

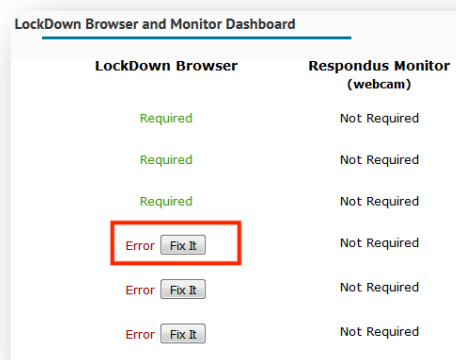
Fall 2026 Start of Quarter Procedures for Canvas Course Management

Fall 2026 courses Now in Canvas

Canvas Updates

Syllabus update for Fall 2026: Syllabus language was updated with help from Faculty Senate Chair, Amy Claridge and is auto-populated in the Syllabus section of Canvas. If you have overridden the syllabus content when you imported content from a previous term, you can restore it by following this video guide: [How do I Restore Syllabus Policies?](#)

Lockdown Browser Action Required - You must click on the LockDown Browser link in the course navigation before students take any quizzes/tests for them to work. This updates the settings for your new course and prevents technical difficulties. Also, please click on the 'Fix It' button, if you see the error message below:



The Course Materials Access Program (CAP) Starts Fall 2026

This fall, the Wildcat Shop is launching the Course Materials Access Program (CAP), which expands options for students to purchase their course materials through an inclusive flat-rate that includes all required materials. This program is designed to improve affordability, access, and student readiness by ensuring students have access to their required course materials on or before the first day of class.

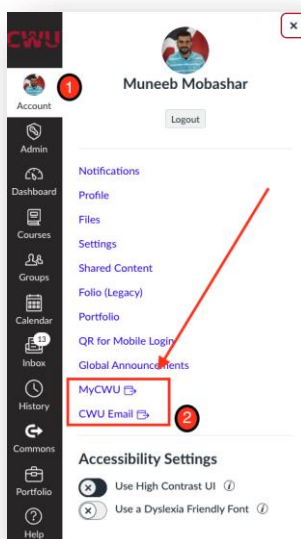
Important: Be sure to adopt course materials for your classes to have them included in the program. More details and faculty resources can be found at [Faculty Resources Hub](#). Any questions can be directed to [Angela Johnson](#).

My Textbooks link in Canvas

With the adoption of the CAP program, expect a delay with textbooks syncing to the My Textbook area within Canvas.

New Links to MyCWU and CWU Email in Canvas

New links to MyCWU and CWU Email (Outlook) have been added to the Account menu in Canvas. This new update will allow for easier and more efficient access to MyCWU and Outlook for both students and faculty.



See the last page for Course Checklist.

Requests for Independent Study, Practicum or Research Courses

If you need a Canvas course for a class that ends in 90, 92, 96, 96 or 700 please submit the [Independent study, Practicum or Research Canvas Course Request Form](#).

Faculty are responsible for publishing their Canvas course. Students cannot view or participate in the course until it is published. **Canvas courses should be published by the first day of instruction, September 23rd, by 8am.**

Combined Course sections in Canvas

Course sections that share the following criteria will again automatically be combined in Canvas:

1. A Course ID (Ex: ENG101)
2. Instructor of record
3. Teaching modality (online / face-to-face)

Within a combined Canvas course, faculty can still:

- [Set differentiated due dates by section](#)
- [Filter the gradebook by section](#)
- [Send out announcements by section](#)

What if I do not want my course sections combined?

If you do not want your course sections combined, complete the [Separate Combined Course Sections Request form](#). Course sections cannot be separated after the term has started or assignment submissions have been made.

Cross-listing Canvas Course Sections: If your course sections are not automatically combined in Canvas but meet the criteria for cross-listing, complete the [Canvas Cross-listing Request form](#).

See last page for Course Checklist.

Canvas Course Checklist

To learn more about how to complete the task in the checklist below, follow the link to the Canvas guide. For 24/7 Premium Faculty Canvas Support call: 1-833-209-6110.

- ☐ Set course [homepage](#)
- ☐ [Create a banner for Canvas front page](#)
- ☐ Upload [syllabus](#)
- ☐ Create welcome [announcement](#)
- ☐ Set-up course [navigation](#)
- ☐ [Import content](#) from another Canvas course (Choose 'Select specific content')
- ☐ Import shared resources from [Canvas Commons](#), when applicable
- ☐ Create [assignments, discussions, quizzes](#)
- ☐ Use [modules](#) to organize course content
- ☐ If using LockDown Browser, click on the LockDown Browser link to verify settings
- ☐ Check the My Textbooks link to view confirm course materials are accurate
 - Questions or concerns message Elliott.Reid@cwu.edu
- ☐ Review course using the [student view](#)
- ☐ **Important:** [Publish](#) course by 8am on the first day of the quarter

Faculty One-On-One Instructional Design Consultation

Faculty can [book 30-minutes instructional design consultations](#) with one of the Multimodal Learning Team Members. Choose from the following categories: *Instructional Design, Canvas Technologies, Digital Accessibility, Panopto or other instructional video questions.*

Faculty Canvas Support and Help

- [CWU Instructor Resource Course:](#) Requires CWU login. This course provides guides and instructions on all CWU Instructional Technologies.