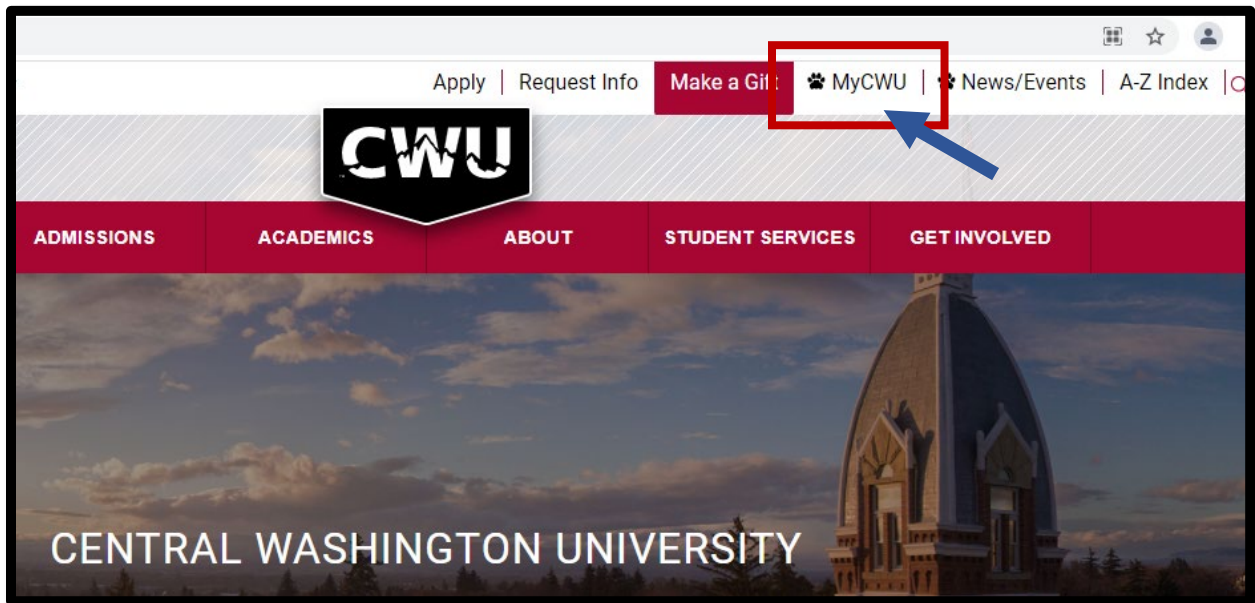


DECLARE OR DROP AN ENVIRONMENTAL SCIENCE MAJOR OR MINOR

ADDING A MAJOR OR MINOR –ENVIRONMENTAL SCIENCE OR STUDIES (ENST)

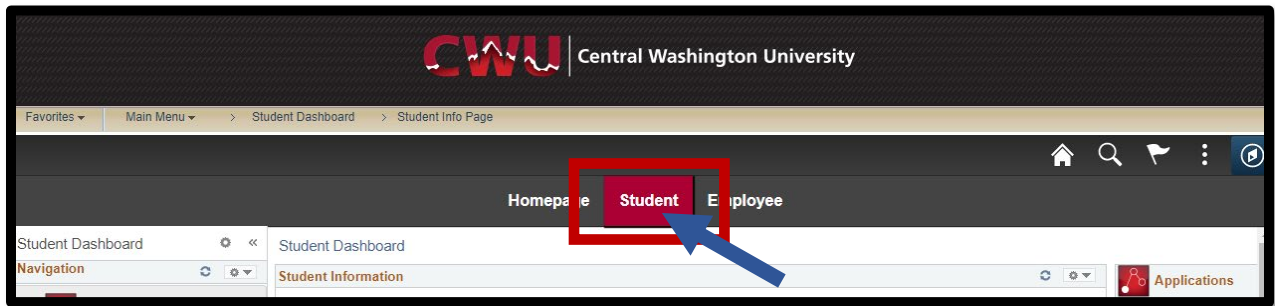
1. Go to <https://www.cwu.edu/>
2. Log into you “**MYCWU**” account



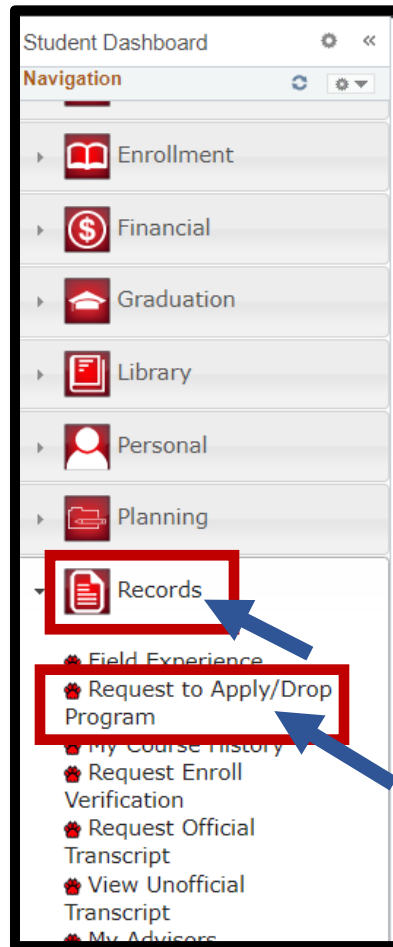
3. Click “**SIGN IN**” using your CWU username and password.



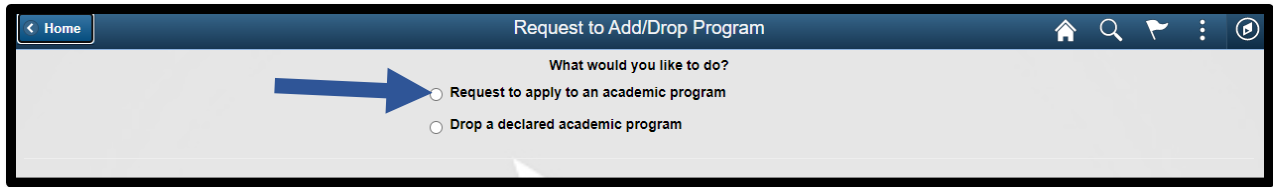
4. Once you are logged in, select the **“STUDENT”** tab



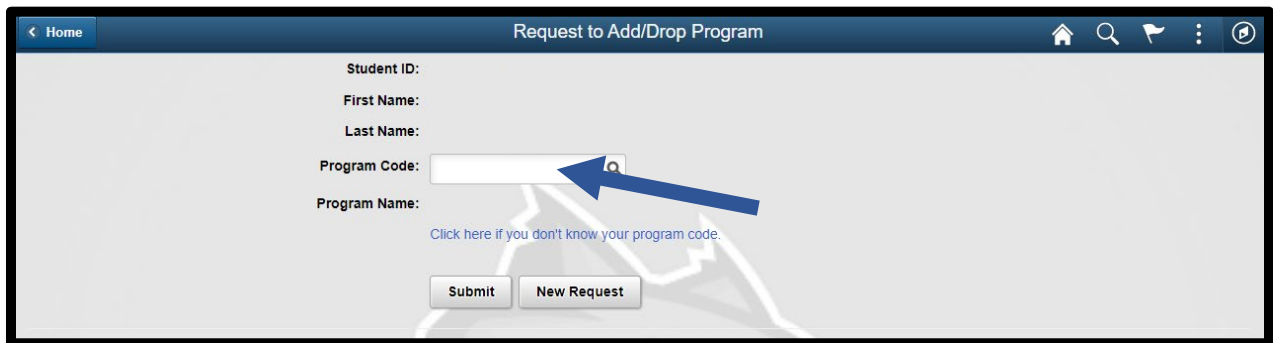
5. In the far-left column of your screen select **“RECORDS.”** Select **“REQUEST TO APPLY/ DROP PROGRAM”**



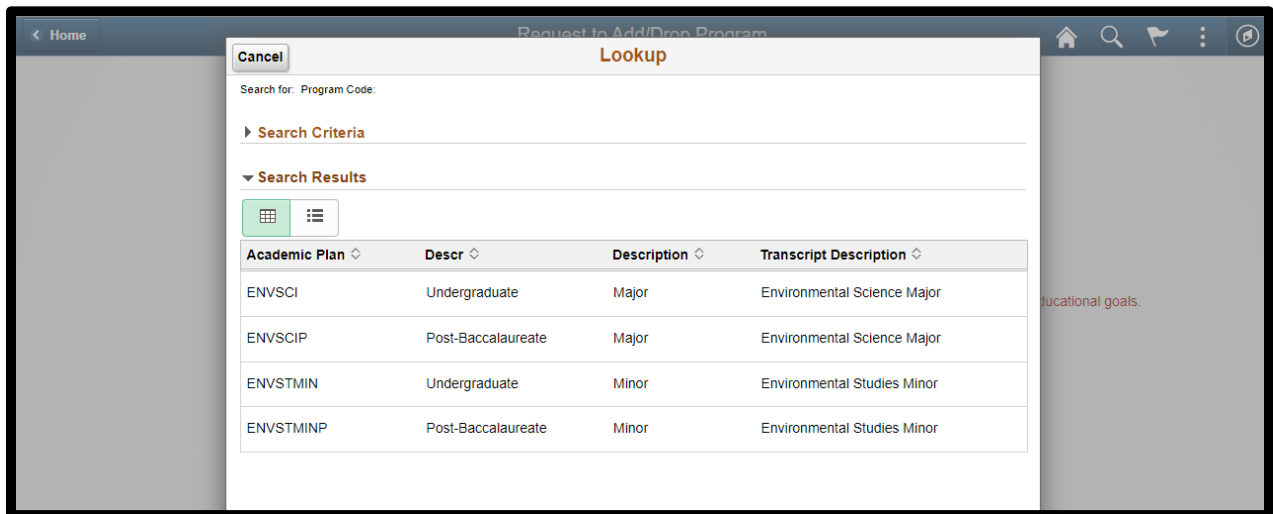
6. Select **“REQUEST TO APPLY TO AN ACADEMIC PROGRAM”**



7. Type in the program code, “**ENVS**”, or scroll to environmental.



8. Click on the program code from the list and it will populate



Important Note!

The **MAJOR** is labeled Environmental Science for both undergraduates and post-baccalaureates

The **MINOR** is labeled Environmental Studies for both undergraduates and post-baccalaureates

9. When adding the Environmental Science major, select **ENVSCI** for the Environmental Science Major
 - a. **UG** - Undergraduate, select this option **ENVSCI**
 - b. **PB** - Post Baccalaureate, select this option if you have graduated (but you are not admitted in the Graduate Program) select **ENVSCIP**

Request to Add/Drop Program

Student ID:

First Name:

Last Name:

Program Code:

Program Name: Environmental Sciences, BS

[Click here if you don't know your program code.](#)

Specialization Code:

Specialization Name:

Program Information: For application materials, advising and program information please go to <http://www.cwu.edu/environmental/>

The Bachelor of Science in Environmental Sciences has five major specializations: biology, chemistry, geography, geology, and policy. There is also a minor program and a sustainability certificate. Our team of faculty work to address environmental challenges locally, regionally and internationally. Through the Environmental Studies program, students will acquire the professional and technical skills for entry into successful environmental careers or graduate studies in environmental fields.

Click on your specialization – it will populate (if you wish to change your specialization after it is submitted, please contact ENST@cwu.edu to make the change)

Academic Sub-Plan	Description
ENAN	Environmental Anthropology
ESBI	Environmental Biology
ESCH	Environmental Chemistry
ESGE	Environmental Geology
ESGEOG	Environmental Geography
ESPO	Environmental Policy

10. **ENVSCIP (Post Baccalaureate)** only for students who have a college degree. Select your specialization

Request to Add/Drop Program

Student ID:

First Name:

Last Name:

Program Code: ENVSCIP

Program Name: Environmental Sciences, BS

[Click here if you don't know your program code.](#)

Specialization Code: Search >>>

Specialization Name:

Program Information: For application materials, advising and program information please go to <http://www.cwu.edu/environmental/>

The Bachelor of Science in Environmental Sciences has five major specializations: biology, chemistry, geography, geology, and policy. There is also a minor program and a sustainability certificate. Our team of faculty work to address environmental challenges locally, regionally and internationally. Through the Environmental Studies program, students will acquire the professional and technical skills for entry into successful environmental careers or graduate studies in environmental fields.

Submit New Request

11. When adding the Environmental Studies minor (Scroll down for **SUSTMIN**)

a. **UG** - Undergraduate, select this option **ENVSTMIN**

Request to Add/Drop Program

Student ID:

First Name:

Last Name:

Program Code: ENVSTMIN

Program Name: Environmental Studies Minor

[Click here if you don't know your program code.](#)

Program Information: For application materials, advising and program information please go to <http://www.cwu.edu/environmental/>

Submit New Request

b. **PB** - Post Baccalaureate, select this option if you have graduated (but you are not admitted in the Graduate Program) select **ENVSTMINP**

If you wish to change your specialization after it is submitted, please contact ENST@cwu.edu to make the change)

Sustainability **MINOR** select (this will not show up under the ENST options, type in **SUSTMIN**)

a. **UG** - Undergraduate, select this option **SUSTMIN**

b. **PB** - Post Baccalaureate, select this option if you have graduated (but you are not admitted in the Graduate Program) select **SUSTMINP**

Request to Add/Drop Program

Student ID:

First Name:

Last Name:

Program Code:

Program Name:

[Click here if you don't know your program code.](#)

Program Code:

Program Name:

Academic Plan	Descr	Description	Transcript Description
SUSTMIN	Undergraduate	Minor	Sustainability Minor
SUSTMINP	Post-Baccalaureate	Minor	Sustainability Minor

WHEN DROPPING A MAJOR/MINOR

1. Follow steps 1-6 from “ADDING A MAJOR OR MINOR”
2. Select DROP **“A DECLARED ACADEMIC PROGRAM”**

Request to Add/Drop Program

What would you like to do?

Request to apply to an academic program

Drop a declared academic program

3. Type in your program code and click **“SUBMIT”**

Request to Add/Drop Program

Student ID:

First Name:

Last Name:

Program Code:

Program Name:

NOTICE If you drop a program and decide you wish to add the program back in the future, there may be additional re-application materials required and the requirements for this program may have changed.

Important Note!

Add a new major before dropping your old major so you have something listed in your academic plan.

If you want to change your specialization, please email ENST@cwu.edu to request the change.