee is non-refundable once submitted with your application.

Early Scholar Scholarship

Students enrolled in CiHS who maintain a 3.0 GPA in CWU classes are automatically eligible for the $500 Early Scholar Merit Scholarship. This will be applied to your first quarter tuition as a new, incoming CWU freshman. Additional scholarships are available through CWU. Visit Central Washington University | GPA Merit Scholarship (cwu.edu) to find more information about the Early Scholar and Merit Scholarship.

Potential Impact on Financial Aid

It is important to consider that by participating in CiHS, there may be a potential impact on access to financial aid. Details and links to additional information can be found here: Potential Financial Aid Impact of Dual Enrollment

Order Transcripts

If you are applying for a college other than CWU, log in to MyCWU or visit the Registrar's Office online to request your official CWU transcript. This will allow you to view the three options you have to order a transcript. Note there is a fee for every Official Transcript Requested. Be sure to contact the admission office at the college you are planning to attend to find out how your CWU credits will transfer.

Visit Campus

Check in with CWU Admissions to arrange a campus tour. While you're here, come see us at High School Partnerships Office, in Hebeler Hall, and **get some swag**! We love meeting our partners.

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DUAL CREDIT TRACKING SHEET

Central Washington University

Dual Credit Tracking

Name: _____

How to use:

- Follow the example on the first line.
- For each class, record the information on a new line about the credits you have earned.
- This will make it easier to keep track, and transfer your credits later.

Credit type* AP, CHS, RS, IB, CTE, Other	Term/Year	Course Code	Course Title	Credits	Grade	College/ University
Example CHS	Fall 2023	ENG 101	Academic Writing 1: Critical	5	B+	CWU

*Credit Type: AP = Advanced Placement CHS = College in the High School RS = Running Start IB = International Baccalaureate CTE = Career Technical Education

Created by CWU College in the High School 400 E. University Way Ellensburg WA 98926

(509)963-1351 www.cwu.edu/hspartnerships

To order a CWU transcript, visit the Registrar Office Website for assistance.

INSTRUCTIONS FOR CWU APPLICATION FEE WAIVER

Students who have participated in the Running Start, Cornerstone, and College in the High School programs through Central Washington University may have the CWU application fee waived. To have your fee waived, please do the following:

Fill out the application at www.cwu.edu/admissions/apply
At the end when it asks if you have a fee waiver, say yes.

If you say no and it does not allow you to change your response, you have to send an email to help@gocwu.edu, which is the email for Limitless Discovery. CWU admission staff do not have access to help with this issue. It can only be done by email.

When you click YES, it will allow you to upload a document. Please upload a document providing your CWU student ID number and the program you participated in.

Example: "I am eligible to have my fee waived due to my participation in the Running Start program at CWU. My ID number is 12345678." This will automatically allow you to submit without payment. *If you pay the application fee it will not be refunded.*

If you need assistance accessing your CWU student ID number, please call the Running Start office at 509-963-1351

FINANCIAL AID IMPACT

Financial aid eligibility of dually enrolled students while in high school:	Students participating in dual enrollment programs are not eligible for federal or direct state financial aid.
Financial aid eligibility of former dually enrolled students:	Basic eligibility for federal and state need-based aid is dependent on the student and family's income and family size, not participation in dual enrollment. Credits earned through participation in dual enrollment, however, affect the length of time a student can continue to receive state and federal financial aid, the satisfactory academic progress evaluation, and the annual maximum award amounts for federal student loan programs. Students with questions about the effect dual credit programs on their student aid or scholarship packages should always check directly with the admissions, financial aid, and scholarship offices of the college they are planning to attend upon graduation from high school.

Maximum Timeframe
Many types of financial aid have a maximum timeframe for eligibility that limits the length of time to receive aid. The limitation depends on the state, federal, and institutional policy, but is generally either 125 or 150 percent of the program length.

For example, if a student has earned 90 quarter credits through participation in dual enrollment:

And the four-year institution's maximum timeframe policy is:	And the minimum credits required to complete a bachelor's degree is:	The maximum credits that can be earned before potentially jeopardizing student aid eligibility is:
150%	180 quarter/120 semester	270 quarter/180 semester
125%	180 quarter/120 semester	225 quarter/150 semester

Appeals of the Timeframe

Depending on the college, individual students may be allowed to appeal the overall time limit. Appeals, if accepted, are based on each student's individual circumstances. Appeals often revolve around changes to the student's major, reconsideration of earlier remedial coursework, or unavoidable circumstances that extend the student's course of study.

Satisfactory Academic Progress

One of the requirements for financial aid eligibility is that students maintain satisfactory academic progress (SAP). Poor academic performance, including withdrawing from courses, can negatively impact student aid eligibility. SAP is a measurement of academic performance in terms of GPA and completed credits. Specific standards may vary by institution. All prior college coursework, including that taken through a dual enrollment program, will be evaluated for SAP.

Scholarships

Many four-year colleges and universities allow students who participated in dual enrollment programs to apply for scholarships. Students should check with the scholarship office of the institution in which they are enrolling upon graduation from high school to understand the college or university policy. It is up to each scholarship donor or each higher education institution to determine how dual enrollment credits impact consideration for scholarships that are reserved for freshmen.

Effect of the Year-in-College on Maximum Annual Federal Student Loan Amounts

The federal student loan programs permit higher awards for second- and third-year college students than for first-year students. Running Start student who achieve third-year college status at the end of their dual enrollment program will qualify for the higher loan amounts right out of high school.

CWU GENERAL EDUCATION PROGRAM AND GRADUATION REQUIREMENTS (ADVISING WORKSHEET)

First Year Experience CWU 184 ex. ANTH 184, ENG 184 or POSC 184	**Academic Writing I** DHC 102, ENG 101, ENG 101A & 101B, PHIL 110, PHIL 111	**Quantitative Reasoning** BUS 221, CS 109, ECON 130, FIN 174, IT 165, MATH 101, MATH 102, MATH 103, MATH 130, MATH 152, MATH 153, MATH 154, MATH 155, MATH 164, MATH 172, MATH 211, PHYS 181, PSY 362, SOC 326

Pathways & Knowledge Areas	P1. Civic & Community Engagement	P2. Health & Well-being	P3. Perspectives on Current Issues	P4. Social Justice	P5. Sustainability	P6. Ways of Knowing
K1. Academic Writing II (complete by 90 credits)	ENG 104, ENTP 200, MGT 200, PHIL 153	ENG 103, ENTP 200, MGT 200, PHIL 152	ENG 103, PHIL 151	ENG 102	ADMG 285, ENG 104	DHC 270, ENG 111, HIST 302
K2. Community, Culture & Citizenship	ABS 210, ANTH 137, ART 333, COM 202, ECON 101, EFC 250, ENG 243, FR 200, GEOG 250, LAI 102, LLAS 302, PHIL 107, POSC 210, PUBH 311, PUBH 351, RUSS 200, SOC 109, SOC 305, SUST 301, WGSS 201, WGSS 302, YESS 102	ECON 101, ENST 360, GEOG 250, HIST 143, LAI 210	ABS 210, AIS 103, ANTH 137, ART 333, COM 202, EDBL 250, ENG 243, HIST 144, LAI 102, LIS 245, LLAS 102, LLAS 302, LLAS 303, POSC 210, RUSS 200, WGSS 201, WGSS 302, YESS 102	ABS 210, AIS 103, ANTH 137, COM 202, ECON 101, EDBL 250, EFC 250, ENG 243, ENST 360, FR 200, HIST 144, LAI 210, LIS 245, LLAS 102, LLAS 302, PSY 310, PUBH 311, RUSS 200, SUST 301, WGSS 201, WGSS 302	GEOG 250, HIST 143, MKT 360, SUST 301	AIS 103, ART 333, BUS 241, DHC 260, EFC 250, LAI 102, MKT 360, YESS 102
K3. Creative Expression	ART 103, EDLT 219, ENG 264	DNCE 161, ENG 265, FILM 150, FR 201	ART 103, DNCE 161, MUS 101, MUS 103	EDLT 219, FILM 150, MUS 101, MUS 103	ENG 264	ART 103, AST 301, CHIN 301, COM 250, DHC 150, DNCE 161, EDLT 219, ENG 264, FILM 150, MUS 102, MUS 103, TH 101, TH 107
K4. Global Dynamics	ECON 102, GERM 200, IEM 330	ECON 102, ENST 310, GEOG 101, GEOL 303, HIST 101, IDS 343, PHIL 106, PUBH 317	ACCT 284, ANTH 130, AST 102, COM 302, ECON 202, EDLT 217, ENG 347, GEOG 101, GERM 200, HIST 103, IDS 343, IEM 330, KRN 311, MGT 384, MUS 105, POSC 270, PUBH 317, WGSS 340, WLC 311	ACCT 284, ANTH 130, COM 302, ECON 102, EDLT 217, ENG 347, GEOG 101, GEOL 303, HIST 103, IEM 330, KRN 311, MUS 105, POSC 270, WGSS 340, WLC 311	ACCT 284, ECON 202, ENST 310, GEOL 303, MGT 384, PHIL 106	ANTH 130, AST 102, COM 302, DHC 261, ECON 202, EDLT 217, ENST 310, GERM 200, HIST 101, KRN 311, MUS 105, RELS 103, WLC 311
K5. Humanities	ABS 110, ENG 106, LAI 215, TH 382, WLC 250	ENG 107, HIST 102, MGT 395, PHIL 105, WLC 250	ABS 110, AIS 102, ENG 109, HIST 301, HUM 101, HUM 102, HUM 103, LLAS 388, PHIL 104, RELS 102, WLC 341	ABS 110, AIS 102, ENG 108, HUM 101, HUM 102, HUM 108, MGT 395, PHIL 103, PHIL 104, POSC 280, RELS 102, TH 382	ENG 106, HIST 102, HIST 301, RELS 102	AIS 102, DHC 140, ENG 105, HIST 107, HUM 101, HUM 103, LAI 215, PHIL 101, RELS 101, WLC 341
K6. Individual & Society	ANTH 180, GEOG 273, IDS 357, LLAS 301, MGT 380, POSC 260, STP 201 & 202, STP 300, TH 377, YESS 101	ANTH 107, ASP 305, COM 222, CDFS 101, GEOG 273, HED 101, HRM 381, POSC 101, PSY 101, PSY 205, PUBH 209, SOC 327	ATM 281, COM 222, ECON 201, CDFS 234, CDFS 310, HED 101, IDS 357, LAI 202, LAI 216, MGT 380, MGT 389, POSC 260, PSY 242, PUBH 209, SOC 101, SOC 107, SOC 327, WGSS 250, YESS 101	ASP 305, ATM 281, CDFS 234, GEOG 208, HRM 381, IDS 357, LAI 216, MGT 386, POSC 101, PSY 333, PUBH 209, SOC 101, SOC 107, SOC 327, STP 201 & 202, STP 300, TH 377, WGSS 250	AIS 101, ANTH 107, BUS 389, ECON 201, GEOG 273, HED 101, SCED 305, SOC 322	ATM 281, COM 222, DHC 250, ECON 201, CDFS 101, CDFS 237, GEOG 208, MATH 120, MGT 380, POSC 101, PSY 101, PSY 205, SCED 305, SOC 107, SOC 307, WGSS 250, YESS 101
K7. Physical & Natural World	ANTH 314, BIOL 200, PHYS 106, SCED 101	ANTH 314, BIOL 101, CHEM 133 & 133LAB, EXSC 154, PHYS 109	ANTH 110, BIOL 101, ENST 201, GEOG 107, GEOL 107, IEM 103, PHYS 101, SCED 102, STEP 101 & 102 & 103	ANTH 314, BIOL 200, GEOL 107	ANTH 110, BIOL 200, ENST 201, GEOG 107, GEOL 107, IEM 103, SCED 101, SCED 102, STEP 101 & 102 & 103	ANTH 110, BIOL 101, CHEM 111 & 111LAB, CHEM 181 & 181LAB, DHC 180, ENST 201, GEOG 107, GEOL 103, IEM 103, PHYS 101, PHYS 103, PHYS 106, STEP 101 & 102 & 103
K8. Science & Technology	BIOL 204, BIOL 300, IT 202, SCED 103	ACCT 301, ANTH 120, BIOL 201, BIOL 205, CS 107, FIN 101, GEOL 302, IT 105, NUTR 101, SHM 102	BIOL 201, BIOL 205, CS 107, ENST 202, ETSC 101, FIN 101, GEOG 111, GEOL 108, GEOL 302, IEM 302, IT 105, IT 111, MATH 210, NUTR 101, PHYS 304	BIOL 201, BIOL 302, EET 101, ENST 202, GEOG 111, GEOL 108	ANTH 120, BIOL 204, BIOL 302, CHEM 101, ENST 202, GEOL 108, IEM 302, PUBH 320, SCED 103, SHM 102	ACCT 301, ANTH 120, BIOL 205, BIOL 300, CS 105, DHC 280, EET 101, ETSC 101, FIN 101, GEOG 111, GEOL 302, IEM 302, IT 111, MATH 210, NUTR 101
Knowledge Area Prefixes Same Department	**Curriculum, Supervision & Educational Leadership:** ASP, EFC | **Education, Development, Teaching & Learning:** EDLT, EDBL | **Engineering Technologies, Safety, & Construction:** CMGT, EET, ETSC, SHM | **English:** ENG, HUM | **Environmental Studies:** ENST, SUST | **Finance & Supply Chain Management:** BUS, FIN | **Geography** GEOG, IEM | **Health Sciences:** EXSC, NUTR, PUBH | **Information Technology & Administrative Management:** ADMG, IT | **Management Department:** ENTP, HRM, MGT, MKT | **Philosophy & Comparative Religions:** PHIL, RELS | **Sport & Movement Studies** DNCE, HED | **Science and Mathematics Education:** SCED, STP | **Theatre Studies:** FILM, TH | **World Languages & Cultures Department:** CHIN, FR, GERM, RUSS, SPAN, WLC, KRN |					
Culminating Experience	ADMG 424, ADMG 471, ADMG 479, ANTH 458, ART 495, ASP 485, AST 401, ATM 487, BIOL 487, BUAN 406, CAH 400, CAH 489, CDFS 419, CHEM 488, CMGT 481 & 495A & 495B, CMGT 481B, COM 489, CRBW 487, CS 481, CS 489, CTE 405, CWU 400, DHC 310, EDEC 432, EDSE 499, EET 487 & 487LAB & LET 488 & 488LAB & 489, EFC 460, ELEM 471, ENG 489, ENST 487, ENTP 489, ETSC 485, ETSC 490, EXSC 495B, FILM 489, GEOG 489, GEOL 489, GEOL 493, HIST 481, HTF 419, IDS 489, IT 470, IT 482, IT 483, IT 486, IT 487, LAI 489, MATH 306, MATH 371, MATH 489A, MATH 499D, MATH 499S, MET 489A & 489B & 489C, MGT 489, MUS 300, MUS 400, MUS 420, MUS 495, NUTR 445, PFSH 401, PFP 480, PHIL 495, PHIL 497, PHYS 495, POSC 489, PSY 489, PUBH 488, RELS 495, RELS 497, RMT 467, SCED 422, SCM 480, SHM 485, SHM 490, SOC 489, STP 406, TH 495, WLC 487					

CWU Graduation & General Education Requirements 2023-2024

GRADUATION REQUIREMENTS

1. Student with less than 45 credits entering CWU must take UNIV 101.
2. Two years of the same world language in high school or one year of college-level world language.
3. A minimum of 180 credits, including 60 upper-division (300&400) credits with 45 credits earned a t CWU and an earned cumulative GPA of ≥2.0.

Speak to your Academic Advisor and review your Academic Requirements Report for additional graduation requirements unique to your course of study. Students with a direct transfer degree have 1 and 2 met.

GENERAL EDUCATION REQUIREMENTS

Speak with your Academic Advisor to discuss which General Education courses are needed for your major or other areas of academic interest. You must satisfy all three sections of the general education requirements. Students with a direct transfer degree (DTA) have already completed the CWU general education requirement.

I. Engage: First Year Experience
Complete by 60 credits

First Year Experience: Any PADstone 184 (may not be repeated for credit)

Academic Writing I: You must complete the Directed Self-Placement prior to enrolling. Must earn a C- or higher in AWI prior to enrolling in Academic Writing II.

Quantitative Reasoning: You must have an appropriate math assessment score prior to enrolling.

Updated 10.2.2023

II. Explore and Connect

Pathways - Three of the knowledge area courses taken must be in the same pathway. Classes can be in multiple pathways. In space provided, write the Knowledge Area Course taken or planned. Next, check the box for each pathway the class appears in (refer to reverse side).

Knowledge Areas - take one course from each area *

	P1	P2	P3	P4	P5	P6
K1. Academic Writing II complete by 90 cr	☐	☐	☐	☐	☐	☐
K2. Community Culture & Citizenship	☐	☐	☐	☐	☐	☐
K3. Creative Expression	☐	☐	☐	☐	☐	☐
K4. Global Dynamics	☐	☐	☐	☐	☐	☐
K5. Humanities	☐	☐	☐	☐	☐	☐
K6. Individual & Society	☐	☐	☐	☐	☐	☐
K7. Physical & Natural World	☐	☐	☐	☐	☐	☐
K8. Science & Technology	☐	☐	☐	☐	☐	☐

***Knowledge Area Prefixes in the Same Department** - You may only apply two classes from the same department toward the knowledge area requirements. See reverse for list of what prefixes are in the same department.

III. Connect, Create, & Empathize: Culminating Experience

Complete one culminating experience during your junior or senior year.

For more info

General Education

Graduation Requirements

Advising

SAMPLE STUDENT EVALUATION OF INSTRUCTION (SEOI)

CWU College in the High School-Student Evaluation of Instruction

STUDENT LEARNING ENVIRONMENT

To what extent do you agree or disagree that [InstructorName]...

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
a. fostered a fair and respectful learning environment?	○	○	○	○	○
b. seemed genuinely concerned with whether you learned?	○	○	○	○	○
c. clearly communicated and enforced standards of behavior?	○	○	○	○	○
d. met class at scheduled times unless otherwise arranged?	○	○	○	○	○

Did you seek help from [InstructorName] outside of class during the course?

Yes

No

If YES, was [InstructorName] available to provide help?

○ Strongly agree

○ Agree

○ Neutral

○ Disagree

○ Strongly disagree

Teaching for Student Learning

To what extent do you agree or disagree that the...

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
a. course objectives were clearly communicated?	○	○	○	○	○
b. overall course content was presented in an understandable sequence?	○	○	○	○	○
c. instructor used a variety of methods, as needed, to make content clear?	○	○	○	○	○
d. assignments and tests were connected to course content?	○	○	○	○	○
e. evaluation and grading techniques were clearly explained?	○	○	○	○	○
f. instructions for class activities were clearly communicated?	○	○	○	○	○
g. instructor provided useful feedback on student work?	○	○	○	○	○
h. instructor provided timely feedback on student progress?	○	○	○	○	○
i. class sessions were well organized?	○	○	○	○	○
j. out-of-class work was useful in understanding course content?	○	○	○	○	○
k. instructor encouraged students to connect course content to issues beyond the university classroom?	○	○	○	○	○
l. course activities challenged students to think critically?	○	○	○	○	○

GENERAL INFORMATION

How would you compare this course with other courses of similar credits at this level (i.e., 100, 200, 300, etc.) taken at CWU? Was the...

	Much more than most courses?	More than most courses?	About average?	Less than most courses?	Much less than most courses?
a. amount of work OUTSIDE of class	○	○	○	○	○
b. level of engagement/active learning IN class	○	○	○	○	○
c. intellectual challenge presented to you	○	○	○	○	○

For this class, about how many hours outside of class did you spend in a typical 7-day week studying, reading, conducting research, writing, doing homework or lab work, analyzing data, rehearsing, and other academic activities?

- ○ 0 hours per week
- ○ 1-3 hours per week
- ○ 4-6 hours per week
- ○ 7-10 hours per week
- ○ 11-15 hours per week
- ○ 16-20 hours per week
- ○ 21+ hours per week

Why did you take this course?

- ○ Major requirement
- ○ Minor requirement
- ○ Certificate requirement
- ○ Fulfills General Education requirement
- ○ Reputation of instructor
- ○ Time of day
- ○ General interest
- ○ Other

What is your class standing?

- ○ Sophomore
- ○ Junior
- ○ Senior
- ○ Other

What grade do you expect to earn in this class?

- ○ A
- ○ B
- ○ C
- ○ D
- ○ F
- ○ Other (Pass/Fail, etc.)

Teacher Support

	Almost Never	Seldom	Sometimes	Often	Almost Always
1. The teacher takes interest in me in this class.	○	○	○	○	○
2. The teacher helps me in this class.	○	○	○	○	○
3. The teacher knows my feelings in this class.	○	○	○	○	○
4. The teacher helps me when I have trouble with the work.	○	○	○	○	○
5. The teacher talks with me in this class.	○	○	○	○	○
6. The teacher knows my problems in this class.	○	○	○	○	○
7. The teacher moves about the class to talk with me.	○	○	○	○	○
8. The teacher's questions help me to learn in this class.	○	○	○	○	○

Student Cohesiveness

	Almost Never	Seldom	Sometimes	Often	Almost Always
1. I make friends among other students in this class.	○	○	○	○	○
2. I know other students in this class.	○	○	○	○	○
3. I am friendly to other students in this class.	○	○	○	○	○
4. Other students are my friends in this class.	○	○	○	○	○
5. I worked well with other students.	○	○	○	○	○
6. I help other students who are having trouble with their work.	○	○	○	○	○
7. Students like me in this class.	○	○	○	○	○
8. I get help from other students in this class.	○	○	○	○	○

Involvement

	Almost Never	Seldom	Sometimes	Often	Almost Always
1. I talk about ideas in this class.	○	○	○	○	○
2. I give my opinions during discussions in this class.	○	○	○	○	○
3. The teacher asks me questions.	○	○	○	○	○
4. My ideas are used during discussions in this class.	○	○	○	○	○
5. I ask the teacher questions in this class.	○	○	○	○	○
6. I talk about my ideas with other students in this class.	○	○	○	○	○
7. Students talk to me about solving problems in this class.	○	○	○	○	○
8. I am asked to talk about how I solve problems in this class.	○	○	○	○	○

What changes could be made to improve learning in this course?

What aspects of the teaching or content in this course do you feel were especially good?

College of the Sciences

ANTH 107: Being Human: Past and Present (5). Exploration of being human throughout the world from the earliest human ancestors to today using archaeological, biological, cultural and linguistic anthropology methods and perspectives.

BIOL 101: Fundamentals of Biology (5). Introduction to scientific inquiry and basic principles of biology at molecular, cellular, organismal, community, and ecosystem levels as applied to humans, society, and the environment.

BIOL 201: Human Physiology (5). An introduction to the function of human cells, organs, and organ systems as it relates to health and well-being, current developments, and society.

ENST 201: Earth as an Ecosystem (5). Introduction to the concept of our planet as a finite environment with certain properties essential for life and will explore dynamic nature of the earth's physical, chemical, geological, and biological processes and their interrelated "systems".

ENST 202: Environment and Society (5). The physical and cultural dimensions of environmental problems with particular emphasis given to the interaction between ecosystems, basic resources, population dynamics, and culture.

GEOG 101: World Regional Geography (5). An introduction to the dynamic landscapes of the world's major regions, examining socioeconomic, political, demographic, cultural and environmental patterns, processes, and issues.

GEOG 107: Our Dynamic Earth (5). The complex weather, climate, water, landforms, soils, and vegetation comprising Earth's physical environments over space and time. Incorporates map interpretation and scientific analysis in understanding various landscapes and human impacts upon those landscapes.

GEOG 111: The Power of Maps (4). Investigates the problem-solving potential and societal implications of maps and location technologies, including online maps, GPS, geographic information systems (GIS), Google Earth, and virtual reality. Discusses critical map reading, privacy, and mapping for social justice.

GEOG 208: Our Human World (5). Explores the historical diffusion and contemporary spatial distribution of cultures, religions, and languages. Evaluates how these features interact with economic and political systems to create distinctive places at scales ranging from local to global.

GEOG 250: Resource Exploitation and Conservation (4). Explores the historical, cultural, political, socio-economic perspectives of natural resource use, extraction, and sustainability at local to global scales. Students will examine resources and decision-making as citizens of campus, the Pacific Northwest, and the World.

GEOL 101: Introduction to Geology (5). An introduction to geology emphasizing the origin and nature of the common rocks, plate tectonic theory, earthquake and volcanoes, and geologic time. Includes weekly labs.

MATH 101: Mathematics in the Modern World (5). Selected topics from the development and applications of mathematics together with their relationship to the development of our present society, designed to advance critical thinking and quantitative reasoning. **Prerequisite:** Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with a C- average.

MATH 102: Mathematical Decision Making (5). Selected topics from probability, statistics and mathematical decision making with real-world application. **Prerequisite:** Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with C- average.

MATH 130: Finite Mathematics (5). The language of sets, counting procedures, introductory probability, decision making, and introductory descriptive statistics. Meets General Education "reasoning" requirement and prepares student for introductory statistics courses in various departments. **Prerequisite:** Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with C- average.

MATH 152: Functions and Reasoning (5). Develops precalculus readiness through increased understanding of algebraic concepts and skills by exploring: real number algebra; rates of change; manipulation of quantities represented symbolically, graphically, and in words; and linear and quadratic relationships to function. **Prerequisite:** Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with C- average.

MATH 153: Pre-Calculus Mathematics I (5). A foundation course which stresses those algebraic and elementary function concepts together with the manipulative skills essential to the study of calculus. **Prerequisite:** Completion of Math 152 with a C or higher, or placement test scores as follows**:** 148+ on the MPT General Math, or 145+ on MPT Advanced Math, or 85+ on the Accuplacer Elementary Algebra Exam, or 35+ on the Accuplacer College Math Exam, or 240-263 on Accuplacer Next-Generation Advanced Algebra and Functions, or 270+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 51% on the ALEKS, or 1yr high school precalculus with B- average or 1 yr calculus with C- average.

MATH 154: Pre-Calculus Mathematics II (5). A continuation of MATH 153 with emphasis on trigonometric functions, vectors, systems of equations, the complex numbers, and an introduction to analytic geometry. **Prerequisite:** Student must have already passed MATH 153 with a grade of a C or higher, or placement test scores as follows: 150+ on the MPT Advanced Math, or 65+ on the Accuplacer College Math Exam, or 264-279 Accuplacer Next-Generation Advanced Algebra and Functions, or 61% on the ALEKS.

MATH 172: Calculus I (5). Theory, techniques and applications of differentiation and integration of the elementary functions. **Prerequisite:** Student must have already passed MATH 154 with a grade of a C or higher, or placement test scores as follows: 152+ on the MPT Advanced Math, or 100+ on the Accuplacer College Math Exam, or 280 or higher on Accuplacer Next-Generation Advanced Algebra and Functions, or 76% on the ALEKS, or 1 yr high school calculus with B- average.

MATH 173: Calculus II (5). Theory, techniques and applications of differentiation and integration of the elementary functions. **Prerequisite:** Student must have already passed MATH 172 with a grade of a C or higher, or 3+ on AP Calculus AB.

MATH 211: Statistical Concepts and Methods (5). An introduction to statistics for any student. Topics include exploratory data analysis, regression, sampling distributions, hypothesis testing and confidence intervals. Course emphasizes applied data analysis and includes use of a statistical software package. **Prerequisite:** Student must score 250+ on the Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with C- average.

MATH 265: Linear Algebra I (4). Vector spaces, linear systems, matrices, and determinants. **Prerequisite:** Student must have already passed MATH 173 with a grade of C or higher or scored a 3+ on AP Calculus BC.

MATH 272: Multivariable Calculus I (5). Differential and integral calculus of multivariable functions and related topics. **Prerequisite:** Student must have already passed MATH 173 with a grade of a C or higher or 3+ on AP Calculus BC.

MATH 273: Multivariable Calculus II (5). Differential and integral calculus of multivariable functions and related topics. **Prerequisite:** Student must have already passed MATH 272 with a grade of a C or higher.

PHYS 101: Introductory Astronomy I (5). An inquiry-based introduction to celestial motions, celestial objects, observational astronomy and the physics associated with each. Emphasis on stars and planets. **Prerequisite:** A math placement test score resulting in eligibility for MATH 101: Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with C- average.

PHYS 103: Physics of Musical Sound (5). Basic principles of acoustics applied to the production of sound by musical instruments and the human voice. Related topics include musical scales, human hearing, sound synthesis, and recording technology. **Prerequisite:** A math placement test score resulting in eligibility for MATH 101: Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with C-average.

PHYS 106: Physics Inquiry (5). An introduction to fundamental physics topics highlighting applications to the world around us. There will be an emphasis on learning by inquiry and on designing and critiquing solutions to real world issues.

PHYS 111: Introductory Physics I with Laboratory (5). An integrated experimental and analytical investigation of topics including kinematics and dynamics. This integrated lecture/laboratory course includes the analysis of physical systems using algebra and trigonometry along with inquiry-based activities and experimental investigation. **Prerequisite:** Eligible to enroll in MATH 172 OR successful completion of a comprehensive year-long high school pre-calculus course, or equivalent, the year prior to enrollment in PHYS 111. **Co-requisite**: Concurrent enrollment in a comprehensive year-long high school pre-calculus course, or equivalent.

PHYS 112: Introductory Physics II with Laboratory (5). An investigation of topics in rotational dynamics, wave mechanics, and conservation principles. This integrated lecture/laboratory course includes the analysis of physical systems using algebra and trigonometry along with inquiry-based activities and experimental investigation. **Prerequisite:** PHYS 111

PHYS 113: Introductory Physics III with Laboratory (5). An investigation of topics in electricity, magnetism, and optics. This integrated lecture/laboratory course includes the analysis of physical systems using algebra and trigonometry along with inquiry-based activities and experimental investigation. **Prerequisite**: PHYS 111

PHYS 181: General Physics I with Laboratory (5). An integrated experimental and analytical investigation of topics including kinematics and dynamics. This integrated lecture/laboratory course includes the analysis of physical systems using algebra, trigonometry, and calculus along with inquiry-based activities and experimental investigation. **Pre-requisite or co-requisite:** MATH 172; AP Calc AB or BC score of 3 or higher; or concurrent enrollment in a high school course equivalent to AP calculus AB or BC.

PHYS 182: General Physics II with Laboratory (5). An integrated experimental and analytical investigation of topics in rotational dynamics, wave mechanics, and conservation principles. It includes the analysis of physical systems using algebra, trigonometry, and calculus along with inquiry-based activities and experimental investigation. **Prerequisite:** PHYS 181 and MATH 173 OR PHYS 181 and AP Calc AB or BC score of 3 or higher. **Corequisite:** MATH 173 or concurrent enrollment in a high school course equivalent to AP calculus AB or BC.

PHYS 183: General Physics III with Laboratory (5) An integrated experimental and analytical investigation of topics in electricity and magnetism. This integrated lecture/laboratory course includes the analysis of physical systems using algebra, trigonometry, and calculus along with inquiry-based activities and experimental investigation. **Prerequisites:** PHYS 181 and MATH 173 or PHYS 181 and AP Calc AB or BC score of 3 or higher. **Corequisite:** MATH 173 or concurrent enrollment in a high school course equivalent to AP calculus AB or BC.
POSC 101: Introduction to Politics (5). This course explores the meanings of power, political actors, resources of power and how they are being used for what purposes, under what ideological, institutional and policy processes affecting our quality of life.

POSC 210: American Politics (5). Origin and development of the United States government; structure, political behavior, organizations, and processes; rights and duties of citizens.

POSC 260: Comparative Politics (5). Comparative political analysis, utilizing a variety of methods and theoretical approaches; application to selected western and non-western systems. Recommended to precede other courses in comparative politics.

POSC 270: International Relations (5). This course explores political issues and theories in international relations. This class will focus on issues of war and peace, international law and organization, foreign policy, diplomatic history, and international political economy.

PSY 101: General Psychology (5). The study of the basic principles, problems and methods that underlie the science of psychology, including diversity, human development, biological bases of behavior, learning, sensation and perception, cognition, personality, and psychopathology.

SOC 101: Social Problems (5). An introduction to the study of contemporary issues such as poverty, military policies, families, crime, aging, racial, ethnic conflict, and the environment.

SOC 107: Principles of Sociology (5). An introduction to the basic concepts and theories of sociology with an emphasis on the group aspects of human behavior.
SOC 109: Social Construction of Race (5). Exploration of the social construction of race from antiquity to modern day. How did the idea of race come about? How did it evolve? What have been the social consequences of the idea of race?

College of the Arts and Humanities

ART 103: Art Appreciation (5). Art Appreciation is an introduction to artistic styles, periods of art, and artistic techniques and processes. It introduces students to the visual components of art, and considers the cultural, economic, and societal significance of art.

ASL 151: American Sign Language (5). Conversational approach with intensive visual/manual drill. Firm foundation in basic signs and structural principles of the language. Courses must be taken in sequence.

ASL 152: American Sign Language (5). Conversational approach with intensive visual/manual drill. Firm foundation in basic signs and structural principles of the language. Courses must be taken in sequence. **Prerequisite:** ASL 151

ASL 153: American Sign Language (5). Conversational approach with intensive visual/manual drill. Firm foundation in basic signs and structural principles of the language. Courses must be taken in sequence. **Prerequisite:** ASL 152

COM 250: Introduction to Public Speaking (4). Training in fundamental processes of public speaking including methods of obtaining and organizing materials, outlining, principles of attention and delivery, and practice in construction and delivery of various forms of speeches.

ENG 101: Academic Writing I, Critical Reading and Responding (5). Develops flexible writing knowledge to adapt to writing situations across disciplines and contexts. **Prerequisite:** Directed Self-Placement (students must take the survey) https://www.cwu.edu/academics/general-education/directed-self-placement-tool.php

ENG 102: Academic Writing II, Reasoning and Research on Social Justice (5). Develops skills in research-based academic argument through assignments involving evaluation, analysis, and synthesis of multiple sources. **Prerequisite:** Student must have already passed ENG 101 with a grade of a C- or higher, or score 3+ on AP English Language and Comprehension Test.

ENG 105: The Literary Imagination, An introduction to Literature (5). Human experience as it is imagined, interpreted, and made significant in the poetry, prose, fiction, and drama. **Prerequisite:** Student must have already passed ENG 101 with a grade of a C- or higher, or 3+ on AP English Language and Comprehension Test.

ENG 263: Introduction to Creative Writing (5). An introduction to the creative writing genres: poetry, fiction, and creative nonfiction. Examines the rhetorical forms of each genre. **Prerequisite:** ENG 101 and ENG 102

GERM 151: First-year German (5). Conversational approach with intensive oral-aural drill. Firm foundation in the basic structural principles of the language. Courses must be taken in sequence.

GERM 152: First-year German (5). Conversational approach with intensive oral-aural drill. Firm foundation in the basic structural principles of the language. Courses must be taken in sequence. **Prerequisite:** GERM 151.

GERM 153: First-year German (5). Conversational approach with intensive oral-aural drill. Firm foundation in the basic structural principles of the language. Courses must be taken in sequence. **Prerequisite:** GERM 152.

HIST 143: United States History to 1865 (5). Survey of U.S. history from before contact to Civil War. Themes include pre-Columbian societies; colonization; epidemics and environmental change; slavery; the American Revolution and Constitution; the market revolution; Manifest Destiny; and the Civil War.

HIST 144: United States History Since 1865 (5). U.S. history from Reconstruction to the present. Themes include Imperialism, Progressivism, World War I, Great Depression, World War II, the Civil Rights and Women's Movements, the Vietnam War, recent U.S. foreign policy and political movements.

HUM 101: Exploring Cultures in the Ancient World (5). An interdisciplinary exploration from literature, history, philosophy, and the arts of selected major ancient civilizations in Asia, Africa, Europe, and/or the Americas from their beginnings through the 15th century. **Prerequisite:** Student must have already passed ENG 101 with a grade of a C- or higher, or score 3+ on AP English Language and Comprehension Test.

HUM 102: Exploring Cultures from 16th through 19th centuries (5). An interdisciplinary exploration of selected literature, history, philosophy, and the arts in Asia, Africa, Europe, and the Americas from the 16th through the 19th centuries. **Prerequisite:** Student must have already passed ENG 101 with a grade of a C- or higher, or score 3+ on AP English Language and Comprehension Test.

HUM 103: Exploring Cultures in Modern and Contemporary Societies (5). An interdisciplinary exploration of literature, history, philosophy, and the arts of selected world civilizations from the 20th century to the present. **Prerequisite:** Student must have already passed ENG 101 with a grade of a C- or higher, or score 3+ on AP English Language and Comprehension Test.

MUS 101: History of Jazz (5). History of artistic, cultural, and technological developments in jazz, focusing on important players and performances. Introduction to fundamental musical concepts and methods; emphasis on active listening, social justice, current issues.

MUS 102: Introduction to Music (5). Landmark composers, styles, and works of Western music history from the Middle Ages to the present. Fundamental musical concepts (melody, harmony, rhythm, form, etc.) are emphasized to develop student understanding and listening skills.

MUS 103: History of Rock and Roll (5). History of Rock and Roll, America's second indigenous musical art form, after jazz. Emphasis placed on artists, music genres, and cultural/societal forces shaping rock's evolution, 1950s to present. Extensive listening, reading; required online discussion.

SPAN 151: First-year Spanish (5). Develop elementary skills in listening, speaking, reading, and writing. For students with the equivalent of fewer than two years high school Spanish. Courses must be taken in sequence.

SPAN 152: First-year Spanish (5). Develop elementary skills in listening, speaking, reading, and writing. For students with the equivalent of fewer than two years high school Spanish. Courses must be taken in sequence. **Prerequisite:** SPAN 151.

SPAN 153: First-year Spanish (5). Develop elementary skills in listening, speaking, reading, and writing. For students with the equivalent of fewer than two years high school Spanish. Courses must be taken in sequence. **Prerequisite:** SPAN 152.

TH 107: Introduction to Theatre (5). Overview of the basic elements of the theatre arts and dramatic structure, and the environment for production of plays. Attendance at assigned outside events is required.

College of Education and Professional Studies

CDFS 242: Child Development (4). Physical, cognitive, and social-emotional development of children with emphasis from conception through middle childhood.

DNCE 107 – Introduction to Jazz Dance (1). An introductory level course in Jazz Dance technique. Students will learn basic Jazz Dance terminology and foundational movements in the center and across the floor, and then putting those movements together into phrases. May be repeated for up to 2 credits.

EDBL 250: Ethnic and Cultural Minorities in American Education: Past and Present (4). This course will provide students the opportunity to explore, analyze, and present information related to the educational experiences of ethnic and cultural minorities in America. This will include both historical and contemporary conditions.

EFC 250: Introduction to Education (4). Introduction to teaching as career, foundations and overview of American public education, effective teachers, responsibilities of schools in democratic society, essential professional competences, preparation, and certification. Culturally anchored and offers a framework of equity pedagogy.

ETSC 101: Modern Technology and Energy (5). A study of how basic scientific principles are applied daily in industrial societies through a survey of transportation, energy and power, construction, and consumer product technologies.

ETSC 145: Machine Woodworking (4). Machine and tool operations, wood technology, designing and construction principles, finishing methods and materials.

ETSC 160: Computer-aided Design and Drafting (5). Hands-on training in the operation of AutoCAD's design and drafting software system with emphasis on features, limitations, and dimensioning strategy.

ETSC 265: Three-dimensional Modeling (5). Design of parts, assemblies, and working drawings using 3-D solid modeling software, basic theory sketch, boss/cut, standard mates, reference geometry, drawing views, annotation, and geometric dimensioning, and tolerancing (GD&T). **Prerequisite:** ETSC 160.

ETSC 277: Introduction to Robotics (4). An applied introduction to robotics with focus on programming pre-configured robotic systems using LabVIEW.

IT 111: Your Digital Footprint and the Web (4). Examines impact of online activities on personal, academic, and professional lives, plus the global impact of technology and our interactions with that technology. Maintain and leverage digital footprints, critically evaluate online content, and cultivate e-professionalism.

IT 202: Change Ready: Technology Skills for Civic and Community Leaders (4). Learn to maximize software applications and collaborative tools to support community and civic projects. Emphasis on using technology to facilitate project design, organization, communication, presentation, and building stakeholder support.

MSL 101: Foundation of Officership (1). Introduces students to knowledge, skills, and behaviors that are central to a commissioned officer's responsibilities; leadership, Army values, physical fitness and time management. Open to all students.

MSL 102: Basic Leadership (2). Establishes foundation of basic fundamentals such as problem solving, communications, briefings, effective writing, goal setting, techniques for improving listening and speaking skills, and an introduction to counseling. Open to all students.

MSL 103: Advanced Leadership (2). Studies in problem solving, communications, effective writing, goal setting, techniques of listening, advanced speaking skills and professional counseling. Open to all students.

MSL 314: Military History of the United States (5). A comprehensive and systematic survey and analysis of the American military experience from colonial times through the Vietnam War.

PEAQ 110: Springboard Diving (1). Springboard diving provides an introduction to beginning diving including proper technique and safety factors using both the one- and three- meter diving boards.

PEAQ 111: Beginning Swimming (1). Beginning swimming is designed to develop basic swimming skills to improved physical fitness through swimming and to introduce swimming as a lifetime activity offering fun and fitness.

PEAQ 112: Swimming (1). Swimming is designed to refine basic swimming skills, basic swim strokes and to improve physical fitness through swimming. **Prerequisite:** Student must be able to swim 50 yards.

PEAQ 113: Advanced Swimming (1). Refinement of standard strokes and dives. **Prerequisite:** Student must have the ability to swim 200 yards continuously, employing at least three strokes.

PEAQ 221: Lifeguard Training (3). American Red Cross approved course for which certification may be granted. The course will include rescue technique, preventative lifeguarding, and conditioning.

PEF 110: Conditioning Exercises (1). Principles of physical conditioning, exercise routines leading to enhanced physical conditioning, the role nutrition plays in good physical condition.

PEF 113: Weight Training (1). Basic weight training exercise, principles of training, basic musculoskeletal anatomy, fundamentals of weight training.

PEF 115: Jogging (1). Warmups and cool down exercises, cardiovascular fitness, heart rate training for cardiovascular benefit.

PEF 122: Dance Fusion (1). Course combines elements of traditional high- and low-impact dance aerobics with zumba, jazz, power yoga, and sport movements into basic combinations.

PEF 123: Aerobic Walking (1). Assessment of present level of cardiorespiratory fitness and prescription of an individualized aerobic walking exercise program for increasing and maintaining fitness.

PEF 128: Glute/Abdominal Conditioning (1). Course emphasizes abdominal conditioning, gluteal toning, and core muscle strengthening in a low impact format. Background music and various equipment is used for an effective workout.

PEF 129: Abdominal Strength Conditioning (1). Course emphasizes strengthening and conditioning the abdominals and core muscles for appearance and for performance. Use of equipment for fun and effectiveness.

PEF 131: Frisbee (1). This course encourages positive social interaction, develops eye-hand coordination skills, is recreational, and may be an avenue to encourage students to become more active in a gentle way.

PEF 150: Beginning Yoga (1). Participation in stretching and then holding a variety of yoga postures. Will include demonstrations, benefits, contraindications, precautions of each posture.

PEF 153: Mat Pilates (1). A beginning and intermediate-level class, mat pilates is designed to increase core strength, coordination, and flexibility.

PEID 110: Beginning Badminton (1). Beginning badminton is designed to introduce the student to the knowledge and basic skills of badminton and to develop those skills to a level that enables the student to participate in the sport at a beginning level.

PEID 123: Beginning Tennis (1). Beginning tennis is designed to introduce the student to the basic skills and knowledge of tennis and to develop that skill to a level that enables them to participate in the activity at a beginning level.

PEID 137: Hiking and Orienteering (1). This class provides the tools necessary to participate safely in outdoor hiking pursuits including: the "10 essentials," clothing and equipment selection, basic survival skills, general first aid, basic map and compass reading, and basic packing techniques. This course also includes several short hikes as well as field experience in orienteering.

PEID 150: Archery (1). The course teaches the fundamentals of safe archery practice and basic of the archery equipment.

PETS 110: Basketball (1). Basketball is designed to improve basketball skills and knowledge and to provide an awareness of basketball as a lifetime sport offering fun and fitness.

PETS: 113: Soccer (1). Soccer is designed to introduce to the student the skills and knowledge necessary to participate successfully and enjoyably in the activity of soccer and to appreciate, by working within, the principles of team organization.

PETS 114: Softball (Slow Pitch) (1). Softball is designed to introduce to the student the skills and knowledge necessary to participate successfully and enjoyably in the team activity of softball and to appreciate, by working within the principles of team organization. By the end of this course the student will be expected to demonstrate an understanding of and basic competence in the understanding rules of the games.

PETS 120: Table Tennis (1). Table tennis will teach skills used during pair and partner play that will increase the players ability to play faster with more accuracy.

PUBH 209 Consumer Health (4). This course explores issues related to information, products, services, and regulation influencing the health of people as consumers. Emphases are information environment and perspectives of both consumers and health professionals.

College of Business

ECON 101: Economic Issues (5). For the student who desires a general knowledge of economics. Applications of economic principles to current social and political problems. ECON 101 cannot be substituted for either ECON 201 or 202.

ECON 102: World Economic Issues (5). An introduction to current international issues related to international trade and finance, economic development, and comparative economic systems.

ECON 130: Foundations for Business Analytics (5). Role of mathematics, statistics and software to business and economics applications including indexing, percentage changes, compounding, financing, and accounting; probability theory and descriptive statistical analysis; modelling. Includes a lab component. **Prerequisites:** Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with a C- average.

FIN 174: Personal Finance (5). This course addresses the broad spectrum of financial issues encountered by individuals throughout their lives. Topics include but are not limited to: Preparing a personal budget, money management, investments, retirement planning, educational planning and insurance. **Prerequisites:** Student must score 60+ on the Accuplacer Elementary Algebra exam, or 100+ on the Accuplacer Arithmetic Exam, or 250+ on Accuplacer Next-Generation Quantitative Reasoning, Algebra and Statistics, or 46% on the ALEKS, or 148+ on MPT General, or 145+ on MPT Advanced, or 1yr high school precalculus with a C- average.

This catalog and its contents shall not constitute a contract between Central Washington University and prospective or enrolled students.

The information contained in this catalog reflects the current policies and regulations of the university.

Access the official CWU Course Descriptions Catalog online at http://catalog.acalog.cwu.edu/

The university reserves the right to make changes in its policies and regulations at any time. Accordingly, if policies or regulations of the university at any time conflict with information contained in the catalog, the policies and regulations will govern, unless expressly determined otherwise by the CWU Board of Trustees.

CWU College in the High School is a dual-credit program accredited by NACEP (National Alliance of Concurrent Enrollment Partnerships).